1966

Report of Committee on Educational Procedures and Facilities, April 1, 1966 Part 1 - B, Faculty Work Load (reconsideration of bill no. 99)

University of Rhode Island Faculty Senate

Follow this and additional works at: http://digitalcommons.uri.edu/facsen_bills

Recommended Citation
http://digitalcommons.uri.edu/facsen_bills/110

This Article is brought to you for free and open access by the Faculty Senate at DigitalCommons@URI. It has been accepted for inclusion in Faculty Senate Bills by an authorized administrator of DigitalCommons@URI. For more information, please contact digitalcommons@etal.uri.edu.
UNIVERSITY OF RHODE ISLAND
FACULTY SENATE

BILL

Adopted by the Faculty Senate

TO: President Francis H. Horn

FROM: Chairman of the Faculty Senate

1. The Attached BILL, titled Report of Committee on Educational Procedures and Facilities, April 1, 1966 Part I - B, Faculty Work Load
   (reconsideration of bill no. 99)

   is forwarded for your consideration.

2. The original and two copies for your use are included.

3. This BILL was adopted by vote of the Faculty Senate on May 26, 1966.

4. After considering this bill, will you please indicate your approval or disapproval. Return the original or forward it to the Board of Trustees, completing the appropriate endorsement below.

5. In accordance with Section 8, paragraph 2 of the Senate's By-Laws, this bill will become effective on June 16, 1966 (date), three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; (3) you forward it to the Board of Trustees for their approval; or (4) the University Faculty petitions for a referendum. If the bill is forwarded to the Board of Trustees, it will not become effective until approved by the Board.

   June 7, 1966
   (date)

   William R. Farrand
   Chairman of the Faculty Senate

ENDORSEMENT 1.

TO: Chairman of the Faculty Senate

FROM: President of the University

1. Returned.


3. (If approved) In my opinion, transmittal to the Board of Trustees is not necessary.

   July 1, 1966
   (date)

   /s/ President

Form approved 11/65 (over)
ALTERNATE ENDORSEMENT 1.

TO: Chairman of the Board of Trustees.

FROM: The University President

1. Forwarded.
2. Approved.

(date) /s/ President

ENDORSEMENT 2.

TO: Chairman of the Faculty Senate

FROM: Chairman of the Board of Trustees, via the University President.

1. Forwarded.

(date) /s/ (Office)

ENDORSEMENT 3.

TO: Chairman of the Faculty Senate

FROM: The University President

1. Forwarded from the Chairman of the Board of Trustees.

(date) /s/ President

Original received and forwarded to the Secretary of the Senate and Registrar for filing in the Archives of the University.

July 12, 1966 /s/ Chairman of the Faculty Senate

W.R.F
(continued)  

B. Faculty Work Load

1. Charge

The charge to this committee as given in the University Manual, section 4.211.1 (p. 35) includes faculty work load in relation to class size and its methods of instruction. With the consideration of large lecture halls and large group instruction it seemed appropriate to set forth general considerations about faculty work loads.

2. Recommendation

That the third part of Chapter 3, Section 5, paragraph 5.2 (pg. 36a-37) be enlarged and made a separate section, Section 8 of Chapter 5, as follows:

Section 8. Faculty Workloads

The determination and assignment of faculty work loads is at the discretion of the department head, in concert with his dean. In making such assignments, certain factors are to be considered:

1) The nature of the course - whether it is an undergraduate or a graduate course, whether it is being offered for the first time, or with extensive revision or not.
2) Contact hours - whether the contact hours are lectures, recitations or laboratories, and whether the recitations and labs are of a sort which require a great deal of preparation or comparatively little.
3) Number of students - whether the amount of time required by a course is directly related to the number of students or not, e.g., if term papers are required, the number of students is quite directly related to the amount of time required by the course, and whether Graduate Student assistance is available.
4) Special courses and projects - such as joint courses taught by two or more faculty members, or special problems courses for individual students, must be related to overall teaching load.
5) Other duties - department chairman, faculty senate chairman, honors colloquium direction, committee work, special administrative duties, in-service-work with groups in the state, etc., should receive special consideration.
6) Research - since it is the policy of this University to expect its teaching faculty to perform research, such research should be considered part of the normal work load, and when teaching assignments are made time should be allowed for research.
7) Advisees - the number of undergraduate advisees, the number of theses being directed, and the number of graduate committees assigned.
3. Comment:

A report was obtained from the Office of Institutional Research concerning faculty loads during Fall, 1965. A review of this report showed the difficulty of arriving at meaningful figures concerning faculty work loads. It seems to us to be exceedingly difficult if not impossible to arrive at one formula for faculty work loads which does justice to everybody.

Therefore, it was decided to emphasize the general recommendation contained in the University Manual. We hope that by emphasizing the University Regulation Concerning Faculty Workloads, this regulation will receive more attention from both Faculty and Administration, and reasonable distribution and assignment of loads will be the result.

C. University of Sponsored Educational Field Trips

1. Charge. The charge to this committee was made by Senate Chairman, Dr. Robert M. Harrison on March 24, 1964. The charge consisted of (a) a "study of the adequacy of regulations and particularly the amount of insurance protection for faculty and others driving their own cars on field trips." Also included was the "suggestion regarding alternate means for transportation". In pursuing this matter over a period of two years, the following recommendations have been developed to fulfill the original charge and to provide a basis for considering field trips in a broader context than before.

2. Recommendations

(a) To approve the following plan to develop suitable arrangements to provide vehicles, with adequate insurance coverage, for use on field trips.

(1) The deans of various colleges are supplying information pertinent to field trips in their respective colleges for use by Mr. T. McClure to make firm arrangements with a vehicle rental service to supply vehicles for field trips.

(2) When the above details are available the faculty will be supplied with the procedures necessary for specific arrangements for field trips.

(3) Costs for field trips will be charged to department budgets or by assessment against students taking the trips (as decided by departments or colleges).

(4) For ease and flexibility of scheduling and service, vehicle rentals will be available through the travel agency on campus. Rental vehicles appear to be adequately covered by insurance, e.g., a passenger car to the extent of $300,000 for public liability and $20,000 for property damage.