Letter from Chairman Perry Jeffries to President Francis Horn regarding a revised Bill Submission Form

University of Rhode Island Faculty Senate

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President Francis H. Horn  
Administration Building  
Campus  

Dear President Horn:

The Senate has used three forms for transmitting actions to you. Correspondence in our files on the structure of these forms shows a tedious development. I agree with you that the present form (Number 3, enclosed) is inadequate because it does not have provisions for approval by the Board of Trustees.

The other forms you referred to (Forms 1 and 2), used by Bob Harrison, are in my estimation unnecessarily complicated, and you raised objections in a letter dated February 25, 1964.

I was advised to use form 3 until its inadequacy was apparent. A satisfactory form that would be all inclusive and still simple could then be prepared. At the time, this seemed like a reasonable suggestion -- better than changing procedures prematurely.

It is now time to draft a new form that will permit you to either approve the action and return it directly to the Senate or transmit the action to the Board of Trustees for their approval. This falls into Ed Farrell's bailiwick, and I shall talk the matter over with him. When we come up with a new and better form, I will send a draft to you before putting it into use.

Sincerely,

H. Perry Jeffries  
Chairman

HPJ/d

Enc. (3)

CC: √ Mr. Edmund J. Farrell
UNIVERSITY OF RHODE ISLAND
FACULTY SENATE

Transmittal Form for Bills Approved by the Faculty Senate

From: The Chairman, Faculty Senate
To: The President, Dr. Francis H. Horn

Enclosure

1. The attached bill, entitled ____________________________
   ____________________________ ____________________________
   ____________________________ ____________________________
   ____________________________ ____________________________
   ____________________________ ____________________________
   ____________________________ ____________________________
   ____________________________ ____________________________
   ____________________________ ____________________________

   is hereby forwarded to you for your consideration.

2. The official original and eight copies for your use are attached.

3. This bill was approved by vote of the Faculty Senate on _______(date)____

4. After your consideration, will you kindly indicate your approval or
disapproval, as appropriate, and either return it or forward it to the Board
of Trustees, as you may deem appropriate, completing the appropriate endorse-
ment below.

5. Attention is invited to the fact that this bill will become effective on
   (three weeks after its approval by the Senate), in
   _______(date)____ accordance with paragraph 8.2 of the Bylaws of the
   Faculty Senate as amended, or in accordance with provisions of the bill,
   unless it is returned disapproved by the President, or unless referendum is
   petitioned for by the Faculty, or unless the President decides to forward it,
   with his approval, to the Board of Trustees for their approval. If it is to
   be forwarded to the Board of Trustees, it will not become effective until
   approved by the Board.

   _______(date)____ (Signature) Chairman, Faculty Senate

Endorsement I.

From: The President, University of Rhode Island
To: The Chairman, Board of Trustees of State Colleges

1. Forwarded.
2. Approved.

   _______(date)____ (Signature) President, University of R.I.

Continued on reverse side.
Alternate Endorsement 1.

From: The President, University of Rhode Island
To: The Chairman, Faculty Senate

1. Returned.
2. Approved ☐, Disapproved ☐.
3. (If approved) in my opinion, transmittal to the Board of Trustees would not be desired by the Board and is unnecessary.

(_____) __________________________    (Signature) President, University of R.I.

Endorsement 2.

From: The Board of Trustees of State Colleges
To: The Chairman, Faculty Senate
Via: The President, University of Rhode Island.

1. Returned.
2. Approved ☐, Disapproved ☐.

(_____) __________________________    (Signature)

(Office)

Endorsement 3.

From: The President, University of Rhode Island
To: The Chairman, Faculty Senate

1. Forwarded.

(_____) __________________________    (Signature) President, University of R.I.

Received __________________________    (Signature) Chairman, Faculty Senate

Original forwarded to Secretary of the Senate and Registrar, E. Farrell, for filing in the archives of the University.

(_____) __________________________    (Signature) Chairman, Faculty Senate
UNIVERSITY OF RHODE ISLAND
FACULTY SENATE

Transmittal Form for Bills Re-confirmed by the Faculty Senate.

From: The Chairman, Faculty Senate.
To: The Chairman, Board of Trustees of State Colleges.
Via: The President, University of Rhode Island

Enclosure:

1. The attached bill, entitled ____________________________

is hereby forwarded for consideration by the Board, in accordance with Sections 8 and 10 of the Bylaws of the Faculty Senate.

2. The official original and eight copies for your use are attached.

3. This bill was approved by vote of the Faculty Senate on _________________ Date

4. It was disapproved by the President of the University on _________________ Date

5. It was subsequently re-confirmed by vote of the Faculty Senate on _________________ Date

6. After your consideration, will you kindly indicate your approval or disapproval, as appropriate, and return it to the Chairman of the Faculty Senate, completing the appropriate endorsement below.

7. If this bill is forwarded with the disapproval of the President, it is requested that the Chairman of the Senate be accorded the opportunity to defend the action of the Senate when the matter is considered by the Board.

______________________________ (Signature) Chairman, Faculty Senate.

Endorsement 1.

From: The President, University of Rhode Island
To: The Board of Trustees of State Colleges

1. Forwarded
2. Approved ____. Disapproved ____.

______________________________ (Signature) President, Univ. of R. I.

Endorsement 2.

From: The Board of Trustees of State Colleges
To: The Chairman, Faculty Senate.
Via: The President, University of Rhode Island

1. Returned.
2. Approved _____. Disapproved _____.

______________________________ (Signature)

(Office)

(Continued on Reverse Side)
Endorsement 3.

From: The President, University of Rhode Island
To: The Chairman, Faculty Senate

1. Forwarded.

(Date) (Signature) President, University of R.I.

(Date) (Signature) Chairman, Faculty Senate
UNIVERSITY OF RHODE ISLAND
FACULTY SENATE

Transmittal Form for Bills Approved by the Faculty Senate

From: The Chairman, Faculty Senate
To: The President, Dr. Francis H. Horn

Enclosure

1. The attached resolution, entitled ____________________________

______________________________

is hereby forwarded to you for your consideration.

2. The official original and ___ copies for your use are attached.

3. This resolution was approved by vote of the Faculty Senate on

______________

(date)

4. After your consideration, will you kindly indicate your approval
or disapproval, as appropriate, and return it, completing the appropri­
ate endorsement below.

______________ (date) __________________________

(Signature) Chairman, Faculty Senate.

Endorsement 1.

From: The President, University of Rhode Island
To: The Chairman, Faculty Senate

1. Returned __________________________

2. Approved ______ Disapproved ______

3. (If approved) In my opinion, transmittal to the Board of Trustees
would not be desired by the Board and is unnecessary.

______________ (date) __________________________

(Signature) President, Univ. of R.I.

Received __________________________

______________ (date) __________________________

(Signature) Chairman, Faculty Senate

Original forwarded to Secretary of the Senate and Registrar, E. Farrell, for filing in the archives of the University.

______________ (date) __________________________

(Signature) Chairman, Faculty Senate
Form 453

Add just enroleent
if item duplicated

just state bill (or resolution) [enrolment]

Does not have item 3 - do we need this now we are in Dec. 4 yrs?

Then we check get it all on one ends of paper

If 5 is a resolute - notify Senate committee
Whereas #1 and 2 are asking Senate and Senate enforceable
4 - In the event that the bill is not disadvantageous in toto and some modification may be in order, the pres. is requested to forward his views to the

study of such mode which may be studied.
Form No. 1

1) Day or

# 1 [ ] as changed
# 1 [ ]
# 2 [ x ]
# 3 [ x ]
# 4 [ ]
# 5 [ ]

2) [ ]

Please indicate approval, disapproval, or request for reconsideration. Use "in part" or "in toto".

End: 1 (alternatives) and 2.

3) [ ]

Is our mildew-wor worth being operated 4 yrs? [ ]

We do not need it.
perhaps # 1-7 are we

endure 112 ammc (co 43)

I suppose pres. went out in back of it were
and by heart after his disappearance.