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The Five Hundred and Forty-sixth Report of the Curricular Affairs Committee: Change the name of the College of Business Administration to College of Business

University of Rhode Island Faculty Senate

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Serial Number #17-18-26D

TO: President David Dooley
FROM: Mark Conley, Chairperson of the Faculty Senate

1. The attached BILL titled, the Five Hundred and Forty-sixth Report of the Curricular Affairs Committee: Change the name of the College of Business Administration to College of Business, is forwarded for your consideration.
2. This BILL was adopted by vote of the Faculty Senate on February 22, 2018.
3. After considering this bill, will you please indicate your approval or disapproval. Return the original, completing the appropriate endorsement below.
4. In accordance with Section 10, paragraph 4 of the Senate's By-Laws, this bill will become effective March 15, 2018 three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; or (3) the University Faculty petitions for a referendum.



Mark Conley
Chairperson of the Faculty Senate

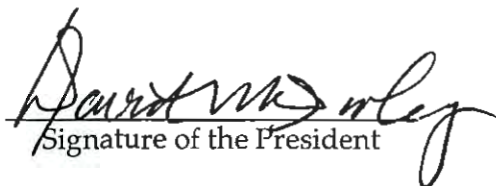
February 22, 2018

ENDORSEMENT

TO: Chairperson of the Faculty Senate

FROM: President of the University

- a. Approved ____.
- b. **Approved subject to Notice of the Council on Postsecondary Education** . Notification of
Acceptance by CPSE on
March 22, 2018
- c. Disapproved ____.



Signature of the President

2.28.18
(date)

UNIVERSITY OF RHODE ISLAND FACULTY SENATE
February 22, 2018

Faculty Senate Curricular Affairs Committee
Five Hundred and Forty-sixth Report

At the January 29, 2018 meeting of the Curricular Affairs Committee and by electronic communication, the following matters were considered and are now presented to the Faculty Senate.

SECTION II
Curricular Matters Which Require Confirmation by the
Faculty Senate

PROGRAM PROPOSALS

COLLEGE OF ARTS AND SCIENCES:

COLLEGE OF BUSINESS ADMINISTRATION:

Change Name of College to College of Business: (see Appendix D)

In the 2016-2017 academic year the College of Business Administration expanded to include the Department of Textiles, Fashion Merchandising and Design as well as affiliation with the Schmidt Labor Research Center. A College of Business Administration focuses on planning and managing of a business emphasizing external processes. All students in a College of Business Administration take a core set of business courses as a part of their degree. A College of Business focuses on all aspects of business including design and innovation and is not tied to a particular underlying core of courses. The combined faculty felt a name change to the URI College of Business enables the college to have an umbrella under which all our programs and majors will fit. The college officially voted to change the college name to College of Business on November 3, 2017.

Notice of Change form

Notice of Change for: *Name change for the College of Business Administration to College of Business*

Date: November 3, 2017

A. PROGRAM INFORMATION

1. Name of institution

University of Rhode Island

2. Name of department, division, school or college

Department: n/a

College: **College of Business Administration**

3. Intended initiation date of program change. Include anticipated date for granting first degrees or certificates, if appropriate.

Initiation date: Fall 2018

First degree date: December 2018

4. Intended location of the program: Kingston

5. Summary description of proposed program (not to exceed 2 pages).

In the 2016-2017 academic year the College of Business Administration expanded to include the Department of Textiles, Fashion Merchandising and Design as well as affiliation with the Schmidt Labor Research Center. A College of Business Administration focuses on planning and managing of a business emphasizing external processes. All students in a College of Business Administration take a core set of business courses as a part of their degree. A College of Business focuses on all aspects of business including design and innovation and is not tied to a particular underlying core of courses. The combined faculty felt a name change to the URI College of Business enables the college to have an umbrella under which all our programs and majors will fit. The college officially voted to change the college name to College of Business on November 3, 2017.

6. If applicable, please include the existing University Manual language and proposed changes **indicated in Track Changes.**

7. Signature of the President

David M. Dooley

University Manual Changes:

3.21.12 The College of Business, which also includes:

- Department of Textiles, Fashion Merchandising, and Design [#15-16-15D](#)
- Schmidt Labor Research Center [#16-17-2C](#)

5.65.10 The Graduate Council shall comprise 19 representatives of whom 15 are faculty members (12 elected by the Graduate Faculty, one elected by the Library Faculty, and two appointed by the Dean of the Graduate School, three are graduate students and the nineteenth is the Dean of the Graduate School. Representation of the 13 elected members is as follows:

- Alan Shawn Feinstein College of Education and Professional Studies (1)
- **College of Business (1)**
- College of Engineering (1)
- College of the Environment and Life Sciences (1)
- College of Health Sciences (2)
- College of Nursing (1)
- College of Pharmacy (1)
- Graduate School of Oceanography (1)
- College of Arts and Sciences (3):

Natural Sciences: Chemistry, Computer Science and Statistics, Mathematics, Physics (1)

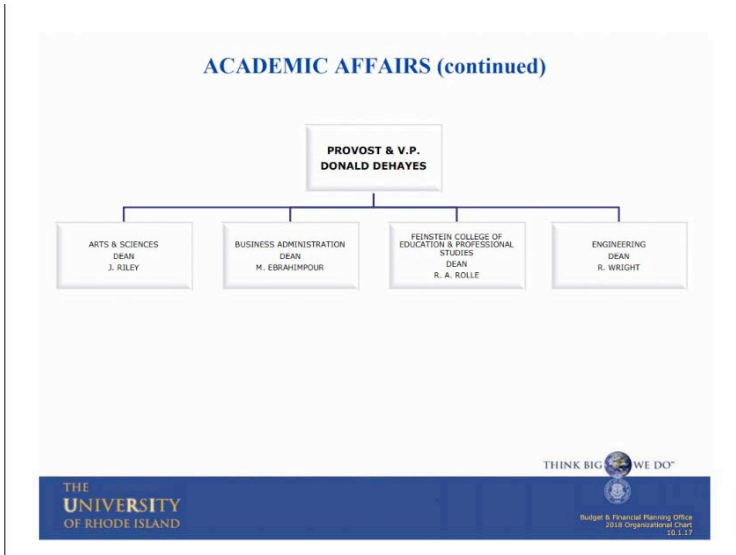
Social Sciences: Library and Information Studies, Political Science (1)

Humanities: Communication Studies, English, History, Modern and Classical Languages and Literatures, Music (1)

- University Libraries (1)

* Located in the University Manual under the Colleges, Schools, and Divisions of the University

3.81.10 The Center for Pacific Basin Capital Markets Research shall create, maintain, and distribute capital markets data bases for eleven Pacific-Basin countries, promote academic research and teaching programs for a better understanding of the region's capital markets: and provide an international forum for global communities for business, government, and academia to exchange ideas and findings and relevant information that affect the region. The Center shall be administered outside the departmental structure under the leadership of a director who shall report to the Dean of the **College of Business**.



Catalog Changes:

* Located in the URI Undergraduate & Graduate Catalog section under About URI: University Campuses:

Urban Campus: In the heart of the state's capital city, URI's Providence Campus is home to the Alan Shawn Feinstein College of Education and Professional Studies. This College offers programs for students of all ages and levels. It includes the School of Education and the School of Professional and Continuing Studies with a variety of flexible continuing and professional studies programs. The **College of Business** graduate degree programs, and the Office of Strategic Initiatives are also at this campus.

* Located in the catalog under basics and then majors and minors

College of Business

**located under basics and then doctor of philosophy*

Doctor of Philosophy

Applied Mathematical Sciences*

Biological and Environmental Sciences

- Cell and Molecular Biology
- Integrative and Evolutionary Biology
- Ecology and Ecosystems Sciences
- Environmental and Earth Sciences
- Sustainable Agriculture and Food Systems

Business

- Finance and Insurance
- Management
- Management Science
- Marketing

*located under basics and then minor field of study

To declare a minor, a student must have the approval of the department chairperson of the minor field of study and the dean. Faculty sponsorship is required for the third option listed above. (Non-business students wishing to obtain a departmental minor in the **College of Business** should expect to take the six courses over a period of two years. Admission is on a space-available basis only, and therefore not guaranteed.)

*located under course descriptions under 'B'

BUS 140: Introduction To Business

LEC: (3 crs.) Nature, philosophy, objectives, and scope of the American business system. Emphasis on the interrelations of the functional areas. (Lec. 3) Not open to juniors and seniors in the College of **College of Business**

BUS 390: Junior Career Passport Program

LEC: (1 cr.) Exploration of career options. Develop personal and professional goals, and personal job searching tools. (Online) Pre: junior standing in the **College of Business**.

BUS 426: Bank Financial Management

LEC: (3 crs.) Nature of the financial decisions facing the management of an individual bank. Current bank financial practices, research, and appropriate banking models considered. (Lec. 3) Pre: BUS 320 or 320H, and 322, or permission of instructor. Not for graduate credit for students in the **College of Business**

BUS 445: Strategic Management

LEC: (3 crs.) Case studies, simulation or company analysis used to study strategic theory and practice and problems of functional integration in domestic and global firms. (Lec. 3) Pre: BUS 202 and 320 or 320H and 341 or 341H and 355 and 365 or 365H and 315 or 345, and senior standing in the **College of Business**, or permission of instructor. Not for graduate credit. (D1)

BUS 445H: Honors Section of BUS 445: Strategic Management.

LEC: (3 crs.) Honors Section of BUS 445: Strategic Management. (Lec. 3) Pre: Must have a 3.40 overall GPA and BUS 202 and 320 or 320H and 341 or 341H and 355 and 365 or 365H and 315 or 345, and senior standing in the **College of Business**, or permission of instructor. Not for graduate credit. (D1)

BUS 449: Entrepreneurship

LEC: (3 crs.) Procedures for starting one's own business including business plans, financial data analysis, legal issues, and assessing feasibility of business ideas. Also addresses evaluating career interests and skills in entrepreneurship. (Lec. 3) Pre: BUS 201 or 201H and senior standing in the **College of Business** or permission of instructor; not open to students with credit in EEC 325.

BUS 450: Small Business Management

LEC: (3 crs.) Investigation and evaluation of the small business enterprise. Current literature studied and projects completed to enable students to understand and appreciate the operations of small businesses. (Lec. 3) Pre: senior standing in **the College of Business** or permission of instructor.

BUS 455: Business Applications Programming II

LEC: (3 crs.) Intermediate concepts for developing software solutions to business applications using appropriate hardware platforms and software environments. (Lec. 3) Pre: BUS 202 and 320 and 340 or 341 and 355 and 365 and 315 or 315 concurrently and senior standing in the College of Business. Not for graduate credit.

*Located under course descriptions for business that begin with 'M'.

MAC 520 Internship in Accounting (3 crs.)

Participation in management and or problem-solving under the supervision and guidance of a sponsoring agency with evaluation by the College of Business. (Practicum) Pre: proposal acceptance by the College of Business, no previous internship credit, graduate standing. S/U credit.

MBA 593 Internship in Business (3-6 crs.)

Participation in business under the field supervision of a sponsoring organization with evaluation by the College of Business. (Independent Study) Pre: proposal approved by the College of Business. S/U credit.

MBA 594 Internship in Business (3-6 crs.)

Participation in business under the field supervision of a sponsoring organization with evaluation by the College of Business. (Independent Study) Pre: proposal approved by the College of Business. S/U credit.

*Located in the catalog under "Privately Funded Scholarships"

4 W's Endowment: Williamson West Warwick Wizards Scholarship

The endowment shall be used to support a West Warwick High School graduate majoring in any discipline in the College of Business

Accounting Advisory Board Endowed Scholarship

The fund will provide a scholarship for an outstanding accounting student in the College of Business Administration. The recipient will be selected by the College of Business Dean's Scholarship Committee.

Aksenova / Manzi Scholarship

The endowment shall be used to support undergraduate students who are in the College of Business Preference will be given to those students who hold at least a 3.50 GPA, show demonstrated financial need and graduated from Providence, East Providence, or North Smithfield High Schools

Alan & Marilyn Zartarian Business Scholarship

Income from endowment shall be used to provide an annual scholarship(s) student(s) studying within the College of Business with the first preference to a student (s) who is a Rhode Island resident and of Armenian descent, and second preference for a student(s) from outside of Rhode Island of Armenian descent. In any given year, if no such student(s) meets these criteria, the award may be given to a student studying within the College of Business as identified by the Dean of the College. Each year, selection for the scholarship will be made at the discretion of the Dean of the College of Business Administration within the above parameters. The student recipient(s) may

renew the scholarship through college matriculation as long as he/she maintains good academic standing within the **College of Business**.

Amica Mutual Insurance Endowed Scholarship

Income from endowment for scholarships for students in the **College of Business**. Recipients selected by Student Financial Assistance and Employment Services.

Anderson Family Trust Scholarship

Income from endowment for a scholarship in memory of Edward R. Anderson to a student studying insurance in **the College of Business**.

Anne L. O'Connell '60 & John D. Stich '76 MS '80 Memorial Scholarship End

The fund shall be used to support a junior or senior in the **College of Business** who is studying abroad. Preference will be given to a student studying in a German University, at the Dean's discretion based on the recommendation of the **College of Business** Scholarship Committee.

Bank of America Scholarship

Income from endowment for two four-year scholarships for minority students, preferably one male and one female. Students must be: a) pursuing a course of study in the **College of Business**. b) Graduates of RI high schools. c) RI residents. d) Project academic and leadership potential. e) Have financial need. A 2.50 grade average must be maintained to keep the scholarship. A CBA committee will review the applicants and the CBA dean will select the recipients.

Daniel J. & Shirley B. Pendergast Scholarship Endowment

Income from endowment for a scholarship awarded to a **College of Business** management major with first preference to Ram Fund members, second preference to Rhode Island residents based on financial need.

Danielle Rose Audette '10 Memorial Scholarship

Income from this endowment will provide scholarships to deserving students enrolled in the **College of Business**. Preference will be given to students from Rhode Island and/or who graduated from Meeting Street School. The scholarship will be awarded based on need and merit. Selection of the student shall be made by the Dean of the **College of Business** in consultation with Enrollment Services.

David H. Gulvin Memorial Scholarship

Income from endowment for a scholarship awarded annually to a graduate or undergraduate student in the **College of Business**. The student must display leadership in the community, have financial need and be of good academic standing. Preference will be given to student(s) from Rhode Island. Recipient selected by Enrollment Services in consultation with the dean of the **College of Business**.

David J. Weiner Scholarship Endowment

Income from endowment will be used for a scholarship awarded to a student(s) in the **College of Business**

Deborah A Imondi Endowed Scholarship

The fund will support a full time student in the **College of Business**. The scholarship will awarded on merit and financial need. Preference will be given to an individual that has been a member of a 4H club. The student recipient will be selected by the Dean of the College of Business based on recommendation of the College of Business Scholarship Committee.

Diane and Kent Fannon Marketing Scholarship

The endowment shall be used to provide a scholarship to support a current student majoring in Marketing in the **College of Business**. The student recipient will be selected by the Dean of the College of Business, based on the recommendation of the College of Business Scholarship Committee.

Elterich Family Scholarship Endowment

Income from endowment for a scholarship awarded annually to a deserving undergraduate in the **College of Business** interested in management information or other technology related fields. Determination will be made on the basis of academic merit with preference given to those in financial need. Recipients selected by the **College of Business** in conjunction with Enrollment Services.

Florence & Alan Spachman Endowed Scholarship

The endowment shall be used to aid students within the **College of Business**. Preference will be given to legacy applicants whose parents/grandparents are/were Rhode Islanders

Frank Navarro Scholarship

The Fund shall be used to provide one-half of the in-state tuition to support two incoming freshmen residing in Rhode Island who are interested in pursuing **College of Business** majors and who are in the top third of their class and whose College Board scores make them ineligible for higher-level merit based scholarship consideration. The students will receive this award for four years contingent upon their maintaining a GPA of at least 3.0. With two new students receiving this award per year, a maximum of eight students may be receiving this award each year. These students must have genuine, documented financial need.

The **College of Business** will facilitate the selection process. A selection committee consisting of the Assistant Dean of the College, a faculty member of the College, and Benjamin Navarro or his designee will determine the scholarship recipients based on the applications received by the College. Assistant Dean will facilitate applicant generation at the Chariho and Westerly High Schools as well as confirm FAFSA eligibility, etc. The Selection Committee will meet via phone or email correspondence on the following schedule: Applications due to the Assistant Dean on March 1.

Applications reviewed for eligibility and shared with the selection committee by April 1. Selection Committee decision complete by April 15.

Since the intent of this fund is to motivate, inspire and reward a diligent go-getter who is enthusiastic about his/her future, preference will be given to students who are from single parent households, are first generation college students, or who demonstrate these qualities in other ways. Preference will also be given to students graduating from the Chariho or Westerly High Schools.

George B. & Mildred L. McKowen Scholarship

Income from endowment for a scholarship awarded annually to a student from New Jersey who is enrolled in the **College of Business**. Recipient selected by Enrollment Services.

Howard & Mary Frank Scholarship Endowment

Income from the endowment shall be used to support **College of Business** students with demonstrated financial need. Preference will be given to minority students.

Jack Fradin Scholarship Endowment

Income from endowment for a scholarship awarded annually to a junior year Accounting major based on academic performance and financial need. Recipient selected by the **College of Business** and Enrollment Services.

Jeffrey & Karen McKay Davis Student Leadership Scholarship

The endowment shall be open to all business majors within the **College of Business**. Preference shall be given to a student involved with the Student Alumni Association or the radio station or a student who has served as an Orientation Leader. Should none of these organizations remain or should there not be a qualifying student, then the award may be given to a student who has demonstrated a high level of student leadership on campus.

Jennifer Bolig & David Martirano Scholarship for Women in Business

Income from endowment for support female students in the **College of Business**. This scholarship is only available to students from Rhode Island.

Joan & Douglas Bennet Scholarship

The endowment shall be used to aid students within the **College of Business**

Joseph M. Wagner Endowed Scholarship Fund

Income from endowment for a scholarship awarded annually to an older than average student in the **College of Business**. Further details to be determined.

Kathryn & Donald Vasta Accounting Scholarship

The Fund shall be used to support students who are accounting majors within the **College of Business** who are Rhode Island residents with a minimum overall and accounting GPA of 3.0 or

higher. The student recipient will be selected by the Dean of the College of Business, based on the recommendation of the College of Business Scholarship Committee.

Kenneth E. & Janet K. Munroe Endowed Scholarship

Income from Endowment for a scholarship awarded annually to provide assistance to students in the **College of Business** at the discretion of the Dean.

Kent & Diane Fannon Business Administration Scholarship

Income from the endowment shall be used to support a current student majoring in entrepreneurial management in the **College of Business**. The recipient will be selected by the Dean of the College of Business based on the recommendation of the College of Business Scholarship Committee.

Kevin & Julie Twomey Scholarship for an Accounting Student

The endowment shall be used to support a student majoring in accounting within the **College of Business** who is a Rhode Island resident.

Lawrence Kahn & Kahn, Litwin Renza & Co. Ltd. Scholarship

The endowment shall be awarded to an Accounting major within the **College of Business** with a CPA of 3.2 or higher and who proves to be a student leader.

Lois Paziienza Endowed Graduate Accounting Scholarship

The fund will provide an annual scholarship for an incoming or current accounting graduate student who has demonstrated achievement in academics, leadership, professional demeanor and positive attitude. It is anticipated that this student will contribute to the success of the Master's Program through ongoing meritorious academic achievement, research and service to the College and Faculty, commensurate with the student's ability and with the goal of enhancing the student's aforementioned attributes. The recipient will be selected by the **College of Business** Dean's Scholarship Committee.

Margo L. Cook Internship/Study Abroad Endowment

Income from endowment to support students who are excelling and desire to participate in an internship or study abroad experience. Recipient selected by the dean of **College of Business** or his/her designee.

Mark & Betty McGivney Scholarship for Accounting Majors

The endowment shall be used to support Accounting Majors in the **College of Business**.

Marvin & Pearl Miller Pitterman Scholarship Endowment

Income from endowment used to provide scholarship assistance for students in the **College of Business**, majoring in Finance, based primarily on financial need and secondly on academic merit.

Peter M. & Mildred Galanti Scholarship Endowed Business Award

Income from endowment for a scholarship awarded annually to a student from New Jersey enrolled in the **College of Business**. Recipient selected by Enrollment Services.

Professor Carl W. Kaiser Memorial Scholarship

Income from endowment for scholarship awarded annually to a senior Management major with financial need. Prof. Kaiser taught in the **College of Business** Recipient selected by Enrollment Services.

Richard J. & Constance Carroll Endowed Scholarship

The endowment shall be used to aid students in the Accounting Program in the **College of Business**

Richard M. Oster Memorial Scholarship

Income for the endowment awarded to a deserving student in the **College of Business** who is a RI resident with financial need

Robert J. Alvine / Premier Subaru / Kia of Branford, CT Scholarship

The fund shall be used to award scholarship to students in the **College of Business** with preference from New Haven County, Connecticut who have financial need. The College of Business Dean's Scholarship Committee shall select the recipient annual based on the student's essay of financial need.

Russ Jeffrey American Dream Scholarship

The fund shall assist **College of Business** students achieve the American Dream and shall be distributed at the discretion of the Dean of the college.

Russell C. Koza Memorial Polish Heritage Scholarship

Income from endowment for a scholarship awarded annually to a junior or senior in the **College of Business** with financial need. Preference to students with Polish heritage. Recipient selected by Enrollment Services.

Saul & Alfred Goldstein Scholarship

Income from endowment for a scholarship awarded annually to a student with financial need. Preference to students in the **College of Business**. Recipient selected by Enrollment Services.

The Dwyer, Wilcox, Zimmerman '51 Memorial Endowment

The fund shall continue to be used for an annual scholarship awarded to support an undergraduate or graduate student in the **College of Business**, based on good academic standing and financial need. The recipient will be selected by the scholarship committee in the College of Business.

Warren Family Scholarship

The endowment shall be used as part of the Verrecchia matching gift scholarship in the **College of Business** It will be awarded to someone from South County and will switch genders each year.

Warren Ferriter Endowed Memorial Scholarship

Income from endowment for a scholarship awarded annually to majors in the **College of Business** with outstanding academic records and demonstrated financial need. Recipient selected by **the College of Business** and Enrollment Services.

Washington Trust Bank Ram Fund Scholarship Endowment

Income from endowment for a scholarship for a junior or senior majoring in finance who participated in URI's RAM fund investment program. Preference is given to students from Rhode Island; if none are available, then a student can be chosen from outside the state. RAM investment program is funded by the Alumni Association to give students real life investing experience. Recipient selected by the **College of Business** Scholarship committee in conjunction with Enrollment Services.

David Beretta '49 Endowment Fund

Income from endowment for a scholarship awarded annually. This scholarship will provide support for either a URI Engineering student who will be minoring in a course study through the CBA or for a graduate of Engineering who wishes to pursue a full time Master's degree in the **College of Business** program. Recipient selected by the College of Engineering and College of Business.

Hedison Family Scholarship Endowment

In memory of Harry D. Hedison Sr. Income from endowment for scholarships awarded annually to support outstanding students in the **College of Business** and the College of Engineering on a fifty-fifty basis. The scholarships will be directed toward incoming freshmen as well as upperclassmen who demonstrate academic merit (minimum 2.80 Q.P.A) as well as financial need (as determined by the financial aid office). The endowment will serve to assist the University of Rhode Island with its student recruitment and student retention efforts. A student awarded a Hedison Family Scholarship as an incoming freshman will qualify for an annual renewal of the scholarship as long as he/she meets the academic criteria. Overall preference will be given to students from the State of Rhode Island, but the University's Financial Aid Office will have the flexibility to award Hedison Family Scholarships to deserving out-of-state students. In the event that not enough students from the **College of Business** and/or Engineering qualify in a given year for the scholarships, the Financial Aid Office will have the ability to award scholarships to deserving students in other academic disciplines.

Articulation between the educational programs of the Rhode Island public institutions of higher education is a matter of considerable importance. The relationships among the academic disciplines and between levels of coursework require clear understandings about content and purpose so that students may make progress toward their educational objectives without unnecessary disruption. Institutions within the system, therefore, are obliged to observe these guidelines and procedures for course and program articulation, and the transfer of credit.

ii. purpose

Articulation and transfer guidelines facilitate cooperation between higher education institutions for the purpose of accommodating the needs and interests of students who earn credit at one institution and choose to transfer to another. Successful transfer minimizes loss of time and duplication for students and optimizes the use of institutional resources. The policy recognizes that each institution has a separate and distinct mission, and that each has the responsibility to establish and to maintain academic quality within that mission. Underlying the policy is an attitude of mutual respect and cooperation among the institutions and recognition that the primary objective of articulation agreements is to benefit students.

iii. guidelines and procedures

Institutional Requirements

Each higher education institution has the responsibility of establishing, maintaining and communicating requirements to students seeking to complete courses and programs and to earn certificates and degrees at the institution.

Transfer Student Admission

Admission of transfer students will be determined by the receiving institution following an assessment of academic performance and standing as well as eligibility for entrance to a specific program. Students holding associate of arts degrees oriented toward the baccalaureate degree with a grade point average of 2.4 from the Community College of Rhode Island shall be assured admission to Rhode Island College and the University of Rhode Island. If the number of transfer students seeking admission to a particular program exceeds the number that can be accommodated, program admission decisions will be based on criteria and promulgated by the institution; these criteria developed shall provide fair treatment for institutional students and for transfer students.

Direction of Transfer

The direction of student transfer (two-year to four-year college or university, four-year to two-year, and four-year to four-year) shall not affect the transferability of credit, unless so noted.

Academic Transcript

Institutions shall keep a complete student academic transcript. The transcript shall clearly identify each student and include all academic work for which the student was enrolled during each semester, the end-of-semester status in each course, grade and credit awarded.

The transcript shall clearly indicate the source of credit (e.g., examination, course, assessment of experiences). A statement explaining the grading policy of the institution shall be part of each transcript.

Course Prerequisites

All requirements and prerequisites for entrance into courses and programs shall be stated in the official catalog in a consistent manner. The determination of such requirements and prerequisites is the responsibility of the institution awarding the degree. Transfer students who have completed equivalent prerequisite courses and achieved an acceptable grade should not be required to repeat such prerequisite courses.

Earned Credits

College-level credit earned with minimally acceptable grades at one public higher education institution shall be transferable to another as earned credit. Specified prerequisite-equivalent courses may require a "C" grade to serve as the equivalent prerequisite at the receiving institution; for non-equivalent prerequisite courses, a higher grade may be required.

Pass/Fail Credit

The application of pass/fail grading systems to transfer students shall be consistent with the application of those systems to students who entered the institution as freshmen. Transfer students should consult the catalog of the institution to which they are transferring regarding these policies.

Non-Traditional Learning and Evaluation for Credit

The determination of the credit value of non-traditional learning is typically achieved through an examination or other standardized or institutionally-accepted form of assessing prior learning. An institution which examines or otherwise assesses extra-institutional learning shall clearly state its criteria for measuring and awarding credit and publish information about its credit by examination/assessment policies in its official catalog.

For credit by examination, information must be available that includes names of tests for which credit by examination is given (Advanced Placement, general and subject matter CLEP, ACT, institutional, etc.), and score levels which indicate that course work requirements comparable to classroom situations have been met. For the College-Level Examination Program (CLEP), the receiving institution will accept the American Council on Education (ACE) recommended credit-granting score for the year in which the examination was taken.

Credit awarded through examination or other forms of assessment shall be identified as such on the transcript. These transcribed credits will be honored by the receiving institution.

Graduate and Advanced Professional Credit

Decisions regarding the transfer of credit toward advanced degrees (master's, CAGS, doctorate) or advanced professional degrees rests with the faculty of the degree-granting division.

Resolution of Equivalency Disputes

From time to time there may be inter-institutional disagreements among the faculty of subject matter disciplines. These disagreements will normally be resolved at the chairperson level. Conflicts not resolved by the chairperson will be referred to the Articulation/Transfer Committee. The committee will resolve the dispute or forward a recommendation to the Postsecondary Education Executive Council (PEEC). PEEC may accept the recommendation or seek an alternate resolution.

iv. transfer guide

Inter-institutional agreements on course and program equivalencies shall appear in appropriate institutional publications and be compiled regularly in a single document entitled: Transfer Guide for Students (hereafter, the guide). The guide is an integral part of the articulation/transfer policy and procedures and shall be made available for use by students, faculty and staff.

Course Equivalencies

The institutions shall identify specific courses that are equivalent. This identification shall be on a discipline-by-discipline basis and shall appear in the guide. Information about course additions, changes or deletions by an institution shall be communicated by the appropriate chairperson to the corresponding chairpersons at other institutions for equivalency evaluation before or during the annual meeting of departmental chairs.

Program Equivalencies

The institutions shall specify transfer agreements on a program-to-program basis; these agreements shall appear in the guide. Program transfer plans will consist of the sequence of courses to be completed to fulfill associate degree requirements at the community college and the equivalent sequences at the college and the university, where appropriate. Chairpersons shall agree on program-to-program equivalencies before or during the annual meeting of department chairs.

General Education Requirements

General education programs are determined by individual institutions, each of which has the continuing responsibility for determining the character of its own program, for its own degree purposes. General education program requirements shall be clearly stated in the institutional catalog and in the guide. Students who intend to transfer to another institution should review that institution's general education requirements and discuss their plans with admissions counselors or advisors in their intended majors.

v. student rights and responsibilities

Students who intend to transfer must inform themselves of the transfer admission requirements, and the program and degree requirements of the institution to which they expect to transfer.

Students who through no fault of their own encounter legitimate difficulties in transferring from one institution to another must seek resolution of these difficulties through institutional procedures, with the assistance of academic advisors. Students who have

exhausted all administrative remedies available at the institution to which transfer credit is being sought and who have been unable to satisfactorily resolve the problem may appeal in writing to the articulation/transfer officer at the institution that awarded the credit. The articulation/transfer officer shall receive and consider all relevant materials and shall review the cases with appropriate representatives of the receiving institution so that a determination may be made as to the transferability of the courses or earned credits being contested.

Cases which cannot be satisfactorily resolved may be reviewed by the Articulation/Transfer Committee.

When a student transfers under the course-to-course option, the articulation/transfer agreement in place when that student initiates the second half of the associate's degree program (31 credit hours or more) will be the agreement that governs course equivalencies for that student.

When a student transfers under a program-to-program agreement, the student is governed by the requirements in effect at the beginning of the academic year in which the student was officially accepted into the program. These requirements will remain in effect for that student for five years regardless of changes to individual course equivalencies.

vi. inter-institutional articulation/transfer committee

Composition of the Committee

To assure compliance with and the continuing viability of the Articulation/Transfer Policy, a permanent inter-institutional committee on articulation/transfer was established. This Articulation/Transfer Committee is comprised of eleven members: three from each of the three public institutions of higher education plus a chairperson and a staff person from the RI Office of the Postsecondary Commissioner. The institutional representatives are appointed by the president and are to include the institutional articulation/transfer officer. The chairperson is appointed by the Postsecondary Commissioner. Committee appointments shall be reviewed every three years.

Committee Responsibilities

The Committee is responsible to the Postsecondary Education Executive Council (PEEC) for the following tasks:

- * Soliciting suggestions from administrators, faculty and students matters of articulation/transfer;
- * Providing continuous evaluation and review of institutional programs, policies and procedures, and inter-institutional relationships affecting transfer of students;
- * Recommending such revisions as are needed in institutional programs, policies, and procedures to promote the success and general well-being of the transfer student.

The Committee shall fulfill these responsibilities in the following ways:

- * Recommending policy or procedural changes that would improve articulation/transfer in higher education institutions;

- * Recommending resolution of course equivalency disputes between cooperating institutions;
- * Conducting reviews as needed of the Articulation/Transfer Policy;
- * Planning and executing the annual meeting of department chairpersons and assisting in the production of the guide.

Committee Meetings

The Articulation/Transfer Committee shall be convened, as necessary, by its chairperson.

part ii: undergraduate transfer policy

(Amended 1999-00)

The University of Rhode Island prepares a formal transfer credit evaluation only after an applicant has been accepted as a degree student. Evaluations are prepared in a course-by-course manner with the course number and course title of the former school displayed on the left side of the page and the University course equivalent on the right. Most of the course evaluations are made from catalog course descriptions. An equivalent University of Rhode Island course number is assigned wherever possible provided the other college work requires the same prerequisites as those required by University departments and provided the work is comparable in content, scope, and level to University courses.

If no equivalent URI course can be designated, departmental elective credits or free elective credits may be awarded. A departmental elective may be used to fulfill major or minor credit requirements in the specific department, but may not be used for General Education. A free elective fulfills credit hours needed for graduation but does not meet department or General Education requirements.

The University usually awards the credit value of the sending institution. Excess credits are used as free electives. Courses taken in disciplines that are not represented at the University of Rhode Island are awarded free elective credit unless the courses are equivalent or nearly equivalent to courses offered by URI.

Transfer credit may be given in those courses in which the student received a grade of "C" (2.00) or better, but no credit shall be given for courses in which a "C-" or lower was earned. However, the RI Office of the Postsecondary Commissioner Policy for Articulation/Transfer (Appendix F, Part I) mandates that college level credit earned with minimally acceptable grades at another public postsecondary education institution in Rhode Island shall be transferable as earned credit.

Credit transferred from a community or junior college is limited only by the provision that the student must earn at least half the credits required for the University of Rhode Island degree at a baccalaureate granting institution.

No course credit earned at the University or at other institutions shall be counted for graduation after eight years, except by consent of the dean of the degree granting college involved.

Advanced Placement. The University awards credits and/or course exemptions to freshmen and transfer students who present scores of 3 or higher on the College Board Advanced Placement Tests.

Art, Music, Theatre courses offered by an accredited institution are referred to respective departments for evaluation for students majoring in those areas.

Athletics. The University does not grant credit for participation in intercollegiate athletics.

Business Administration Courses. The University grants direct transfer credit for equivalent business administration courses taken at institutions that are accredited by the American Assembly of Collegiate Schools of Business. Upper level business courses taken at an institution not accredited by this Association must be validated by examination. Those courses not validated will be awarded free elective credit.

College Level Examination Program (CLEP). The University grants transfer credit for CLEP examinations taken prior to enrollment at the University of Rhode Island provided the scores meet University standards and the CLEP credit does not duplicate other transfer credit. Regulations regarding CLEP may be found in the University Manual. CLEP credit and score minimums are delineated in the University Catalog.

Correspondence Courses offered through an accredited institution shall be evaluated for transfer provided course titles, grades and credit values appear on an official college or university transcript.

Foreign Credits. Each foreign transcript shall be evaluated independently.

International Baccalaureate Diploma Program. Academic credit may be awarded for most higher-level examinations passed with a score of 5, 6, or 7. Course credit is awarded at the discretion of individual departments. The University grants no credit for standard level examinations.

Non-collegiate Educational Experiences. Academic credit may be awarded for knowledge and skills gained in non-collegiate settings. Only assessment procedures approved by academic departments, colleges and the Faculty Senate may be used.

Pass/Fail Courses. The University accepts credits offered by an accredited institution that were taken on a pass/fail basis. However, such credit cannot be used for concentration or General Education requirements.

Pre-collegiate, Remedial, Personal Development or Self-improvement Courses. The University grants no credit for these courses.

Professional Courses. (e.g. Computer Science, Dental Hygiene, Engineering, Medical Technology, Nursing, Pharmacy) as well as courses of an advanced nature, independent studies, practicums and seminars offered by an accredited institution shall be referred to appropriate faculty for evaluation and course equivalency.

Proficiency and Waiver Examinations. A student who successfully passes a departmental proficiency examination shall earn credits as well as exemption from the course. A student

who successfully passes a department waiver examination shall be exempted from the course, but shall earn no credit.

Religion Courses. Only those courses offered by accredited institutions which are planned and taught from a strictly historical, literary or comparative viewpoint as determined by the appropriate faculty shall be awarded transfer credit.

Technical, Vocational Courses. The University grants no credit for technical or vocational courses. College parallel courses taken at technical institutions may be granted credit.

Veterans. The University evaluates the Formal Service Schools of veterans in accord with the recommendations of the American Council on Evaluation handbook, A Guide to the Evaluation of Experiences in the Armed Forces and credit allowances may be granted when appropriate to the curriculum in which registration is sought.