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# Constitution, By-Laws, and University Manual Committee Report #2017-18-2, Editorial Changes as a Result of Senate Committee Restructuring

University of Rhode Island Faculty Senate

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Serial Number #17-18-23

1. The attached BILL titled, Constitution, By-Laws, and University Manual Committee Report #2017-18-2, Editorial Changes as a Result of Senate Committee Restructuring, is forwarded for your consideration.
2. This BILL was reviewed by the Faculty Senate on January 28, 2018.



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Mark Conley  
Chairperson of the Faculty Senate

January 28, 2018

**CONSTITUTION, BY-LAWS, AND UNIVERSITY MANUAL COMMITTEE**  
**2017-18 REPORT # 2 v2**

Presented to the Faculty Senate on January 25, 2018

The proposed changes to numerous University Manual passages are necessary as a result of Faculty Senate By-law amendments concerning the Faculty Senate committee restructuring which the Senate approved in the fall 2017 semester. Most of the changes concern committee designations. These changes are editorial since the Faculty Senate By-laws override the Manual. The changes which do not concern committee names also go back to the By-law changes that were approved, are, therefore, also editorial.

Part II. In preparing the necessary changes, it was determined that The Faculty Institute on Writing and the Writing Intensive Courses “faded out of existence.” So it makes no sense for there to be Manual passages on these items. They are proposed to be deleted.

**Part I**

**CHAPTER 5:**

***(The Intellectual Property Committee)***

**5.30.11** The Intellectual Property Committee shall consist of eleven members. Six shall be faculty members or center/institute/laboratory directors chosen to reflect a diversity of expertise, appointed to three year staggered terms (three shall be appointed by the Provost and Vice President for Academic Affairs and three by the Senate Executive Committee). One additional faculty member shall be appointed to a three-year term by the President. The remaining four shall be ex officio voting members: the Vice President for Research and Economic Development, the Director or Associate Director of Industrial Research and Technology Transfer (The Research Office), the Chair of the ~~Council for~~ **Committee for Research and Creative Activities**, and a representative from the URI General Counsel’s Office. The Vice President for Research and Economic Development shall chair the committee.

***(JCAP)***

**5.70.11** The Joint Committee on Academic Planning shall be chaired by the Provost and Vice President for Academic Affairs with the Vice Chair of the Faculty Senate serving as JCAP vice chair. Members of the Committee shall include the Vice Provost for Faculty Affairs; Special Assistant to the Provost for Academic Planning; Associate Vice President for Community, Equity, and Diversity; Dean of Students in Student Affairs; Vice President for Research and Economic Development; Dean of the Graduate School; a Dean appointed by the Provost; four members of the Faculty Senate Executive Committee; chairs of the following Faculty Senate committees: ~~Curricular Affairs~~ **Curriculum and Standards Committee, and Academic Program Review, and General Education Subcommittee**; the Academic Chair of the Student Senate and President of the Graduate Student Association or their designees. Other individuals from the URI community, such as the Assistant Vice President for Business Services, may be called upon to participate and contribute. #09-10-26 #12-13-4 #15-16-15D #16-17-21

***(Joint Committee on Online and Distance Learning)***

**5.78.12 Membership.** The committee shall comprise the Director of the Office for the Advancement of Teaching and Learning who shall serve as Chair, and the Assistant Director of Online Learning and the Director of Media & Technology Services by virtue of their positions. The Provost shall appoint a designee from the Office of the Provost, and a dean of a degree-granting college. The Faculty Senate shall appoint six faculty members to staggered three-year terms. A graduate student and an undergraduate student, appointed respectively by the Graduate Student Association and the Student Senate, shall also serve on the committee. The faculty appointees shall represent the University Libraries, the ~~Curricular Affairs~~

[Curriculum and Standards](#) Committee, the General Education [Subc](#)Committee, and the Graduate Council and may represent more than one of these constituencies. Faculty appointees may succeed themselves once. #12-13-1 #15-16-15D #16-17-21

***(The Learning Outcomes Oversight Committee)***

**5.84.13** The membership shall include faculty members appointed by the Faculty Senate: two from Arts & Sciences, one from each of the other degree-granting colleges, and one from the University Libraries, one faculty representative of each of the following committees: [the Curriculum and Standards Committee](#), the General Education [Subc](#)Committee, ~~the Curricular Affairs Committee~~, the Teaching, [Advising and Assessment Effectiveness](#) Committee, and the Graduate Council. Faculty representatives should be individuals involved in assessment in their departments/colleges. All faculty appointments shall be for three-year staggered terms. In addition, administrative members shall include the Vice Provost for Faculty Affairs; the Dean of University College for Academic Success or the dean's designee; the dean of a degree-granting college; one designee of the Vice President for Student Affairs; one representative of the Office of Institutional Research; the Director of the Office for the Advancement of Teaching and Learning or designee; and the Assistant Director of the Office of Student Learning, Outcomes Assessment, and Accreditation. A graduate student and an undergraduate student, appointed respectively by the Graduate Student Association and the Student Senate, and a student representing the Alan Shawn Feinstein College of Education and Professional Studies, shall also serve on the committee. A faculty member appointed by the Faculty Senate in consultation with the Provost and Vice President for Academic Affairs shall chair the committee. #06-07-25, #07-08-40 #14-15-31 #15-16-15D #16-17-21

**CHAPTER 8:**

**8.20.14** Any course that assesses two (2) of the General Education Student Learning Outcomes may be submitted to the [General Education Curriculum and Standards](#) Committee for approval to fulfill General Education requirements, regardless of that course's place in a major or prerequisites. No college, department, major, minor, or other program or course of study may require a student to choose a specific course to satisfy the General Education requirements, although courses that fulfill requirements or prerequisites for majors which also happen to satisfy General Education requirements can be recommended through advising. Of the courses taken to complete General Education requirements, only up to 12 credits may share the same disciplinary code. An exception to the limit is allowed for the HPR (Honors Program topic) course code. Only courses that fulfill the D1 Student Learning Outcome, Integrate and Apply, may be graded using S/U. Of D1 courses graded S/U, a student may apply only up to 6 credits to the total 40 credits needed to complete the General Education requirements. #13-14-21, #15-16-13 #16-17-26B

**8.20.16** Topics for the Honors Colloquium and other Honors courses shall be considered for General Education upon request of the [Honors Program and Visiting Scholars Teaching, Advising, and Assessment](#) Committee. #13-14-21, #15-16-13

**8.20.17** The General Education [Subc](#)committee shall, [through the Curriculum and Standards Committee](#), make recommendations to the Faculty Senate regarding implementation and administration of General Education and shall report periodically its evaluation of the General Education Program, including a review of the appropriateness of courses for General Education. #13-14-21, #15-16-13

**8.20.30-20** General Education is only a portion of any undergraduate degree program. Major and minor requirements along with electives contribute significantly to students' education. All programs should include in their curricula opportunities for students to develop further the skills that this General Education program addresses. As a consequence of the interaction between General Education and major programs, the University of Rhode Island expects that all programs will lead students toward:

- The ability to think critically in order to solve problems and question the nature and sources of authority.
- The ability to use the methods and materials characteristic of each knowledge area with an understanding of the interrelationship among and the interconnectedness of the core areas.
- A commitment to intellectual curiosity and lifelong learning.
- An openness to new ideas with the social skills necessary for both teamwork and leadership;
- The ability to think independently and be self-directed; to make informed choices and take initiative.

#03-04-29 #13-14-21, #15-16-13

**8.20.30 Director of General Education.** A Director of General Education, selected from the University faculty, shall coordinate and advocate for the General Education Program. The Director shall, in concert with General Education ~~Subc~~Committee, be responsible for the overall management of the General Education Program. The Director shall report to the Chair of the Faculty Senate, keeping the Faculty Senate Executive Committee informed of current issues as requested. ~~The Director of the General Education Program shall serve as a non-voting ex-officio member of the General Education Committee.~~ Questions of jurisdiction regarding joint responsibility for the General Education Program shall be referred to the Faculty Senate. The Director shall be released from one half of his/her normal duties and shall be compensated for work done during summers. Normal duties shall include, but not be restricted to, teaching, assigned research, advisement, committee work and thesis direction. #16-17-31

**8.20.50 Minor Fields of Study.** Undergraduate students may declare a “minor” field of study. Requirements may be satisfied by: 1) completion of 18 or more credits of any of the interdepartmental minors that have been proposed by one or more departments and approved by the Curricular Affairs CommitteeCurriculum and Standards Committee, Faculty Senate, and the President; or 2) completion of 18 or more credits within a curriculum other than the student’s major; or 3) completion of 18 or more credits of related studies offered by more than one department and sponsored by a faculty member competent in the minor field of study. To declare a minor, a student must have approval of the department chairperson of the minor field of study (or faculty sponsor in option 3 of this paragraph), and the student’s academic dean. A student’s approved minor(s) will be listed on the student’s permanent academic record after graduation. #16-17-22

**8.20.62** Options require approval of the college Curriculum Committee, Curricular Affairs CommitteeCurriculum and Standards Committee of the Faculty Senate, and the Faculty Senate. The proposal to create an option must be in writing and indicate that the proposal has departmental approval. The rationale must address the question of why the option is a meaningful distinction within the major. #00-01-2 #16-17-22

**8.20.90** Proposals to create Undergraduate or Post-Baccalaureate Certificate Programs require approval of the faculty of the originating department, the college curriculum committee, the appropriate coordinating and review committee (normally the Curricular Affairs Committee Curriculum and Standards Committee or Graduate Council), the Faculty Senate, the President, and the Council on Postsecondary Education. Certificate Programs shall be subject to the Undergraduate Certificate review process (8.86.10 – 8.86.14). #16-17-22

**8.21.10 Undergraduate Curricular Requirements.** The minimum number of credits required for graduation in the Bachelor of Interdisciplinary Studies curriculum shall be 118. The minimum number of credits required for all other four-year baccalaureate programs shall be 120 and the maximum 148. No curriculum shall exceed 32 classroom and laboratory contact hours per week in one semester. Every curriculum shall include at least six credit hours of free electives. Exceptions to this may be granted when

a program demonstrates to the satisfaction of the [Curricular Affairs Committee \(CAC\)](#) [Curriculum and Standards Committee](#) and the Faculty Senate that accreditation requirements are such that the program cannot permit six credits of free electives within the program's normal length (4 or 5 years). This requirement shall not apply to existing time shortened degree programs.

### 8.30.10 Course Numbering System

**001-099 Level.** Pre-freshman and special undergraduate. Characteristics: Undergraduate courses not applicable for degree credit. Post-Secondary or sub-freshman remedial courses, Alan Shawn Feinstein College of [Continuing Education](#) [and Professional Studies](#) courses for no credit or for [non-credit](#) certificate credit only.

**100-299 Level.** Lower division undergraduate courses. Primarily for freshmen and sophomores and as electives for upper class students. Characteristics: Little or no prior college level work required. May not be taken for graduate credit.

**300-399 Level.** Upper division undergraduate courses. Primarily for juniors and seniors majoring in the field or advanced students in other disciplines. Characteristics: Some formal background or sophistication required but not to the extent that would ordinarily justify allowing graduate degree credit.

**400-499\* Level.** Generally limited to juniors and seniors majoring in the field. Open to other advanced undergraduates and to graduate students with permission. Characteristics: Extensive background required, may be taken for graduate credit. (Limitations may be stated by department if desired.)

**500-599 Level.** Graduate level courses. Bachelor's degree usually prerequisite but qualified seniors and honors students admitted with permission. Characteristics: Comprise majority of course work between bachelor's and master's degree. Number 599 reserved for masters thesis research and is graded on an S/U-only basis. #09-10-21

**600-699 Level.** Advanced graduate courses. No undergraduates admitted except honors students with approval of advisors and the department. Characteristics: Comprise majority of course work between master's and doctor's degree but not limited to doctoral students. Number 699 reserved for doctoral thesis research and is graded on an S/U-only basis. #09-10-21

**900-999 Level.** Special types of graduate courses for which no program credit is allowed. Characteristics: Workshops, institutes, courses taken for certificate credit only, courses taken to remedy deficiencies, and temporary courses which have not been approved by the Graduate Council for graduate program credit.

\* Courses numbered at the 400 level must have approval of both the [Curricular Affairs](#) [Curriculum and Standards](#) Committee and the Graduate Council.

**8.30.20 Simultaneous Courses.** Departments may offer courses at the 400-level and 500-level taught simultaneously to both undergraduates and graduate students. In such a case students must register for the course under either its 400 number or its 500 number. For approval at two levels course proposals must demonstrate appropriate differences to the satisfaction of both the [Curricular Affairs](#) [Curriculum and Standards](#) Committee and the Graduate Council. To be approved at both levels courses must differ substantially in requirements and expectations of students. Assignments, examinations, projects and analyses should require a greater depth of understanding, sophistication and skills for students registered under the 500 number than for those registered under the 400 number. #01-02-23

**8.32.10 Course Credits.** The normal maximum rate at which academic credit may be earned at the University of Rhode Island is three credits per two-week session or four credits per three-week session. This limit applies to individual courses and to combinations of courses that may be offered in a single session. Sponsors of any course or session which would exceed this limit must provide special justification for their proposal. For existing courses to be taught during unusual time frames during the academic year and for all new courses, this course justification shall be provided to the [Curricular Affairs Curriculum and Standards](#) Committee and/or the Graduate Council. For existing courses to be taught during the summer, justification shall be provided to the Dean of the Alan Shawn Feinstein College of [Continuing Education and Professional Studies](#). #12-13-21

**8.36.37** Each year, the [Curricular Affairs Curriculum and Standards](#) Committee shall request from the Alan Shawn Feinstein College of [Continuing Education and Professional Studies](#) a report on the types and number of credits earned through prior learning assessment and shall present this information to the Faculty Senate. #01-02-22

**8.37.11** Courses that are stipulated in the student's curriculum as degree requirements shall not be taken for P/F credit. The pass-fail grading option shall pertain only to those courses that are considered as free, unattached electives by the college in which the student is enrolled. In addition, any course above the credits required for graduation may be taken as P/F. A college may, however, by a vote of its faculty, permit other courses to come under this option for students enrolled in that college. This vote must be confirmed by the Senate through the [Curricular Affairs Curriculum and Standards](#) Committee and/or the Graduate Council.

**8.53.30 S/U Courses.** Certain courses do not lend themselves to precise grading (e.g., research, seminar). For these courses, only a Satisfactory (S) or Unsatisfactory (U) shall be given to all students enrolled. To qualify as an S/U course, the course must be approved by the Faculty Senate after recommendation by the [Curricular Affairs Curriculum and Standards](#) Committee and/or the Graduate Council. S/U courses shall be so labeled in the University Catalog. An S/U course is not to be counted as a course taken under the Pass/Fail grading option. Courses numbered below 100 that are graded on an S/U basis shall not be included in the calculation of a student's quality point average or credits earned. Courses numbered above 500 that are graded on an S/U basis shall not be included in the calculation of a student's quality point average. #13-14-2 #14-15-6

**8.62.10 Eligibility.** Eligibility standards, including QPAs, for each level of the program shall be determined by the [Honors Program and Visiting Scholars Teaching, Advising, and Assessment](#) Committee and are published in the University Catalog. Students who do not meet the standards may petition the Director for admission. #16-17-15

**8.64.10 Program Direction and Development.** The Director of the Honors Program in consultation with the [Honors Program and Visiting Scholars Teaching, Advising, and Assessment](#) Committee shall be responsible for overseeing the Honors Program. #16-17-15

**8.70.09** The two-year calendar for the fully-online accelerated program shall be developed by the Office of Online Education, in consultation with the Office of Enrollment Services, and submitted to the Academic [Standards and Calendar Subc](#)Committee by March 1 of the year preceding the one during which the calendar is to become effective. The Academic [Standards and Calendar Subc](#)Committee shall [submit review](#) the calendar for the fully-online accelerated program [and present it to the Curriculum and Standards Committee on time so that it can be presented for approval](#) to the Faculty Senate [for approval](#) by April 1 of the year preceding the one during which the calendar is to become effective. #14-15-08

**8.70.10 Preparation.** A six-year calendar for fall, winter, and spring semesters shall be maintained. In accordance with sections 8.70.20-8.70.50, the Office of Enrollment Services each fall shall prepare a new sixth-year calendar and submit it to the Academic ~~Standards and~~ Calendar ~~Subc~~Committee by the end of October. The ~~Academic Standards and Calendar~~SubcCommittee shall ~~submit~~review the calendar ~~and present it to the Curriculum and Standards Committee on time so that the calendar can be presented to the~~ Faculty Senate by December 1. #01-02-27, #02-03-32, #12-13-21

**8.70.11** A six-year calendar for the Summer Session shall be maintained. The Office of Enrollment Services, in consultation with Summer Sessions, each fall shall prepare a new sixth-year calendar and submit it to the Academic ~~Standards and~~ Calendar ~~Subc~~Committee by the end of October. The ~~Academic Standards and Calendar~~SubcCommittee shall ~~submit~~review the calendar ~~and present it to the Curriculum and Standards Committee on time so that the calendar can be presented~~ to the Faculty Senate by December 1. #01-02-27 #16-17-16

**8.70.12** ~~Unless acting in response to the declaration by the Senate Executive Committee of an emergency situation as stated in By-Laws 4.28, The Academic Calendar Subcommittee, A~~adjustments to a proposed calendar may not be made on the floor of the Senate. Instead, a proposed calendar, along with instructions about possible revisions, must be referred back to the Academic ~~Standards and~~ Calendar ~~Subc~~Committee. The ~~Curriculum and Standards C~~ommittee shall resubmit the calendar at the next Senate meeting. #01-02-27

**8.70.13** Recommendations regarding rescheduling class days missed within an academic year as the result of natural calamity, work stoppage, etc. shall be the responsibility of the Academic ~~Standards and~~ Calendar ~~Subc~~Committee, whose proposals ~~will~~shall be subject to the approval of the ~~Curriculum and Standards Committee and subsequent approval by the~~ Faculty Senate or, under circumstances requiring expeditious implementation, subject to the approval of the Faculty Senate Executive Committee only after a public hearing on the action scheduled with at least a 48 hour notice. #05-06-1 #14-15-32

**8.70.20 The Academic Year.** The beginning and ending dates of each semester shall be the same for all colleges and schools of the University. Exceptions may be granted to the Alan Shawn Feinstein College of ~~Continuing~~ Education ~~and Professional Studies~~ and to fully-online accelerated programs (which will run on the fully-online accelerated calendar). Requests for exceptions shall be received by the ~~Curriculum and Standards Committee on time such that they can be transmitted to the~~ Academic ~~Standards and~~ Calendar ~~Subc~~Committee no later than October 1 of the preceding academic year. #14-15-08

**8.81.10 Course Approval.** All new courses must first be approved by a vote of the faculty of the originating department. A course which does not originate in a specific department or college must be approved by the governing committee(s) with responsibility for administering it. After departmental or committee approval, a permanent course must gain the approval of the college(s), where applicable, the ~~Curricular Affairs~~Curriculum and Standards Committee and/or the Graduate Council, and the Faculty Senate. #15-16-5

**8.81.30 Temporary Course.** A Temporary Course shall have approval of the department(s) or committee proposing it, the dean(s) of the college(s) involved, and the ~~Curricular Affairs~~Curriculum and Standards Committee and/or the Graduate Council, except that a temporary University College mini-course (a one-credit lower-level undergraduate course taught during the fall or spring semester) does not require the approval of the ~~Curricular Affairs~~Curriculum and Standards Committee. The ~~Curricular Affairs~~Curriculum and Standards Committee shall, however, receive information about any temporary University College mini-course after it has been approved by the college dean. The Graduate Council may refuse to grant or may attach conditions to the granting of graduate program credit for a temporary course. Each college may require internal channels of approval in addition to those specified here.



**8.81.31** The [Curricular Affairs Curriculum and Standards](#) Committee and the Graduate Council shall give priority at their meetings to the consideration of proposed temporary courses. Prior to approving temporary courses, these committees shall distribute to all faculty a description of these courses and shall provide faculty members with a seven-day period in which to register comments with the Chairperson of the [Curricular Affairs Curriculum and Standards](#) Committee and/or with the Dean of the Graduate School.

**8.81.50 Scheduling Courses.** Courses submitted to the Office of Enrollment Services for scheduling shall be certified by the department chairperson via the academic dean as being permanently approved or authorized temporary courses. A new course or course change proposal form must be processed through the college curriculum committee, [Curricular Affairs Curriculum and Standards](#) Committee and/or Graduate Council, and approved by the Faculty Senate before being scheduled.

**8.81.80 Course Jurisdiction.** The content, textbook, over-all conduct and method of presentation of single section courses shall be the responsibility of the instructor. The administration of multi-section courses shall be determined by departments. Modifications that significantly change a course (e.g. lecture to online offering, lecture and lab to lecture) require approval through the proper curricular channels (e.g. college curriculum committees) to the [Curricular Affairs Curriculum and Standards](#) Committee and/or the Graduate Council, and the Faculty Senate. #06-07-33

**8.85.12** Normally, the [Curricular Affairs Curriculum and Standards](#) Committee, the Graduate Council, and the [Center Review Subcommittee of the Committee Council](#) for Research and Creative Activities shall serve as the coordinating and review committee respectively for proposals for new undergraduate degree programs, for new graduate degree programs, and for new centers, including [institutes, bureaus, partnerships, bureaus](#) and [similar entities institutes](#). If questions arise as to the appropriate committee to serve as the coordinating and review committee for a proposal for a new program, the Faculty Senate Executive Committee shall determine which committee has responsibility. The Executive Committee may establish or recommend establishing a special committee to serve as the coordinating and review committee for a proposal. #11-12-25

**8.85.31 Programs for which no new funding is required.** When the proponents of a new program, including a certificate program, assert that the new venture can be administered entirely with existing funds, the proposal shall follow all procedures outlined in sections 8.85.13 – 8.85.17, additionally including a five-year plan demonstrating that existing funds are sufficient for carrying the program. Prior to that plan being presented to the Faculty Senate [Curricular Affairs Curriculum and Standards](#) Committee or the Graduate Council, it shall be reviewed and approved by the appropriate department(s) and college(s) whose participation is necessary for the program to be offered successfully. The plan shall also include a Budget and Financial Planning Office review. No classification under 8.85.30 is required. #05-06-21 #11-12-25

**8.87.10 Abolition of Programs.** When a recommendation for abolition of an existing program is initiated by an appropriate college or university committee or administrative official, the recommendation shall be reviewed by the appropriate college dean, college curricular committee, and college faculty if the program is housed in a college; and in any case by the appropriate Faculty Senate Committee(s) ([Curricular Affairs Curriculum and Standards](#) Committee and/or [Committee Council](#) for Research and Creative Activities) or Graduate Council, the Faculty Senate and the President. Review of the proposal for abolition by college or Senate committees below the level of the Faculty Senate shall result in a Statement of Opinion that shall be attached to the proposal as it proceeds through subsequent review steps, but shall not result in denial or approval of the recommendation, nor stop the proposal from proceeding to the Faculty Senate. The originator of the recommendation may, however, withdraw the proposal if convinced by review at any level that the recommendation should be withdrawn. Curricular committees and college

faculties shall address budgetary issues as well as academic issues in their review. The Graduate Council shall be included for review of graduate programs according to its established procedures. The originator shall present the recommendations to the Faculty Senate for its deliberation. Committees that have reviewed the proposal and have attached Statements of Opinion shall present the findings of their review to the Faculty Senate. Approval of the recommendation for abolition shall require the approval of the Faculty Senate and the President in the same manner as other legislative actions, as provided for in sections 10.2 to 10.6 of the Faculty Senate By-Laws.

**8.88.10 Degree Programs on the Feinstein Providence Campus.** Departments planning to offer existing degree programs at the Providence Campus must develop and approve a plan for offering and staffing courses and advising students. Once approved by the academic department, this plan should be forwarded simultaneously to the appropriate college curriculum committee and to the Dean of the Alan Shawn Feinstein College of [Continuing Education and Professional Studies](#) for review and approval, following which undergraduate programs shall be forwarded to the [Curricular Affairs Curriculum and Standards](#)-Committee and graduate programs to the Graduate Council for approval. Actions taken by the [Curricular Affairs Curriculum and Standards](#) Committee and Graduate Council shall be reported to the Faculty Senate for information. #04-05-9

**8.90.10 Centers, Including Institutes, Bureaus, [and Partnerships, and similar entities](#)** are officially recognized academic organizational and administrative units that shall be chartered to provide interdisciplinary coordination either within a college or across college lines directed at an issue beyond the scope of a single discipline. They may comprise many different disciplines or they may be single discipline based with secondary emphasis on contributing disciplines. The principal function shall be generally research oriented; however, in some instances, their missions may include instruction and/or service as components of equal importance. The facilities of a center need not be located in one location. A center shall be considered an individual entity and not tied to the demise or expansion of other centers. #11-12-25

**8.90.20 Procedures for the Establishment of Centers.** Proposals for all centers, including institutes, bureaus [and partnerships, and similar entities](#) shall originate with faculty representing the disciplines concerned. A proposal for the creation of a center, institute, bureau, or partnership shall include an explanation of its goals and rationale, a description of its proposed administrative and staffing structure, a specific description of its relationship to other appropriate units of the University, a budget with personnel and space requirements, as well as amounts and sources of seed money. In addition, procedures for the termination of the center or assumption of full fiscal responsibilities by the University shall be included in the proposal. #11-12-25

**8.90.21 Temporary Authorization for Centers.** Centers, including institutes, bureaus, [and partnerships, and similar entities](#) may be authorized to operate for an initial three-year period by the Provost and Vice President for Academic Affairs of the University who shall make the decision in consultation with the Vice President for Research and Economic Development, the [Center Review Subcommittee of the Committee Council for Research and Creative Activities](#), the Dean(s) of the faculty associated with the proposed center, and the Chairs of the faculty members associated with the proposed center, who shall have brought the proposal to the department as a whole for their recommendations. The [Center Review Subcommittee Council for Research](#) will review proposals for temporary partnerships and make recommendations to the Provost based on the potential for intellectual contributions, utilization of undergraduate and graduate students, interdepartmental or intercollege involvement, and external funding. Each new temporary partnership shall receive support from the university only during its initial three years. #02-03-14 #11-12-25

**8.90.22 Continuing Authorization for Centers.** Continuing authorization to operate centers, institutes, bureaus, ~~or~~ partnerships, and similar entities including authorization to operate after an initial three-year period described in 8.90.21, shall be subject to review by units and departments involved in the center as well as review by the colleges of the involved departments during their third year. Following college review, proposals shall be forwarded with departmental and college recommendations to the Center Review Subcommittee of the Committee Council for Research and Creative Activities for consideration (see 8.85.12). The Committee for Research and Creative Activities Council shall recommend to the Faculty Senate action on center proposals based on program quality, research, outreach, or educational activities, involvement of undergraduate and graduate students, interdepartmental or intercollege connections, and potential for continued external funding, as appropriate for the mission and goals of the center. #02-03-14 #11-12-25

**8.90.30 Review.** Once granted continuing status, centers, including institutes, bureaus, ~~and~~ partnerships, and similar entities shall be reviewed every four years by the Center Review Subcommittee of the Committee Council for Research and Creative Activities who shall submit recommendations, including recommendations for further continuation or dissolution, to the Faculty Senate based on overall program quality, research, outreach, or educational contributions, financial support of student involvement, interdepartmental or intercollege involvement, and continued external funding, as appropriate for the mission and goals of the center. #02-03-14 #09-10-16 #11-12-25

## CHAPTER 10:

**10.72.10 Procedure for Revisions to the Distribution of Facilities and Administrative (Overhead) Funds.** At the beginning of each fiscal year, a Committee for Review of the Distribution of Facilities and Administrative (Overhead) Funds (By-Laws 4.45) ~~a subcommittee of the Council for Research~~ shall convene to review procedures and distribution of Facilities and Administrative funds (research overhead funds). The review shall: a) evaluate the current expenditure and distribution plan with regard to URI's changing needs and resources; b) examine, as desirable, F&A distribution plans at other peer public research institutions; c) produce a report including, as appropriate, any recommendations for changes in distribution to be considered for implementation in the subsequent fiscal year. #12-13-15

**10.72.11** The ~~sub~~Committee shall be chaired by the Chair of the Committee Council for Research and Creative Activities. The ~~sub~~Committee shall consist of ~~four additional faculty~~ all members ~~of from~~ the Committee Council for Research and Creative Activities ~~elected by the Council before its last meeting in the spring~~ and one designee each of the President, the Provost, and the Vice President for Administration and Finance. The Vice President for Research and Economic Development may be an ex-officio, non-voting member of the subcommittee. #12-13-15 #16-17-7

**10.72.12** Specific arrangements proposed for centers or projects must be reviewed and approved by the Vice President of Research and Economic Development after consultation with the President, PIs, Provost, and appropriate deans, directors and chairs. Such arrangements shall be in writing, be presented to the SubCommittee, and have a defined term (no more than three years) after which they shall be reviewed and, if appropriate, re-established or renegotiated. #12-13-15

**10.72.13** Entities receiving F&A funds shall make a full and accurate accounting of how funds were spent during the prior fiscal year, including all sponsored projects administration (SPA) expenditures. These reports shall be submitted by October 1 of each year to the Controller by all university units that have expenses related to F&A funds. The Controller will review to ensure reports are reconciled with audit statements. #12-13-15

**10.72.14** During the review process, a draft of the report shall be made available to faculty for a minimum 2-week comment period. The ~~Sub~~Committee shall consider these comments in production of their final report, which shall be submitted to the ~~Committee~~ Council for Research ~~and Creative Activities~~ to forward to the Faculty Senate Executive Committee, the President, Provost, Vice President of Research and Economic Development, and Vice President of Administration and Finance no later than January 31 for review, discussion, and approval, and then is subject to final approval by the President. The President shall submit an annual report to the Board and the Faculty Senate on the use of indirect cost recovery funds and any changes in the distribution of funds for the coming year. #12-13-15

## **Part II.**

~~**3.95.10 The Faculty Institute on Writing** shall initiate and support policies and activities that place good writing at the center of a high quality education. The Institute shall hold workshops on writing and the teaching of writing for faculty from across the curriculum; aid faculty and departments with the design of writing intensive courses; conduct research on writing across the curriculum; seek funds for the development of writing across the curriculum; and hold conventions, contests, and other events for students and administrators in order to promote writing as a means of learning, of self-expression, of communication, and of engaged productivity.~~

~~**3.95.11** The Institute shall be administered by a director who shall report to the College of Arts and Sciences. The Faculty Senate Curricular Affairs Committee shall advise, monitor and evaluate the Institute's efforts. The Dean of the College of Arts and Sciences (or a designee) shall participate in the Institute's evaluation. The Curricular Affairs Committee shall report to the Faculty Senate on the Institute's activities. #01-02-22~~

~~**8.81.40 Writing Intensive Courses.** Writing Intensive Courses shall have the following mandated features: the opportunity for writing with guidance from the instructor; the opportunity to improve one's writing in response to regular feedback from the instructor, especially by revising drafts, writing a series of comparable papers, writing long assignments in shorter units, or through similar teaching and learning opportunities; writing assignments that clearly define features expected for the papers and that receive precise positive and negative responses from the instructor; clear, consistent practices in the grading of writing; writing assignments constitute a significant portion of the overall grade. If possible such courses should include: peer reviewing and other forms of collaborative learning; extensive student to student interaction as well as student teacher interaction; opportunities for collaborative writing; and both informal and formal writing assignments. If possible upper level courses should include: a variety of professional writing assignments, such as patient charts or client reports, case studies; laboratory reports; reviews of research; critical essays; longer term papers; project proposals; a sustained attention to writing, perhaps of one longer assignment, that gives students time to fully explore a topic and to learn a wide range of relevant material and rhetoric, that encourages depth in the exploration and expression of ideas, that calls for extensive revision, and that is clearly addressed to an appropriate audience and context.~~

~~**8.81.41** A "WI" label shall be appended to the course description of writing intensive courses to indicate that writing is a significant feature of the activities, learning processes, and assessment of student performance in the course. Lists of writing intensive courses (or sections of courses) shall appear in the University Catalog, the Schedule of Classes and in a yearly publication from the Faculty Institute on Writing.~~

~~**8.81.42** The faculty member sponsoring the course shall initiate the approval process for a writing intensive course. Either new courses or redesigned existing courses may be proposed for the writing intensive [WI] designation. Following approval by the appropriate departments and colleges, proposals~~

~~shall be sent to the Curricular Affairs Committee. In those instances when the WI label is not recommended, the Faculty Institute on Writing should make every effort to work with the faculty member to bring the course features in line with the accepted WI design so that a label may be granted. #01-02-22 8.81.43 To assist faculty in developing WI courses and assignments, Writing Across the Curriculum Workshops shall be supported by the college deans and the Provost and Vice President for Academic Affairs. Faculty who develop WI courses should receive recognition during annual review.~~

Respectfully submitted,

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