

4-9-1998

Academic Standards and Calendar Committee Report #97-98-2: Changes to the UNIVERSITY MANUAL (A, B & C)

University of Rhode Island Faculty Senate

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UNIVERSITY OF RHODE ISLAND
Kingston, Rhode Island
FACULTY SENATE
BILL
Adopted by the Faculty Senate

TO: President Robert L. Carothers
FROM: Chairperson of the Faculty Senate

1. The attached BILL, titled Academic Standards and Calendar Committee Report #97-98-2: Changes to the UNIVERSITY MANUAL (A, B & C), is forwarded for your consideration.
2. The original and two copies for your use are included.
3. This BILL was adopted by vote of the Faculty Senate on April 9, 1998.
4. After considering this bill, will you please indicate your approval or disapproval. Return the original or forward it to the Board of Governors, completing the appropriate endorsement below.
5. In accordance with Section 10, paragraph 4 of the Senate's By-Laws, this bill will become effective April 30, 1998, three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; (3) you forward it to the Board of Governors for their approval; or (4) the University Faculty petitions for a referendum. If the bill is forwarded to the Board of Governors, it will not become effective until approved by the Board.

April 10, 1998
(date)


Leland Jackson
Chairperson of the Faculty Senate


ENDORSEMENT

TO: Chairperson of the Faculty Senate
FROM: President of the University

Returned.

- a. Approved .
- b. Approved subject to final approval by Board of Governors _____.
- c. Disapproved _____.

4/17/98
(date)


President

UNIVERSITY OF RHODE ISLAND
Kingston, Rhode Island

FACULTY SENATE

ACADEMIC STANDARDS AND CALENDAR COMMITTEE
REPORT #1997-98-2

PROPOSED CHANGES TO CHAPTER 8 OF THE UNIVERSITY MANUAL
ACADEMIC REGULATIONS

Amended by the Faculty Senate on April 9, 1998

The Academic Standards and Calendar Committee considered changes in academic regulations proposed by the Registrar's Advisory Council and now presents the following recommendations to the Faculty Senate for approval.

A. Incomplete

The Academic Standards and Calendar Committee recommends that the UNIVERSITY MANUAL be amended to refer consistently to an Incomplete as a grade. An Incomplete is referred to as a grade throughout the MANUAL except in the first sentence of section 8.53.20 where an Incomplete is referred to as a report.

Change the wording in the first sentence of 8.53.20 as follows to provide consistency and accurately refer to an Incomplete as a grade:

8.53.20 Incomplete. A student shall receive a grade of "Incomplete" in any course in which the course work has been passing, but has not been completed because of illness or another reason, which in the opinion of the instructor justifies the grade...

B. Time Limits for Changes

The Academic Standards and Calendar Committee recommends that the UNIVERSITY MANUAL be amended to refer consistently to record change time limits. Section 8.53.21 addresses the time limit for undergraduates and graduates to remove a grade of incomplete. However, 8.53.21 does not set a time limit when an extension beyond the limit is approved. Section 8.56.10 limits change entries to two years for undergraduates and three years for graduates. This limitation reflected in 8.56.10 should be included in 8.53.21 to make the two regulations consistent.

Amend section 8.53.21 to read as follows (Changes are in **boldface**):

8.53.21 The student receiving "Incomplete" shall make necessary arrangements with the instructor, or in the instructor's absence, with the instructor's chairperson to remove the deficiency prior to the following midsemester for the undergraduate student and within one calendar year for the graduate student. In either case, the instructor with the knowledge of the student and the department chairperson and the approval of his/her academic dean may extend the time limit, or in the instructor's absence, the department

chairperson with the approval of his/her academic dean may extend the time limit by which the incomplete work must be finished. The new grade assigned to change an "Incomplete" shall be reported to the Registrar and the department chairperson within one week after the student has completed the course requirements or the deadline or extended deadline has passed. At the expiration of the deadline or extended deadline, the instructor shall change the "Incomplete" to the appropriate grade, or the grade of "Incomplete" shall remain on the student's record. **A grade of incomplete shall not be changed after two years for an undergraduate student or after three years for a graduate student. Appropriate academic deans shall be authorized to allow exceptions for extraordinary reasons.**

C. No Work Submitted

The Academic Standards and Calendar Committee recommends a revision to 8.53.10 of the UNIVERSITY MANUAL by the creation of a new grade, "NW-- Enrolled - No work submitted," and the addition of a new section 8.53.12 of the UNIVERSITY MANUAL as follows:

Amend 8.53.10 by adding "NW -- Enrolled - No work submitted."

8.53.12 Enrolled - No Work Submitted. In those instances when a student enrolls in a course through the registration process and (1) never attends the course, or (2) stops attending early in the semester, the instructor may record a grade of NW, no work submitted. The grade will not affect the student's attempted or earned credits and will have no effect on a student's QPA.

The purpose for creating this grade is to allow faculty to assign a grade that more accurately reflects the student's performance. Faculty often assign a grade of "I" or no grade at all to a student who never attends or who stops attending early in the semester. The use of an "I" or not submitting a grade is inappropriate. The grade of "NW" accurately reflects the student's enrollment in the course.

Members of the Committee:

L. Patrick Devlin, COM
*Norman Finizio, MTH
*Mary Hollinshead, ART
Mary Kalymun, HDF
*Glenworth Ramsay, ECN, Chair
Kenneth Rogers, LAN
Robert Strobel, Registrar, ex officio

*Senator