

University of Rhode Island

DigitalCommons@URI

Faculty Senate Bills

Faculty Senate

1-22-1998

Report of the Ad Hoc Centers Review Coordinating Committee: Proposal for the Establishment on a Permanent Basis of the Feinstein Center for Service Learning and University Year for Action

University of Rhode Island Faculty Senate

Follow this and additional works at: https://digitalcommons.uri.edu/facsen_bills

Recommended Citation

University of Rhode Island Faculty Senate, "Report of the Ad Hoc Centers Review Coordinating Committee: Proposal for the Establishment on a Permanent Basis of the Feinstein Center for Service Learning and University Year for Action" (1998). *Faculty Senate Bills*. Paper 1492. https://digitalcommons.uri.edu/facsen_bills/1492

This Legislation is brought to you by the University of Rhode Island. It has been accepted for inclusion in Faculty Senate Bills by an authorized administrator of DigitalCommons@URI. For more information, please contact digitalcommons-group@uri.edu. For permission to reuse copyrighted content, contact the author directly.

UNIVERSITY OF RHODE ISLAND
Kingston, Rhode Island
FACULTY SENATE
BILL
Adopted by the Faculty Senate

TO: President Robert L. Carothers

FROM: Chairperson of the Faculty Senate

1. The attached BILL, titled Report of the Ad Hoc Centers Review
Coordinating Committee: Proposal for the Establishment on a
Permanent Basis of the Feinstein Center for Service Learning
and University Year for Action

is forwarded for your consideration.

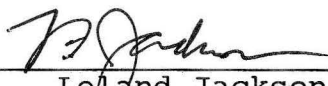
2. The original and two copies for your use are included.

3. This BILL was adopted by vote of the Faculty Senate on January 22,
1998.

4. After considering this bill, will you please indicate your approval
or disapproval. Return the original or forward it to the Board of
Governors, completing the appropriate endorsement below.

5. In accordance with Section 10, paragraph 4 of the Senate's By-Laws,
this bill will become effective February 12, 1998, three weeks
after Senate approval, unless: (1) specific dates for implementation
are written into the bill; (2) you return it disapproved; (3) you
forward it to the Board of Governors for their approval; or (4) the
University Faculty petitions for a referendum. If the bill is
forwarded to the Board of Governors, it will not become effective
until approved by the Board.

January 22, 1998
(date)


Leland Jackson
Chairperson of the Faculty Senate

ENDORSEMENT

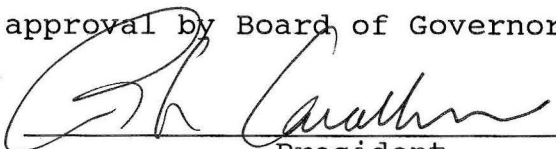
TO: Chairperson of the Faculty Senate

FROM: President of the University

Returned.

- a. Approved _____.
- b. Approved subject to final approval by Board of Governors .
- c. Disapproved _____.

1.20.98
(date)


President

UNIVERSITY OF RHODE ISLAND
Kingston, Rhode Island

FACULTY SENATE

AD HOC CENTERS REVIEW COORDINATING COMMITTEE REPORT
ON THE FEINSTEIN CENTER FOR SERVICE LEARNING
AND UNIVERSITY YEAR FOR ACTION

S E C T I O N I

BACKGROUND INFORMATION

ABSTRACT

The Ad Hoc Centers Review Coordinating Committee voted to recommend approval on a permanent basis of the Feinstein Center for Service Learning and UYA at the Class B level (recommends that proposed new programs compete for resources on an equal basis with all other University activities).

The University of Rhode Island has had a long-standing commitment to providing its students with opportunities for service learning. The expansion of these activities requires a more carefully coordinated structure to avoid duplication of effort and bureaucracy. The Center is designed to fulfill these needs as well as to provide more visibility to service learning and to increase the opportunity to attract outside grants. In fact, the Center recently received a \$3,600 grant from the Corporation for National Community Service to hold an event at URI on the Martin Luther King Day Holiday.

The Center was named the Feinstein Center in February 1997 in honor of Mr. Alan Shawn Feinstein whose gift endowed the Center for Service Learning and UYA. The Feinstein Center combines existing activities related to service learning throughout the URI community.

BACKGROUND

The Center for Service Learning and UYA was approved on a temporary basis on July 16, 1997 by M. Beverly Swan, Provost and Vice President for Academic Affairs, under the provisions of section 8.90.21 of the UNIVERSITY MANUAL. The Center combined the activities of the Clearinghouse for Volunteers, University Year for Action and the Feinstein Enriching America Program. In her memorandum to Dean Strommer Provost Swan suggested that when Dean Strommer "had the opportunity to evaluate the functioning of the new Center" she should proceed with "plans to seek approval of a permanent Center." Early in the spring semester 1997, Dean Strommer forwarded a proposal to establish the Feinstein Center on a permanent basis to the Faculty Senate Executive Committee.

Although section 8.85.17 of the UNIVERSITY MANUAL states that "the Council for Research shall serve as the coordinating and review committee...for proposals for new centers, including partnerships, bureaus and institutes" it also provides that the "Executive Committee may establish or recommend establishing a special committee to serve

as the coordinating and review committee for a proposal." After reviewing the proposal, the Executive Committee agreed that the Feinstein Center for Service Learning and UYA had curricular as well as research implications and decided to establish an ad hoc Centers Review Coordinating Committee. They agreed that the ad hoc committee should represent the Curricular Affairs Committee, the Graduate Council and the Council for Research. The Ad Hoc Centers Review Coordinating Committee was approved by the Faculty Senate on September 25, 1997 with the following members: Charles Hickox, CAC; Leonard Kahn, CAC, Chair; William O'Malley, Graduate Council; Alison Roberts, Graduate Council and Laurie Ruggiero, Council for Research.

Early in the fall semester, copies of the proposal for the Feinstein Center were forwarded to the following groups for their review and recommendations: The Curricular Affairs Committee, the Graduate Council, the Council for Research, the Council of Deans and the Joint Educational Policy Committee. In addition, the Ad Hoc Centers Review Coordinating Committee asked the Budget Office to review the financial implications of the proposal.

The Curricular Affairs Committee voted to support the concept of the establishment of the Feinstein Center for Service Learning and UYA. It was agreed that in reporting the vote, it should be noted that concerns had been raised about the relationship of the service learning portion of URI 101 to the Center.

The Council for Research voted to recommend the permanent establishment of the Feinstein Center subject to the condition that it is self-supported either by endowment or by external funding, and there will be no increase beyond the current level of university allocation to it.

The Joint Educational Policy Committee endorsed the proposal. The student member wanted to make sure that service learning was not perceived as limited to URI 101, noting that UYA and the Clearing House for Volunteers provide opportunities for students at all levels. The JEPC was supportive of the establishment of the Centers' Faculty Fellows and asked that the names of the 1997-98 fellows be listed in this report to demonstrate faculty involvement in the center. Faculty members currently involved in the Faculty Fellows program are: Leo Carroll, SOC; Stewart Cohen, HDF; Nancy Cook, ENG; Larry Englander, PLS; William Green, LAR; Janet Hirsch, NUR; Jeanne Leffers, NUR; Lynn Pasquerella, PHL; Susan Roush, PHT and Arthur Stein, PSC. The JEPC further noted that the Feinstein Center has an Advisory Committee which includes representatives from outside agencies as well as members of the URI faculty and staff.

The Graduate Council agreed to accept the proposal as an informational item and took no action.

In the Budget Office review, Budget Director Linda Barrett noted that "the creation of the Center has required no new space or resources. The existing unrestricted program budget along with funds generated through UYA's self-supporting Ledger 3 account and the annual interest

from the Feinstein endowment provide the financial resources necessary to administer the Center's programs." Based upon their review of the proposal and consultation with Dean Diane Strommer, the budget Office concluded that "existing administrative structure, resources and facilities are considered sufficient to support the permanent authorization of the Feinstein Center for Service Learning and its existing programs." The budget for the Center appears in APPENDIX A. The full text of the Budget Impact Statement appears in APPENDIX B.

* * * * *

S E C T I O N I I

RECOMMENDATION

The Ad Hoc Centers Review Coordinating Committee reviewed the proposal and considered all of the comments forwarded to them by the various bodies. In November they voted to recommend to the Faculty Senate that the Feinstein Center for Service Learning and University Year for Action be approved on a permanent basis. It is now presented to the Faculty Senate for approval at the Class B Level - - to compete for resources on an equal basis with all other University activities. The proposal is in the format required by the Board of Governors for Higher Education.

FEINSTEIN CENTER FOR SERVICE-LEARNING & UNIVERSITY YEAR FOR ACTION THE UNIVERSITY OF RHODE ISLAND

A. GENERAL INFORMATION

1. **Name of institution.**
The University of Rhode Island
2. **Name of administrative unit involved.**
University College and Special Academic Programs
3. **Title of proposed organizational unit.**
The Feinstein Center for Service Learning & UYA
4. **Intended date of organizational change.**
July 1, 1996
5. **Intended location of organizational unit.**
University College and Special Academic Programs
6. **Description of institutional review and approval process.**
This change was first sought under the University Manual policy which provides for temporary authorization of centers for a three year period when authorized by the Provost and Vice President for Academic Affairs in consultation with the Vice Provost for Research, and the Deans of the faculty members associated with the proposed center. We now seek permanent authorization to operate this center as described in the University Manual under 8.85.10-30, 8.90.22 and 8.90.23.

7. **Summary of the proposed organizational change.**

This proposed center combines existing activities at URI related to service learning, including The Clearinghouse for Volunteers, University Year for Action, and the Feinstein Enriching America Program, the service-learning component of URI 101. The Clearinghouse for Volunteers was the only program not under the administration of the Dean of University College and Special Academic Programs. The College of Human Science and Services, where the Clearinghouse was administered, transferred the program and its resources to the proposed center.

8. **Signature of the President.**

Robert L. Carothers

9. **Person to be contacted during the review:**

Diane W. Strommer, Dean
University College & Special Academic Programs
(401)874-5505

B. RATIONALE

Although the University of Rhode Island has had a long commitment to providing its students with opportunities for both non-credit and credit-bearing experiences in the area of community service--now more often called service-learning--those activities have recently expanded. In the spring of 1994, the Faculty Senate approved three open-ended Community Service courses, CSV 301, 302, and 303. In the fall of 1995, the freshman seminar, URI 101: "Traditions and Transformations," which includes a service-learning component was offered for the first time. That course became mandatory for all incoming freshmen in the spring of 1996. The fall of 1995, Mr. Alan Shawn Feinstein endowed the service-learning portion of URI 101 by giving URI a grant of one million dollars, and the programs has been re-named the Feinstein Enriching America Program.

Given the increase in service-learning activities at the University, it became clear to many on campus, including members of the campus-wide Community Service Committee, that our activities needed to be carefully coordinated so as not to become burdensome to the very community we hoped to serve. It also seemed logical to bring the activities together both to provide more visibility to service-learning within our own community and also to increase the opportunity to garner external grants.

C. INSTITUTIONAL ROLE

Service to the broader community has been basic to the University of Rhode Island's mission since its founding as a land-grant university. Expanding offerings in service-learning also supports the university's plans to relate the students' academic work more closely with direct experiences outside of the university, to insure students' involvement in learning, and to provide opportunities for students to work as part of a community of learners.

D. INTERINSTITUTIONAL CONSIDERATIONS

This organizational change should have no impact on the other higher education institutions in Rhode Island.

E. RESOURCES

As the attached budget (see Appendix A) indicates, the creation of this center requires the reallocation of existing financial resources rather than the provision of any new resources. Approximately \$45,000 a year is generated by the Feinsein Endowment, and new affiliations between UYA and other programs generate about \$10,000 a year. Space currently assigned to the University Year for Action Program accommodates the Clearinghouse for Volunteers, and no new space will be sought for the Center in the immediate future.

F. EVALUATION

Evaluation of the Center for Service Learning is required by procedures outlined in the University Manual , 8.75.10-30, 8.90.22, and 8.90.30. Because the Feinsein Center for Service Learning is not a traditional research center, the Faculty Senate Executive Committee established a Centers Coordinating and Review Committee to conduct the initial review. As required by 8.90.30 of the University Manual, the center will be reviewed every three years. After review by the appropriate committees, recommendations for continuation or dissolution are made to the Faculty Senate.

APPENDIX A

CENTER FOR SERVICE LEARNING & UYA							
Budget Summary (1)				YEAR 1	YEAR 2	YEAR 3	YEAR 4
				1997	1998	1999	2000
Personnel Services		FTE					
	Non-Class.	2.48	\$	90,964	\$ 93,693	\$ 96,504	\$ 99,399
	Classified(2)	0.8	\$	20,169	\$ 20,169	\$ 25,968	\$ 26,747
	Other (3)	n/a	\$	13,545	\$ 29,000	\$ 30,000	\$ 30,000
	Fringe		\$	20,952	\$ 21,429	\$ 22,871	\$ 23,422
Total Personnel				\$	145,630	\$ 164,291	\$ 175,343
Operating Expenses							
	Publications		\$	2,244	\$ 2,311	\$ 2,381	\$ 2,452
	Travel						
	In-state		\$	1,817	\$ 2,000	\$ 2,100	\$ 2,200
	Out-state		\$	1,780	\$ 3,800	\$ 2,000	\$ 4,000
	Other		\$	8,638	\$ 8,900	\$ 9,167	\$ 9,442
Total Operating Expenses				\$	14,479	\$ 17,011	\$ 15,648
CAPITAL							
	Space			n/a			
	Equipment		\$	8,299	\$ 1,500	\$ 1,500	\$ 2,000
	Library Holdings		\$	250	\$ 200	\$ 200	\$ 200
	Other		\$	-			
TOTAL CAPITAL				\$	8,549	\$ 1,700	\$ 1,700
TOTAL EXPENDITURES				\$	168,658	\$ 183,002	\$ 192,691
REVENUE ESTIMATES							
	Tuition/Fees (4)		\$	84,196	\$ 88,041	\$ 90,682	\$ 93,403
	Grants		\$	45,000	\$ 50,000	\$ 51,000	\$ 52,000
	Contracts				\$ 5,000	\$ 5,000	\$ 7,000
	Other Revenues		\$	55,792	\$ 56,000	\$ 57,000	\$ 58,000
	Total Revenues		\$	184,988	\$ 199,041	\$ 203,682	\$ 210,403
BUDGET SUMMARY							
TOTAL REVENUES				\$	184,988	\$ 199,041	\$ 203,682
TOTAL EXPENDITURES				\$	168,658	\$ 183,002	\$ 192,691
EXCESS (DEFICIENCY)				\$	16,330	\$ 16,039	\$ 10,991
Notes:							
(1) 3% annual increases assumed							
(2) Full-time classified position anticipated by FY 99							
(3) Addition of Service Learning Fellows Program							
(4) State-supported portion of budget							

APPENDIX B

TO: Leonard M. Kahn, Chairperson
Centers Review Coordinating Committee

FROM: Linda Barrett, Budget Director

DATE: October 15, 1997

SUBJECT: Budgetary Impact Statement for the Feinstein Center for
Service Learning

The proposed permanent authorization of the Feinstein Center for Service Learning follows the initial temporary establishment of the Center on July 1, 1996. The Center's establishment combined the existing activities and resources related to service-learning at URI, including The Clearinghouse for Volunteers, University Year for Action (UYA), and the Feinstein Enriching America Program (the service-learning component of URI 101).

With the transfer of The Clearinghouse for Volunteers program and its resources at the beginning of FY97 from the College of Human Science and Services, all service-learning programs are now under the administration of the Dean of University College and Special Academic Programs.

As anticipated, the creation of the Center has required no new space or resources. The existing unrestricted program budget along with funds generated through UYA's self-supporting Ledger 3 account and the annual interest from the Feinstein endowment provide the financial resources necessary to administer the Center's programs. In FY98, a Service Learning Fellows Program was created with funds from the Feinstein endowment interest. This new program provides a stipend to faculty for use in planning or conducting service-learning activities.

With the notable expansion of the UYA Program over the years and the recent increase in service learning activities at the University, the limited resources that service these programs are at capacity. The current personnel resources are considered marginally adequate to maintain these existing programs assuming their are no new responsibilities or increased program enrollments.

To improve support service capabilities, the plan calls for a modest increase in clerical support effective in FY99. This increase would change the only classified position from 0.8 to 1.0 FTE and increase personnel salary and fringe benefit expenses by approximately \$7,100. Funding this additional 0.2 FTE through an increase in unrestricted budget revenues would be optimal, but alternative funding methods would be sought if necessary.

Based upon our review of this proposal and consultation with Dean Diane Strommer, the existing administrative structure, resources and facilities are considered sufficient to support the permanent authorization of the Feinstein Center for Service Learning and its existing programs. Authorizing this organizational change should have no impact on the other higher education institutions in Rhode Island.

LB:cb