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# Academic Standards and Calendar Committee Report #86-87-3: Incompletes

University of Rhode Island Faculty Senate

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# THE UNIVERSITY OF RHODE ISLAND Kingston, Rhode Island

# FACULTY SENATE BILL

### Adopted by the Faculty Senate

| TO:             | : President Edward D. Eddy  | President Edward D. Eddy                               |  |
|-----------------|---|--|--|
| FROM            | OM: Chairperson of the Faculty Senate   |  |  |
| 1.              | The attached BILL, titled Academic Standards  | and Calendar Committee                                 |  |
|                 | Report #86-87-3: Incompletes  |  |  |
|                 |   |  |  |
|                 | is forwarded for your consideration.  |  |  |
| 2.              | The original and two copies for your use are  | included.  |  |
| 3.              | This BILL was adopted by vote of the Faculty Senate on <u>February 5, 1987</u> (date)   |  |  |
| 4.              | After considering this bill, will you please indicate your approval or disapproval. Return the original or forward it to the Board of Governors, completing the appropriate endorsement below.  |  |  |
| 5.              | In accordance with Section 10, paragraph 4 of the Senate's By- Laws, this bill will become effective February 26, 1987, three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; (3) you forward it to the Board of Governors for their approval; or (4) the University Faculty petitions for a referendum. If the bill is forwarded to the Board of Governors, it will not become effective until approved by the Board.  February 6, 1987  (date)  Richard Katula Chairperson of the Faculty Senate |  |  |
| ENDO            | DORSEMENT   |  |  |
| TO:             | Chairperson of the Faculty Senate   |  |  |
| FROM            | DM: President of the University   |  |  |
| Re              | Returned.   |  |  |
| a.              | Approved  |  |  |
| b.              | Approved subject to final approval by Board   | proved subject to final approval by Board of Governors |  |
| c.              | c. Disapproved  |  |  |
|                 | ~ 2/23/87 ~ Eden  | en J. EQQ = 1  |  |
| direct Challeng | (date)  | President  |  |

Form revised 4/86

## THE UNIVERSITY OF RHODE ISLAND Kingston, Rhode Island

#### FACULTY SENATE

On February 5, 1987, the Faculty Senate approved the following amended recommendation of the Academic Standards and Calendar Committee in Academic Standards and Calendar Committee Report #86-87-3:

8.53.21 The student receiving "Incomplete" shall make necessary arrangements with the instructor, or in the instructor's absence, with the instructor's chairperson to remove the deficiency prior to the following midsemester for the undergraduate student and within one calendar year for the graduate student. In either case, the instructor with the knowledge of the student and the department chairperson and the approval of his/her academic dean may extend the time limit, or in the instructor's absence, the department chairperson with the approval of his/her academic dean may extend the time limit by which the incomplete work must be finished. The new grade assigned to change an "Incomplete" shall be reported to the Registrar and the department chairperson within one month after the student has completed the required course or the deadline or extended deadline has passed. expiration of the deadline or extended deadline, the instructor shall change the "Incomplete" to the appropriate grade, or the grade of "Incomplete" shall remain on the student's record. Students may not reregister for a course in which a grade of "Incomplete" appears on the student's academic record.