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Constitution, By-Laws and University Manual Committee Report #1983-84-1: Sections 2.14.10 and 10.33.12 of the University Manual

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UNIVERSITY OF RHODE ISLAND
Kingston, Rhode Island

FACULTY SENATE
BILL

Adopted by the Faculty Senate

TO: President Edward D. Eddy

FROM: Chairperson of the Faculty Senate

1. The attached BILL, titled Constitution, By-Laws and University Manual
Committee Report #1983-84-1: Sections 2.14.10 and 10.33.12 of the University
Manual,

is forwarded for your consideration.

2. The original and two copies for your use are included.

3. This BILL was adopted by vote of the Faculty Senate on January 26, 1984 .
(date)

4. After considering this bill, will you please indicate your approval or disapproval. Return the original or forward it to the Board of Governors, completing the appropriate endorsement below.

5. In accordance with Section 10, paragraph 4 of the Senate's By-Laws, this bill will become effective on February 16, 1984 (date), three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; (3) you forward it to the Board of Governors for their approval; or (4) the University Faculty petitions for a referendum. If the bill is forwarded to the Board of Governors, it will not become effective until approved by the Board.

January 27, 1984
(date)

Marguerite Bumpus
Marguerite Bumpus
Chairperson of the Faculty Senate

ENDORSEMENT

TO: Chairperson of the Faculty Senate

FROM: President of the University

Returned.

a. Approved _____.

b. Approved subject to final approval by Board of Governors _____.

c. Disapproved _____.

3/22/84
(date)

Edward D. Eddy
President

UNIVERSITY OF RHODE ISLAND
Kingston, Rhode Island

FACULTY SENATE

CONSTITUTION, BY-LAWS AND UNIVERSITY MANUAL COMMITTEE

REPORT #1983-84-1
December 16, 1983

The CBUM Committee recommends approval of the following changes in the University Manual:

I. Appointment of Administrative Officers

EXISTING

2.14.10 Appointment of Administrative Officers. Whenever a vacancy occurs in an office of administration as named in 2.15.10 through 2.57.10 (excepting those positions listed in 2.14.12) the President shall appoint an advisory committee to assist in filling the vacancy. Ordinarily the committee shall have five members drawn from segments of the academic community most immediately concerned or with special knowledge of the requirements of the position to be filled. At least two faculty members shall be included, and student members shall be appointed when deemed appropriate. The committee membership may be enlarged when wider representation of interest is desirable.

2.14.11 The advisory committee shall help assemble by various means, including the solicitation of names by canvas when appropriate, a suitable list of candidates for the vacant office; shall screen the candidates by review-

PROPOSED

2.14.10 Appointment of Administrative Officers. Whenever an administrative position becomes vacant there will be a full affirmative action search conducted by the department or division, in compliance with the Affirmative Action Hiring Procedures (which are available from the Affirmative Action Office). The department or division head shall appoint a search committee. This committee shall usually be comprised of five to seven members drawn from segments of the academic community most immediately concerned with or knowledgeable of the requirements of the position to be filled. Faculty ^{and student} shall be represented among the committee membership and student members shall be appointed when deemed appropriate. Search committees shall have minorities and women represented. Committee membership may be enlarged when wider representation of interest is desirable. The appointment of the President is regulated by the Education Act of 1981 (see Appendix A section 1.6).

DELETE

*be appointed following
University Affirmative
Action guidelines.*

EXISTING

ing their qualifications; and shall make recommendations regarding the candidates to the President.

2.14.12 The officers of administration exempt from the provisions of 2.14.10 shall be the following: The President, Director of the Administrative Computer Center, Director of the Bureau of Government Research, Business Manager, Purchasing Officer, Director of the Physical Plant, Controller, Chief Accountant, Payroll Supervisor, Bursar, Budget Officer, Director of Dining Services, Internal Auditor, Director of Alumni Affairs, the Medical Director, and the Director of Residential Life. Any position which is the immediate concern of a permanent board, council, or standing committee of the University on which the faculty is represented may be exempt from the provisions of 2.14.10 at the discretion of the President. In such cases, the appropriate board, council or committee (e.g., the University Bookstores Committee) shall serve as an advisory committee and may be augmented for this purpose if representation beyond the regular membership of the committee is desirable.

DELETE

2.14.13 Newly created administrative positions shall be subject to the provisions of 2.14.10 unless added by the Faculty Senate to the list of exempt positions excluded in accordance with 2.14.12.

DELETE

Rationale: Current sections 2.14.10 - 2.14.13 were included in the University Manual in accordance with Faculty Senate legislation approved in April 1970. At that time, a list of exempt positions had been agreed to by the President and the Senate. In the spring 1983, former President Newman requested that the Manual sections be revised in accordance with Affirmative Action procedures and that no positions remain exempt from the search committee process. The CBUM Committee reviewed the changes proposed by former President Newman and, after consultation with the Assistant to the President for Affirmative Action, recommends approval of the changes outlined above.

PROPOSED

II. Student Activity Trips

EXISTING

10.33.12 A member of the faculty or administrative staff shall accompany students on all authorized class or student activity trips. A student may receive authorization to travel separately from his/her class or team if he/she signs a waiver form releasing the University from all liability and claims of every kind and nature arising from or incidental to said separate travel.

PROPOSED

10.33.12 A member of the faculty or administrative staff shall accompany students on all authorized class or student activity trips, except for trips sponsored with Student Activities approval for recreational purposes only. A student may receive authorization to travel separately from his/her class or team if he/she signs a waiver form releasing the University from all liability and claims of every kind and nature arising from or incidental to said separate travel.

Rationale: The Faculty Senate Executive Committee forwarded to the CBUM Committee a request from the Memorial Union Board Travel Committee that the Senate consider modifying section 10.33.12 of the University Manual to exempt from the regulation recreational trips arranged through travel agencies. The reasons given were that it is not necessary for faculty or administrators to accompany students on trips because a representative of the travel agency performs this function, insurance risks are greater when staff accompany students on trips and the cost of the trip for each student is increased to cover the expenses of the faculty or staff member. The Director of the Memorial Union and Student Activities was consulted by the committee and supports the modification proposed above.