

12-17-1981

Academic Standards and Calendar Committee Report #80-81-3: Part I - Fall, 1981

University of Rhode Island Faculty Senate

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UNIVERSITY OF RHODE ISLAND
Kingston, Rhode Island

FACULTY SENATE
BILL

Adopted by the Faculty Senate

TO: President Frank Newman

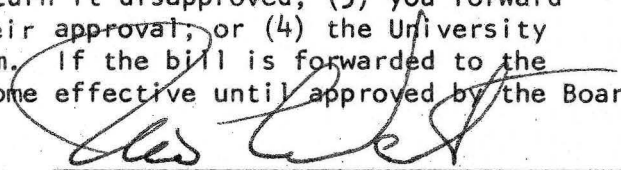
FROM: Chairperson of the Faculty Senate

1. The attached BILL, titled Academic Standards and Calendar Committee Report #80-81-3: Part I - Fall, 1981

is forwarded for your consideration.

2. The original and two copies for your use are included.
3. This BILL was adopted by vote of the Faculty Senate on December 17, 1981 (date)
4. After considering this bill, will you please indicate your approval or disapproval. Return the original or forward it to the Board of Regents, completing the appropriate endorsement below.
5. In accordance with Section 10, paragraph 4 of the Senate's By-Laws, this bill will become effective on January 7, 1982 (date), three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; (3) you forward it to the Board of Regents for their approval, or (4) the University Faculty petitions for a referendum. If the bill is forwarded to the Board of Regents, it will not become effective until approved by the Board.

December 21, 1981
(date)


Niels West
Chairperson of the Faculty Senate

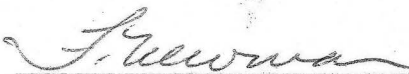
ENDORSEMENT

TO: Chairperson of the Faculty Senate

FROM: President of the University

1. Returned.
2. a. Approved _____.
- b. Approved subject to final approval by Board of Regents _____.
- c. Disapproved _____.

1/4/82
(date)


President

RECEIVED
JAN 19 1982

UNIVERSITY OF RHODE ISLAND
FACULTY SENATE

UNIVERSITY OF RHODE ISLAND
Kingston, Rhode Island

FACULTY SENATE

During its meetings of October 15 and 29 and December 17, 1981, the Faculty Senate approved changes in the attached sections of Chapter 8 of the University Manual which were proposed in the Academic Standards and Calendar Committee's Report #80-81-3.

EXISTING

8.21.10 Curricular Requirements. The minimum number of credits required for graduation in the Bachelor of General Studies curriculum shall be 100. The minimum number of credits required for all other four-year baccalaureate programs shall be 120 and the maximum, 148. No curriculum shall exceed 32 classroom and laboratory contact hours per week in one semester. Every curriculum shall include at least six credit hours of free electives. Exceptions to this may be granted when a program demonstrates to the satisfaction of the Curricular Affairs Committee (CAC) and the Faculty Senate that accreditation requirements are such that the program cannot permit six credits of free electives within the program's normal length (4 or 5 years). This requirement shall not apply to existing time-shortened degree programs.

* 8.21.11 The program in general education shall apply to all baccalaureate degree programs including those given in the College of Continuing Education.

8.21.12 A required course is one that is designated in the Undergraduate or Graduate School Bulletin as a specific curriculum or concentration requirement.

8.21.13 An elective course is defined as either 1) a restricted elective, i.e., required within a certain area as prescribed by the curriculum, such as a "professional elective", or 2) a free elective, i.e., any course offered within the University.

PROPOSED

8.21.10 Undergraduate Curricular Requirements. The minimum number of credits required for graduation in the Bachelor of General Studies curriculum shall be 100. The minimum number of credits required for all other four-year baccalaureate programs shall be 120 and the maximum, 148. No curriculum shall exceed 32 classroom and laboratory contact hours per week in one semester. Every curriculum shall include at least six credit hours of free electives. Exceptions to this may be granted when a program demonstrates to the satisfaction of the Curricular Affairs Committee (CAC) and the Faculty Senate that accreditation requirements are such that the program cannot permit six credits of free electives within the program's normal length (4 or 5 years). This requirement shall not apply to existing time-shortened degree programs.

Inserting the word "Undergraduate" in the heading makes explicit that this pertains to undergraduate requirements only.

8.21.11 The program in general education shall apply to all baccalaureate degree programs.

There is no need here to single out this division of the University for special mention, hence the deletion.

8.21.12 A required course is one that is designated in the Undergraduate Bulletin as a specific curriculum or concentration requirement.

The deletion was requested by the Graduate School. Academic requirements and regulations for the Graduate School are contained in The Graduate Student Manual.

8.21.13 A free elective is one that is not designated in the Undergraduate Bulletin as a specific curriculum or concentration requirement.

This defines a key term not previously defined.

8.21.14 A student having entrance conditions shall remove all such deficiencies before registering for his/her second year.

8.21.15 No course credit earned at the University or at other institutions shall be counted for graduation after eight years, except by consent of the dean of the college involved. For exception, see 8.70.10-12.

8.22.10 Graduation. To graduate, a student must have completed the work for and must have achieved the minimum quality point average established by the curriculum in which s/he is enrolled and must have earned a total number of quality points equal to at least twice the total number of credits for which s/he has registered in that curriculum (see 8.21.10).

8.22.11 No student shall be allowed more than ten full semesters to complete the requirements for graduation in one four-year curriculum. Three five- or six-week Summer Session terms shall be considered the equivalent of one semester.

* 8.22.12 Exceptions to 8.22.10-11 may be made in accordance with the appeals procedure described in 8.26.10-13.

8.21.14 A student who is admitted to the University with entrance conditions shall remove all such deficiencies in accordance with regulations of the degree-granting college in which the student seeks to matriculate.

The regulation applies principally to University College students. The change is recommended because it is more feasible to review for fulfillment of deficiencies at the time a student transfers out of University College than after a "year" of study.

referred to Committee 10/15/81 } *more than eight years prior to transcript evaluation*
8.21.15 Course credit earned at the University or at other institutions shall be counted for graduation ~~only with the consent of the dean of the college involved.~~ only with the consent of the dean of the college involved.

The change restates the regulation in a more positive form.

referred to committee 10/15/81 } 8.22.10 Graduation. To graduate, a student must have met the requirements of and must have achieved the minimum quality point average approved by the Faculty Senate and published in the Undergraduate Bulletin for the curriculum in which the student is enrolled, and must have earned a total number of quality points equal to at least twice the total number of credits for which the student has registered in that curriculum (see 8.21.10). One-fourth of all credits required for graduation must be earned at the University.

Some of the recommended changes are stylistic. The addition at the end defines the minimum number of credits which must be taken at the University in order to receive a degree from the University.

Recommendation is to delete this paragraph.

The deletion is recommended in view of the increasing number of part-time students.

Recommendation is to delete this paragraph.

This section is unnecessary. Appeals procedures are described elsewhere.

8.22.13 Except in special cases, which shall be considered by the college faculty, the work of the senior year must be taken in residence. The dean of the college shall have power to approve a maximum of six credits to be taken at another college or university.

8.22.21 A transfer student who has met the requirements for two degrees and has taken an additional thirty hours (twenty-four of which must be taken at the University of Rhode Island) beyond the minimum requirements for the initial degree may be granted an additional bachelors degree by the University.

8.22.22 Any student who has met the requirements for two separate concentrations within any single bachelors curriculum has earned a double major and may have both fields listed on his/her permanent record.

8.22.30 Combined Degree. A student who has completed the degree requirements of six semesters at the University in the curriculum in which s/he was last registered and who then enrolled in an accredited professional college and received therefrom a recognized professional degree may, upon application, be awarded the degree of Bachelor of Science from the University, such award to be made at the next regular commencement following the date of application.

8.22.31 This courtesy (8.22.30) shall apply to veterans except that a minimum of four semesters in residence shall be required and the remainder of the requirement for completion of six semesters' work may be fulfilled by the veteran's in-service record evaluated in terms of University credit.

8.22.11 The work of the senior year shall be taken at the University of Rhode Island. Exceptions must be approved by the faculty of the college in which the student is enrolled. However, the dean of the college shall be able to approve a maximum of six credits to be taken at another college or university.

The renumbering is editorial. The reworded paragraph makes clear what the phrase "in residence" means.

Recommendation is to delete this paragraph.

The section is really unnecessary, hence the recommendation to delete.

8.22.21 Any student who has met the requirements for two separate concentrations within any single bachelors curriculum has earned a double major and may have both fields listed on the student's permanent record.

Renumbering.

8.22.30 Courtesy Degree. A student who has completed the degree requirements of six semesters at the University in the curriculum in which the student was last registered and who then enrolled in an accredited professional college and received therefrom a recognized professional degree may, upon application, be awarded a baccalaureate degree from the University, such award to be made at the next regular commencement following the date of application. (Note: This courtesy shall not apply to students whose application is for a University of Rhode Island degree to be conferred after the June, 1985 commencement.)

The lack of criteria for "recognized professional degree" makes fair application of this regulation difficult, hence the recommendation to eventually eliminate the practice.

Recommendation is to delete this paragraph.

This regulation is unnecessary.

8.22.50 Commencement. Commencement Day shall normally be in the month of June.

8.22.51 Seniors are required to wear academic caps and gowns at Commencement Day exercises.

8.23.10 Criteria for Probation and Dismissal. A student shall be placed on scholastic probation if his/her overall cumulative scholastic average falls below 2.0, except that a student who has completed 22 or fewer credits shall not be placed on probation if s/he has a deficiency of 4 or fewer quality points below a 2.0 average.

8.23.11 A student on probation shall not enroll for more than 15 credits.

8.23.12 A student shall be dismissed for scholastic reasons when s/he has a deficiency of 8 or more quality points below a 2.0 average after being on probation the previous semester. A student on probation for the second successive semester who has a deficiency of 7 or fewer quality points below a 2.0 average will continue on probation. A freshman student who obtains less than 1.0 average in his/her first semester shall be dismissed automatically.

Recommendation is to delete this paragraph.

There is no real need to specify in the Manual when Commencement Day shall be held.

8.22.50 Commencement. Degree candidates are expected to wear academic caps and gowns at Commencement Day exercises.

Editorial changes basically.

8.23.10 Academic Standards for Matriculating Undergraduate Students. A student shall be placed on scholastic probation if the student's overall cumulative scholastic average falls below a 2.0. For purposes of determining probation and dismissal of part time students, scholastic standing committees shall consider an accumulation of twelve (12) credits as the minimum standard for one semester's work.

The addition of the term "matriculated" in the heading is required in order to bring this section into conformity with previous Senate Legislation (See P.S. Minutes, #5-80-11-13). The new wording would also simplify criteria for probation and would indicate clearly how the regulation should be applied to part-time students.

8.23.11 Students on academic probation shall not enroll for more than fifteen (15) credits, and must obtain their advisor's written approval to preregister, register, or change registration.

This change is recommended in order to increase the likelihood that a probationary student will see an advisor.

8.23.12 A student shall be dismissed for scholastic reasons when the student has a deficiency of 8 or more quality points below a 2.0 average after being on probation the previous semester. A student on probation for the second successive semester who has a deficiency of 7 or fewer quality points below a 2.0 average will continue on probation. Students who obtain less than a 1.0 average in their first semester shall be dismissed automatically.

This change makes the criteria for first semester dismissal applicable to transfer students as well as freshmen.

8.23.13 When a student receives a report of "incomplete," the student's standing shall be calculated from the remainder of his/her work.

8.24.10 Procedure for Probation and Dismissal. The procedure for dismissal action shall be as follows:

8.24.11 A scholastic standing committee shall be established for each college. The membership shall comprise the dean of the college and two or more faculty members of the college, appointed by the dean.

* 8.24.12 When any student is subject to automatic probation or dismissal in accordance with the provisions of 8.23.10-13, s/he shall be so notified by his/her dean.

8.24.13 A student subject to automatic dismissal shall have the right to appeal to his/her dean within five days of the date of notice by filing with the dean a written statement stipulating the reasons for the appeal and why the dismissal action should not prevail.

8.24.14 The appeal shall be reviewed by the college's Scholastic Standing Committee, which shall confirm the dismissal or continue the student on probation. The decision of the Scholastic Standing Committee shall be final.

8.24.15 Each Scholastic Standing Committee shall meet as soon after the end of each final grade period as is practicable. The Registrar shall have prepared lists of student records for committee consideration.

8.23.13 When a student receives a report of "incomplete" (I) or when no grade is reported, the student's standing shall be calculated from the remainder of the student's work.

The change is basically editorial.

8.24.10 Procedure for Scholastic Discipline for Undergraduate Students. A scholastic standing committee shall be established for each college. The membership shall comprise the dean of the college and two or more faculty members of the college, appointed by the dean.

Basically an editorial simplification.

8.24.11 Students subject to automatic probation or dismissal in accordance with the provisions of 8.23.10-13, shall be so notified by their academic deans.

Renumbering and stylistic changes.

8.24.12 Students subject to automatic dismissal shall have the right to appeal to their dean within five days of the date of notice by filing with the dean a written statement explaining the extenuating circumstances and stating the reasons why the dismissal action should not prevail.

Renumbering and stylistic changes.

8.24.13 The appeal shall be reviewed by the college's Scholastic Standing Committee, which shall confirm the dismissal or continue the student on probation. The decision of the Scholastic Standing Committee shall be final.

Renumbering and stylistic changes.

8.24.14 Each Scholastic Standing Committee shall meet as soon after the end of each final grade period as is practicable.

Renumbering. The deletion was recommended because it is unnecessary to have such specific instructions to the Registrar as part of the University Manual.

8.24.16 A written report of every case of automatic dismissal and of actions on appeals shall be made by the dean of each college to the Registrar. Dismissal shall consist of separation from the University.

8.25.10 Reinstatement. A student who has been dismissed shall not be reinstated until after a period of one academic year and then only upon recommendation of the Scholastic Standing Committee for the college or school in which registration is desired. For students who have withdrawn and are seeking readmission see 8.41.13.

8.25.11 When a student has been reinstated, the student shall be classified either as a conditional student for the first two semesters after readmission under the procedure outlined in 8.25.12-14, or as a probationary student readmitted by the Scholastic Standing Committee. Sections 8.25.12-14 shall not apply to probationary status.

8.25.12 The student must earn an average grade of at least "C" in each of his/her two conditional semesters. If the student does not earn the necessary minimum grades for retention in the University during the conditional period, s/he shall be dismissed at the end of the first semester in which s/he is deficient.

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8.24.15 Every case of automatic dismissal and of action on appeals shall be reported by the dean of each college to the Registrar. Dismissal shall consist of separation from the college in which the student was enrolled.

Renumbering. The change in the last line is recommended so that it is clear that a dismissed student may enroll with non-matriculating status in, for example, the College of Continuing Education.

8.24.16 No credit toward a degree requirement shall be accepted for courses taken while the student is under suspension or dismissal from the University for either academic or disciplinary reasons, unless express permission for registration has been given by the student's academic dean or, in the case of disciplinary action, the Dean of Student Life.

Here is inserted the substance of 8.37.16. The move places closely related sections together.

8.25.10 Reinstatement of Matriculating Undergraduate Students. A student who has been dismissed shall not be reinstated to matriculating status until after a period of one academic year and then only upon recommendation of the Scholastic Standing Committee of the college or school in which registration is desired.

The addition of the qualifer "matriculated" brings this section into conformity with previous Senate legislation (See F.S. Minutes #5-80-11-13).

8.25.11 A student who has been reinstated after dismissal for academic reasons may be classified as a conditional student or as a probationary student. A conditional student shall be subject to regulations 8.25.12-14. For regulations governing probationary status see 8.23.10-13.

This rewrite is intended to make it more clear that there are two types of reinstatement.

8.25.12 Students on conditional status must earn at least a 2.0 average in each of two conditional semesters. ~~Students not earning the necessary minimum grades for retention in the University during the conditional period shall be dismissed at the end of the first semester in which they are deficient.~~ Students not earning the necessary minimum grades for retention in the University during the conditional period shall be dismissed at the end of the first semester in which they are deficient.

The changes quantify the "C" average and makes clear how to apply the regulation to part-time students.

For part-time students, accumulation of twelve credits shall be equivalent to one semester.

F

8.25.13 At the end of the two conditional semesters, if the preceding minimum grade requirements have been met, the Scholastic Standing Committee shall direct the Registrar to examine the student's record prior to his/her readmission and designate pass credits for those courses for which s/he received "C" or better. No credit shall be given in courses in which s/he received "D" or "F". While the permanent record shall continue to show previous grades, the calculations of the minimum number of quality points necessary for graduation shall be based on grades earned after the time of the conditional reinstatement. Should the student not earn the necessary minimum grades for retention in the University during the conditional year, s/he shall be dismissed.

8.25.14 Students shall be allowed only one reinstatement under these provisions.

8.25.15 The student seeking reinstatement shall submit a written request to his/her college Scholastic Standing Committee. This request may be submitted at any time after the middle of the second semester following his/her dismissal. All such requests shall be considered by each college Scholastic Standing Committee. If the Committee's considered judgment, incorporating the evidence from any course work taken elsewhere as specified in 8.25.16, determines that the student may reasonably be expected to do satisfactory work, it shall allow the reinstatement.

8.25.16 During the period of the student's separation from the University, any course taken at another institution with the prior permission of the student's dean in which the student has earned a "C" or its equivalent or better shall be accepted by the Scholastic Standing Committee of the school or college in which the student is registered and shall be given transfer credit on the student's permanent record if s/he is reinstated.

8.25.13 At the end of the two conditional semesters, if the preceding minimum grade requirements have been met, the Scholastic Standing Committee shall direct the Registrar to examine the student's record prior to readmission and designate pass credits for those courses for which a grade of "C" or better was received. No credit shall be given in courses in which grades of "D", "F", or "U" were received. While the permanent record shall continue to show previous grades, the calculations of the minimum number of quality points necessary for graduation shall be based on grades earned after the time of the conditional reinstatement.

The insertions are intended to clarify. The deletion is recommended because the material repeats part of 8.25.12.

8.25.14 Students shall be allowed only one conditional reinstatement.

The insertion is intended to increase clarity.

8.25.16 The student seeking reinstatement shall submit a written request to the Scholastic Standing Committee of the college to which the student plans to return. If in the Committee's judgment, incorporating the evidence from any course work taken elsewhere as specified in 8.25.15, the student may reasonably be expected to do satisfactory work, it shall allow the reinstatement.

This is a renumbering together with the removal of an unduly restrictive time limit.

8.25.15 During the period of the student's separation from the college in which the student was enrolled, any course taken with the prior permission of the student's dean in which the student has earned a "C" or its equivalent or better shall be accepted by the Scholastic Standing Committee of the school or college in which the student is registered and shall be given transfer credit on the student's permanent record if reinstated.

A renumbering together with a change intended to make the sections consistent with the new 8.24.15.

8.27.11 A student's name on any written exercise (theme, report, notebook, paper, examination) shall be regarded as assurance that the work is the result of the student's own thought and study, stated in his/her own words and produced without assistance, except as quotation marks, references and footnotes acknowledge the use of other sources of assistance. Occasionally, students may be authorized to work jointly, but such effort must be indicated as joint on the work submitted.

8.27.12 In preparing papers or themes, a student often needs or is required to employ sources of information or opinion. All such sources used in preparing to write or in writing a paper shall be listed in the bibliography. It is not necessary to give footnote references for specific facts which are common knowledge and have obtained general agreement. However, facts, observations and opinions which are new discoveries or are debatable shall be identified with correct footnote references even when the student restates the matter in his/her own words. Material taken word-for-word from the written or oral statement of another person must be enclosed in quotation marks and the source cited. Paraphrasing or summarizing the contents of another's work is usually acceptable if the source is clearly identified but does not constitute independent work and may be rejected by the instructor.

8.27.15 In writing examinations, the student shall respond entirely on the basis of his/her own capacity without any assistance except that authorized by the instructor.

8.27.16 Instructors shall have the responsibility of insuring that students prepare assignments with academic integrity. Instructors shall do all that is feasible to prevent plagiarism in term papers or other written work.

8.27.11 A student's name on any written exercise (theme, report, notebook, paper, examination) shall be regarded as assurance that the work is the result of the student's own thought and study, stated in the student's own words and produced without assistance, except as quotation marks, references and footnotes acknowledge the use of other sources of assistance. Occasionally, students may be authorized to work jointly, but such effort must be indicated as joint on the work submitted. Submitting the same paper for more than one course is considered a breach of academic integrity unless prior approval is given by the instructors.

The addition is intended to make a clear statement about an increasingly common practice.

8.27.12 In preparing papers or themes, a student often needs or is required to employ sources of information or opinion. All such sources used in preparing to write or in writing a paper shall be listed in the bibliography. It is not necessary to give footnote reference for specific facts which are common knowledge and have obtained general agreement. However, facts, observations and opinions which are new discoveries or are debatable shall be identified with correct footnote references even when restated in the student's own words. Material taken word-for-word from the written or oral statement of another person must be enclosed in quotation marks and the source cited. Paraphrasing or summarizing the contents of another's work is usually acceptable if the source is clearly identified but does not constitute independent work and may be rejected by the instructor.

This is a stylistic change.

8.27.15 In writing examinations, the student shall respond entirely on the basis of the student's own capacity without any assistance except that authorized by the instructor.

A stylistic change.

8.27.16 Instructors shall have the responsibility to articulate clearly what they consider to be plagiarism in the preparation and submission of assignments. When plagiarism is detected, the instructor shall follow the procedures outlined below.

The recommended change clarifies the instructor's responsibilities.

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10/29/81

H

8.27.17 Instructors shall have the explicit duty to take action in known cases of cheating. The instructor shall have the right to fail a student on the assignment on which the instructor has determined that a student has cheated. The circumstances of this failure shall be reported to the student's academic dean. The student may appeal the matter to his/her academic dean, and the dean's decision on the appeal shall be final.

8.27.18 In addition to failing the student on the assignment, the instructor may recommend additional action to the dean. Upon this recommendation, the dean may authorize the instructor to fail the student in the course. The student or instructor may appeal the dean's decision to the Vice President for Academic Affairs whose decision on the appeal shall be final.

8.27.19 Either the instructor or the dean may recommend to the University Board on Scholastic Integrity suspension (separation from the University for a specific period of time) or dismissal (permanent separation) of a student for cheating. If the recommendation comes from an instructor it shall be accompanied by a statement of position of the academic dean. (See 5.20.10-11; 9.20.10; 9.21.10; 9.23.10-18)

or plagiarism.

8.27.17 Instructors shall have the explicit duty to take action in known cases of cheating. The instructor shall have the right to fail a student on the assignment on which the instructor has determined that a student has cheated. The circumstances of this failure shall be reported to the student's academic dean. The student may appeal the matter to the instructor's dean, and the

decision by the dean shall be expeditious and final

The change at the end is recommended because the College which offers a course and not the College in which a student is enrolled should have the authority to enforce its standards in cases of cheating.

8.27.18 If the violation warrants more severe censure, the instructor may recommend additional action to the instructor's dean. Upon this recommendation the dean may authorize the instructor to fail the student in the course. The student or instructor may appeal the dean's decision to the Vice President for Academic Affairs whose decision on the appeal shall be final.

The changes are principally editorial.

8.27.19 Either the instructor, the instructor's dean, or the student's dean may recommend to the University Board on Scholastic Integrity (USBI) any judicial action listed in section 9.25 of the University Manual. If the recommendation comes from an instructor, it shall be accompanied by a statement of position from the instructor's dean. (See 5.20.10-11; 9.20.10; 9.21.10; 9.23.10-18)

The changes bring the section into conformity with other Manual regulations.

8.27.20 Any record of scholastic integrity infractions where actions have been taken (i.e., assignment of an "F" on an assignment and notification of the student's dean, dean's authorization to assign an "F" for the course, referral to the USBI) will be forwarded to the Office of Student Life. A cumulative file will be maintained in that office. The Dean of Student Life shall notify the student's dean of subsequent infractions.

This new section would insure that a single office will have a complete record of scholastic integrity infractions.

I

8.31.10 Basis For Credit. The basis of a credit shall normally be three hours work; for example, one credit for each lecture or recitation and two hours of preparation, or one credit for each two-hour laboratory and one hour of preparation, or one credit for each three-hour laboratory with no outside preparation. Individual evaluation of courses offering practice in a professional major shall be made by the respective deans to determine non-lecture hour credits.

No.
action
taken
on
8.31.10

8.31.10 Basis For Credit. The basis of a credit shall normally be three hours work per week for a semester; for example, one credit for each lecture or recitation and two hours of preparation, or one credit for each two-hour laboratory and one hour of preparation, or one credit for each three-hour laboratory with no outside preparation. Individual evaluation of courses offering practice in a professional major shall be made by the respective deans.

Editorial changes intended to increase clarity.

* 8.32.10 Course Credits. The normal maximum rate at which academic credit may be earned at URI is three credits per two-week session. This limit applies to individual courses and to combinations of courses which may be offered in a single session. Sponsors of any course or session which would exceed this limit must provide special justification for their proposal. For existing courses to be taught during unusual time frames during the academic year and for all new courses, this course justification shall be provided to the Curricular Affairs Committee and/or the Graduate Council. For existing courses to be taught during the summer, justification shall be provided to the Dean of the College of Continuing Education.

8.32.10 Course Credits. The normal maximum rate at which academic credit may be earned at the University of Rhode Island is three credits per two-week session. This limit applies to individual courses and to combinations of courses which may be offered in a single session. Sponsors of any course or session which would exceed this limit must provide special justification for their proposal. For existing courses to be taught during unusual time frames during the academic year and for all new courses, this course justification shall be provided to the Curricular Affairs Committee and/or the Graduate Council. For existing courses to be taught during the summer, justification shall be provided to the Dean of College of Continuing Education.

the

An editorial change.

8.33.10 Registration Procedures. No student shall begin a course without proper registration or drop a course without entry by the Registrar of such action on his/her registration card, upon recommendation of his/her registration officer.

8.33.10 Registration Procedures. No student shall begin a course unless officially registered for that course. A student's registration for a course in not official until the appropriate registration form is filed in the Office of the Registrar. If specified conditions of enrollment are not met, the Registrar may be requested to cancel a student's registration.

A combination of old 8.33.10 and 8.33.12.

8.33.11 No course shall be added to the registration card after two weeks from the beginning of a semester.

8.33.11 No course shall be added to a student's schedule after two weeks from the beginning of a semester. *Courses offered by the College of Continuing Education may be added prior to the third class meeting or by the prescribed University deadline, whichever is later.*

An editorial change.

J

8.33.12 Registration officers shall have the authority, after a student fails to meet the conditions agreed to at the time of registration, to suspend the student from all classes until such conditions are fulfilled. Such action shall be reported at once to the Registrar, who shall send notice to instructors and deans concerned.

8.33.13 Every member of the teaching faculty shall be in his/her office during the hours of registration each semester unless engaged in assisting with registration or excused by his/her academic dean upon recommendation of his/her department chairperson.

8.33.14 The Registrar shall not register in the University College a student with more than seventy-five (75) credit hours and at least a 2.0 Quality Point Average.

8.33.15 Names of students who are absent from the first and second class meetings of a course and who do not notify the course instructor of their intention to attend future class meetings may be submitted by the course instructor and/or the Department Chairperson to the Registrar for deletion from the class roster. This action does not relieve students of their obligation to drop courses through regular procedures.

Recommendation is to delete this paragraph.

This section was made part of new 8.33.10.

Recommendation is to delete this paragraph.

This was thought to be unnecessarily specific, hence the recommendation to delete.

8.33.12 The Registrar shall not register in the University College a student with more than seventy-five (75) credit hours and at least a 2.0 Quality Point Average.

A renumbering.

8.33.13 Names of students who are absent from the first and second class meetings of a course and who do not notify the course instructor of their intention to attend future class meetings may be submitted by the course instructor and/or the Department Chairperson to the Registrar for deletion from the class roster. This action does not relieve students of their obligation to drop courses through regular procedures.

A renumbering.

8.33.30 Repeating Courses. Unless otherwise designated, no course may be repeated in which a grade of "C" or better has already been received except with permission of the student's academic dean. The dean may require that the course be ~~repeated~~ **taken** ~~again~~ **pass-fail.**

This together with 8.33.31 are new sections which state conditions for repeating courses.

K

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Committee
10/29/81

8.33.31 No course may be taken which substantially repeats the subject matter of courses for which the student has already received credit, including credit by examination, except with the permission of the student's academic dean. The dean may require that such a course be graded under the regulations of the pass-fail grading option.

See remark above.

* 8.34.10 Dropping a Course. Any course may be dropped by official procedures to be determined by the Registrar at any time before the second weekday prior to the end of the add period (unless the add period ends on a Monday in which case at any time before the third weekday prior to the end of the add period). A course may be dropped during the two or three days prior to the end of the add period only if another course is simultaneously added for each course dropped. If the student has not dropped a course by the end of the drop period, the instructor must submit a grade. A student may drop a course after the end of the add period only in exceptional circumstances and only with written authorization from the dean of the college in which the student is enrolled. Graduate students may drop courses at any time up to midsemester.

as
amended
by the
Senate
on
12/17/81

8.34.10 Dropping a Course. A course may be dropped by official procedures determined by the Registrar before the end of the fifth week of the semester. Departments shall have the authority to designate selected courses as "early drop" courses which may be dropped up to two days before the end of the add period. Early drop courses will be designated in the course schedules. When such courses are offered by the College of Continuing Education they may be dropped at any time prior to the the third class meeting or by the prescribed University deadline, whichever is later. Graduate students may drop courses at any time up to midsemester. If the student has not dropped a course by the end of the drop period the instructor must submit a grade. A student may drop a course after the end of the drop period only in exceptional circumstances and only with authorization of the Dean of the college in which the student is enrolled.

8.35.10 Auditing a Course. Auditors are persons who have permission to attend a course but are not taking the course for credit. An auditor may be admitted to a class on a space-available basis with the consent of the instructor as indicated by the instructor's signature on an audit authorization form which must be filed in the office of the Registrar. The course instructor shall determine the extent to which an auditor may participate in class activities. An auditor's name shall not appear on official class rosters, on the grade report, or on the permanent academic record.

8.35.10 Auditing a Course. Auditors are persons who have permission to attend a course but are not taking the course for credit. Auditing is not permitted in non-credit courses. An auditor may be admitted to a class on a space-available basis with the consent of the instructor as indicated by the instructor's signature on an audit authorization form which must be filed in the office of the Registrar before the end of the "add" period. The course instructor shall determine the extent to which an auditor may participate in class activities. An auditor's name shall not appear on official class rosters, on the grade report, or on the permanent academic record.

The change is to accomodate the College of Continuing Education and to clarify the time limit.

8.36.10 Intellectual Opportunity Plan. A student completing satisfactorily a course under the regulations of this plan (pass-fail option) shall receive an "S" (satisfactory). Unsatisfactory completion of a course shall result in the student receiving a "U" (unsatisfactory).

* 8.36.10 Pass-Fail Grading Option. A student completing satisfactorily a course under the regulations of this plan shall receive a "P" (pass). Unsatisfactory completion of a course shall result in the student receiving an "F" (failure).

This change in terminology and grade symbols clarifies the intent of the regulation.

* May be renumbered at the request of the committee.

8.36.11 A student receiving the "S" shall receive credit toward fulfillment of degree requirements, but the "S" shall not be used in calculating the student's quality point average.

8.36.12 A student receiving the "U" shall receive no credit toward degree requirements and must include the "U" (which is equivalent to the "F" or failing grade) in calculation of his/her quality point average.

8.36.13 Courses that are stipulated in the student's curriculum as degree requirements shall not be taken for S/U credit, except for those courses officially designated as S/U courses according to 8.53.30. The Intellectual Opportunity Plan shall pertain only to those courses that are considered as free, unattached electives by the college in which the student is enrolled. In addition, any course above the credits required for graduation may be taken as S/U. A college may, however, by a vote of its faculty, permit other courses to come under this plan for students enrolled in that college. This vote must be confirmed by the Senate through the Curricular Affairs Committee and/or the Graduate Council.

8.36.14 With the exception of freshmen and students who are on probation, all matriculated undergraduate students at the University and the Division of University Extension may participate.

8.36.15 Students may elect up to three S/U courses per semester. Students may elect two S/U courses during a calendar summer.

* 8.36.11 A student receiving the "P" shall receive credit toward fulfillment of degree requirements, but the "P" shall not be used in calculating the student's quality point average.

An editorial change required if 8.36.10 is changed.

Recommendation is to delete this paragraph.

This is unnecessary if the new 8.36.10 & 8.36.11 are adopted.

* 8.36.12 Courses that are stipulated in the student's curriculum as degree requirements shall not be taken for P/F credit. The pass-fail grading option shall pertain only to those courses that are considered as free, unattached electives by the college in which the student is enrolled. In addition, any course above the credits required for graduation may be taken as P/F. A college may, however, by a vote of its faculty, permit other courses to come under this option for students enrolled in that college. This vote must be confirmed by the Senate through the Curricular Affairs Committee and/or the Graduate Council.

An editorial change required if 8.36.10 is changed.

* 8.36.13 With the exception of freshmen and students who are on probation, all matriculating undergraduate students at the University may participate.

Editorial changes.

* 8.36.14 Undergraduate students may elect up to three P/F courses per semester; students may elect two P/F courses during a calendar summer. Graduate students are limited to a maximum of four credits in the masters program of study and eight credits toward the doctoral program (including those taken for the masters degree).

The change is recommended at the request of the Graduate School

M

** May be renumbered at the request of the committee.*

8.36.16 A student choosing to take a course for S/U credit shall notify his/her advisor and academic dean and inform the Registrar's office of his/her intention to do so, in writing, prior to the end of the add period of each semester. A student may not exercise this option after this time.

8.36.17 The instructor is not to be informed of the S/U status of the student. Such a student shall be graded by the instructor in the same manner as all other students and the Registrar shall convert all grades to "S" or "U".

* 8.36.18 A student may notify the Registrar before midsemester that s/he has ~~decided~~ not to use the pass/fail option.

* 8.36.15 A student choosing to take a course for P/F credit shall complete the special form designed for that purpose and shall return the completed form to the Office of the Registrar prior to the end of the add period of each semester. A student may not exercise this option after this time. Graduate students must obtain approval of the Dean of the Graduate School.

Principally editorial changes. The reference to graduate students is inserted at the request of the Graduate School

* 8.36.16 The instructor is not to be informed of the P/F status of the student. Such a student shall be graded by the instructor in the same manner as all other students and the Registrar shall convert all passing grades to "P".

Editorial change.

* 8.36.17 Students may notify the Registrar by midsemester that they have decided not to use the P/F grading option.

The change is required because of the change in the drop deadline.

N

** May be renumbered at the request of the committee.*