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URI Theatre Presents: Rob Neill and The Neo-Futurists

Caitlyn Sloan

caitlyn_sloan@my.uri.edu

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Presents:

Rob Neill &

The Neo-Futurists

Distinguished Visiting Artist

Portfolio by Caitlyn Sloan

This portfolio is a log of the documents and tools used in the organizing of the Distinguished Visiting Artist Residency in November 2017. Being a student here at URI has allowed me to find and explore my many different passions. Through a grant awarded by the Office of the Provost, the Distinguished Visiting Artist Grant, the theatre department was able to bring in artist Rob Neill. Rob Neill is a New York based artist and founding ensemble member of the New York Neo-Futurists. I was able to combine my love of theatre and event planning to coordinate a two-week residency of workshops for Neill. I also completed hands on work in production managing the one night only performance of *The Infinite Wrench* by The Neo-Futurists. There were many aspects of this project that included working on the marketing and publications, coordinating workshops with professors in multiple departments, and managing all areas of the technical production. I was able to learn and expand my knowledge of event management and how to work with the different departments on campus as well as external professionals in the field of theatre.

In creating the residency for Rob's two weeks here at URI, I coordinated the schedule of workshops with professors and staff. Rob attended theatre, writing, and business classes while also doing workshops in the College of Business and for faculty. I was also the Production Manager for the performance by The Neo-Futurists which entailed, creating their day-of schedule, organizing volunteers, managing registration and check in, and overseeing the front-of-house activities.

FREE AND OPEN TO THE PUBLIC
Seating limited. RESERVATIONS required.



Rob Neill and the NY Neo-Futurists

Rob Neill is a performance artist and founding member of the Neo-Futurists, a collective of wildly productive writers/directors/performers creating theatre that fuses sport, poetry, and living newspaper. Based in Manhattan, they have become one of the most highly regarded experimental theatre troupes in the country.

Their show, *The Infinite Wrench*, unleashes a barrage of two-minute plays—some funny, some profound. Whether elegant, disgusting, topical, irreverent, terrifying, or put-to-song, all are truthful and tackle the here-and-now, inspired by the lived experiences of the performers.

Call the URI Theatre Department
at 401.874.5921 for tickets.

If you have a disability and need an accommodation, please call 401.874.5921 at least five days in advance. For TTY assistance, please call the R.I. Relay Service at 711.

Fine Arts Center, J Studio
105 Upper College Road, Kingston

SATURDAY NOV. 4, 2017

7:30 PM

Winner of the 2017 NY Innovative Theatre Award for Performance Art!

THE INFINITE WRENCH

THINK BIG  WE DO™



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Distinguished Visiting Artist Program

uri.edu/university-events

New York Neo-Futurists

About The Neo-Futurists:

The Neos were first incepted in 1988 with their first show *Too Much Light Makes The Baby Go Blind*, which is an ever-changing “menu” of plays that attempts to perform 30 plays in 60 minutes

They have become one of the most highly regarded experimental theatre troupes in the country.

They combine different ideals and actions into ever changing stories.

Mission:

“We are a collective of wildly productive writer/director/performers who create:

~ Theater that is fusion of sport, poetry, and living-newspaper.

~ Non-illusory, interactive performance that conveys our experiences and ideas as directly and honestly as possible.

~ Immediate, unreproducible events at heads-slappingly affordable prices.

~ We embrace those unreached or unmoved by conventional theater-inspiring them to thought, feeling, and action.”

They perform at the Kraine Theater: 85 East 4th Street in New York City

About the Show:

The Infinite Wrench is a mechanism that unleashes a barrage of two-minute plays for a live audience. Each play offers something different—some are funny, others profound. Some are elegant, disgusting, topical, irreverent, terrifying, or put to song. All of the plays are truthful and tackle the here-and-now, inspired by the lived experiences of the performers.

About Rob:

“Rob studied at Grinnell College, the London Academy of Music and Dramatic Arts, the Warsaw Academy and The National Theater Institute. He moved to Manhattan in 1995 to write and perform *Too Much Light Makes the Baby Go Blind* and ever since has worked as a Neo-Futurist as well as with numerous other New York companies. He was involved the NYC Fringe for *Icarus and Aria*, *Doughboy*, and *Neo-retro-Woyzeck* in addition to writing and producing *Tightening at the Belt*, *The 6-Pack* and *Apocalypse Neo* with the New York Neo-Futurists.”

He is a founding member of the NY Neo-Futurists and managing director.

2 Week Residency of Workshops

Email sent to professors along with attached workshop form:

Hello (Insert Name),

My name is Caitlyn Sloan and I am the Student Production Manager for the Distinguished Visiting Artist, Rob Neill. Thank you for your interest in having Rob attend your class, I know he will be a valuable asset to your students. Please fill out this form that requires information about your course and topics you'd like Rob to cover. You can email the completed form back to me or return a hard copy to URI Theatre Department, attn: Caitlyn Sloan.

If you have any questions please let me know!
Thank you!

Distinguished Visiting Theatre Artist, Rob Neill, will be in residence at URI from Monday, October 30 to Friday, November 10. You have expressed interest in utilizing Rob as a guest teacher in one or more of your classes. Please fill out the following form for each class and email or return to:

Caitlyn Sloan
Student Production Manager, URI Theatre
caitlyn_sloan@my.uri.edu

Course Information:

Course Title:

Class Building & Room Number:

Year and Number of Students:

Meeting Days & Time:

Short Course Description:

Syllabus Attached:

Yes No

Is there a specific topic or area you'd like Rob to address?

Professor Information:

Name & College/Department:

Email:

Contact Phone Number:

Rob Neill's Workshop Schedule

Week of: 10/30/17

	10/30	10/31	11/1	11/2	11/3	11/4
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
9:30 AM				9:30-10:30am HPR Creative Writing Heather Johnson		Neo-Futurist Performance
10:00 AM						@ 7:30 J Studio Load in begins @ 12: 30pm
10:30 AM						
11:00 AM		11am-1pm Drop In with Rob and Rachel Lobby				
11:30 AM	11:30-12:50pm THE 213 Sophomore Voice and Movement					
12:00 PM	Joe Short G Studio		12-1pm Lunch and Learn with CBA Thompson Board Room, 3rd Floor Ballentine	12:30-1:30pm BUS 149 Intro to Entrepreneurship Nancy Forster-Holt Ballentine Hall, Room 112	12-1pm BUS 601 Teaching Practicum Ruby Dholakia Ballentine Hall, Room 242	
12:30 PM						
1:00 PM	1-2:20pm THE 313 Junior Voice and Movement					
1:30 PM						
2:00 PM						
2:30 PM	2:30-3:50pm THE 417 Senior Voice and Movement				2-3pm THE 411 Senior Acting Jeff Church J Studio	
3:00 PM						
3:30 PM						
4:00 PM						
Other Time						

Workshop Schedule

Week of: 11/5/17

	11/5 SUNDAY	11/6 MONDAY	11/7 TUESDAY	11/8 WEDNESDAY	11/9 THURSDAY	11/10 FRIDAY
9:30 AM						
10:00 AM						
10:30 AM						
11:00 AM						
11:30 AM						
12:00 PM						
12:30 PM			12:30-1:30pm THE 111 Non-Major Freshman Acting Alan Hawkrigde J Studio	12-1:2:50pm THE 499 Senior Seminar Paula McGlasson Conference Room	12-1:30pm Lunch with Provost Mia's Kitchen	12-1pm THE 211 Sophomore Acting Rachel Walshe G Studio
1:00 PM				1-2pm THE 111 Freshman Acting Alan Hawkrigde J Studio		
1:30 PM						
2:00 PM		2-3:30pm Faculty Workshop J Studio	2-3pm THE 261 Design David Howard FAC, H101			2-3pm THE 311 Junior Acting Bryna Wortman G Studio
2:30 PM						
3:00 PM						
3:30 PM						
4:00 PM						
Other Time		7:00-8:00pm Evening Improv with LLC Hillside Hall				

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Improvisation for Business: New York Neo-Futurists

Rob Neill's Brown Bag

Rob Neill is a founding member of the NY Neo-Futurists and managing director.



College of Business Administration
BROWN BAG LUNCH + LEARN

Wednesday, November 1

12:00-1:00pm

Thomson Board Room, 3rd floor Ballentine.

“Non-illusory, interactive performance that conveys our experiences and ideas as directly and honestly as possible.”

The Neo-Futurists have become one of the most highly regarded experimental theatre troupes in the country. They combine different ideals and actions into ever changing stories.

NO BOUNDARIES

More Information Contact Nancy Forster-Holt: forsterholt@uri.edu

Production Management

TECHNICAL RIDER

Presenter shall provide the space, equipment, and personnel listed below. Controls for the lighting, houselighting and sound equipment shall be set up in the same location so that a single tech person (provided by Artist) can control all three of those functions.

1. LOBBY/THEATER ENTRY SPACE

Presenter will provide a space for rolling-in (if applicable) and name-tagging the audience in the lobby or theater entry area, along with at least one table and chair.

2. STAFFING – FRONT OF HOUSE AND TECHNICAL

There will be a Technical Director/Facilities Manager acting with authority on behalf of Presenter available to Artist at all times Artist or its employees are present on site.

Presenter will provide at least two box office staff/ushers to assist with audience handling, beginning at least one hour prior to performance.

Presenter shall make the venue available to Artist for load-in and rehearsal at least two hours prior to the opening of the house.

3. PHYSICAL FACILITY REQUIREMENTS

Minimum stage dimensions are 15' wide x 12' deep x 12' clear overhead. The floor will have no protrusions, obstructions, holes, metal bits or other imperfections. The floor shall be swept and damp-mopped by Presenter's staff prior to all rehearsals and performances. The floor must be of a sufficiently rugged surface that it can withstand becoming wet and dirty. Wings and backstage area must be safe and clear of excessive stored materials.

Presenter will provide one well-lit and clean dressing room with space for 10 performers, equipped with chairs, tables, mirrors, electrical outlets, easy access to restrooms and drinkable water. Dressing room must be lockable.

4. RIGGING, PROPS, ONSTAGE ELECTRONICS

Presenter shall provide:

One Edison circuit at either side of the stage, at the edge of the performance space
Hooks in the wall or some other provision to allow Artist to hang a clothesline from edge to edge of the performance space between 8'6" and 10' high, preferably halfway upstage.

12 clean bath towels

2 non-rolling chairs (e.g. Wenger) with straight backs and without armrests

3 rehearsal blocks, preferably black

1 8'–10' A-frame ladder

5. AUDIO

Presenter will provide a set-up, working, professional-quality audio system consisting of at least the following:

A professional-quality CD deck capable of auto-pause
2 onstage microphones with stands. Wireless preferred. Wired mics to have 20' cable minimum.
Stereo input(s) for iPod or laptop at the control position
A mixing board with sufficient inputs for the above
High quality stereo house PA and at least 2 onstage monitors

6. LIGHTING AND EFFECTS

Presenter shall provide lighting equipment sufficient to provide at least:

Clear (no color) front, back and side washes to evenly cover the entire performance space
Clear center down pool

The ability to completely black out the stage and front of house (other than exit signs)

If possible, Presenter shall also provide lighting equipment sufficient to achieve the following washes/concepts:

Warm and cool front washes

Blue SR side wash

Red SL side wash

Four specials: Down center down, down center front, SR and SL front specials.

Strobes that can be controlled from the booth

Amber DR to UL diagonal

Lavender DL to UR diagonal

7. GENERAL CONDITIONS

Presenter shall provide/ensure the following:

- A. At all times the Artist is in residence, the Presenter will provide hospitality including bottled water, coffee, tea, soda, a variety of fruit juices and fruits, assorted snacks such as crackers, nuts, chips, vegetables, candy, meats and cheeses, etc., to accommodate a company of 10.
- B. On the day of first performance, should scheduling preclude a two-hour dinner break, Presenter shall provide a fully-catered hot meal with vegan option during the dinner break for 10 people.
- C. Video shoots and photo calls must be approved and scheduled prior to arrival. All costs for such activity, including crew expenses, are the responsibility of the Presenter. Copies of any photos or video shall be provided to Artist not more than two weeks following the final performance.
- D. Public access to the theater during rehearsals or technical time must be approved by Artist. No persons shall be admitted backstage other than Artist or Presenter personnel.

8. AUTHORITY

- A. Artist requires the exclusive full use of the facilities from load in through load out, except as agreed in advance.
- B. Artist reserves the right to approve all technical decisions, in consultation with the Presenter, with regards to the personal safety of Artist and its employees and the artistic integrity of the performance. Artist may delay or cancel a performance if conditions are not sufficient to ensure such safety and artistic integrity. Artist shall make commercially reasonable efforts in good-faith cooperation with Presenter's and/or venue's staff to avoid any delay or cancellation.

Production Team Contact Sheet

Name:	Position:	Phone #:	Email:
Michael Boisvert	Student Master Electrician	401-649-8404	mboisvert@my.uri.edu
Bonnie Bosworth	Administrative Assistant	401-874-5922	bboz@uri.edu
Madison Cook-Hines	Assistant Stage Manager	401-585-5158	Mcook-hines@my.uri.edu
Justin Cornell	Neo-Futurists' Tech Collaborator	973-634-7243	justinwcornell@gmail.com
Sil Delsignore	Secretary	401-874-5921	sdelsignore@uri.edu
Valerie Ferris	Assistant Stage Manager	718-772-3251	valerie_ferris@my.uri.edu
Ashley Frezza	Event Assistant, Univ. Events	401-874-4945	ashley_frezza@uri.edu
Kathy Giebler	Master Electrician	401-439-9409	giebmeistr@aol.com
Jake Hegnauer	Technical Director	401-330-9461	jacob_hegnauer@uri.edu
Mike Hyde	Sound Designer	401-439-9341	michael_hyde@uri.edu
Brigitte Kenny	Student Master Electrician	475-201-6677	brigitte_kenny@my.uri.edu
Michael Lapointe	House Manager Supervisor	401-837-3921	michaelgeorgelapointe@gmail.com
Paula McGlasson	DVA Grant Coordinator	401-874-712	paulam@uri.edu
Rob Neill	Visiting Artist	917-445-4712	rob@nynf.org
Karen Sechio	Associate Dir. University Events	401-874-4359	karensechio@uri.edu
Caitlyn Sloan	Student Production Manager	908-330-0382	caitlyn_sloan@my.uri.edu
Rachel Walshe	DVA Grant Coordinator	312-480-6555	rtwalshe@uri.edu
Cameron Waitkun	Student Master Electrician	401-338-4136	cameron_waitkun@my.uri.edu
Jess Winward	Lighting Designer	401-749-7472	Jwinward27@gmail.com
Ari Kassabian	Usher	401-741-8007	arikrll@yahoo.com
Margaret Leupold	Usher	518-466-9573	mleupold@my.uri.edu
Cassidy McCartan	Usher	507-993-9033	cmccartan53@my.uri.edu

Daria Montaquila	Usher	401-688-2583	darialyric@my.uri.edu
Maggie Papa	Usher	401-284-8903	magdalen_papa@my.uri.edu
Isabella Pellino	Usher	860-751-2424	ipellino@my.uri.edu
Meg Bashwiner	Ensemble/Tour Manager	973-865-4726	meg@nynf.org
Katy-May Hudson	Ensemble	917-860-6916	katymay@nynf.org
Mike Puckett	Ensemble	571-217-4838	mike@nynf.org
Ashley Brockington	Ensemble	718-419-1094	ashley@nynf.org

Neo-Futurists' Performance

Phone Meeting Minutes
10/10/17

Production/Management Notes

- Name Tagging- They will need 1 table and 3 chairs in the lobby by the entrance
- The 1:30pm line rehearsal will be in J Studio
- They will give us the "menu" of shows within the next two weeks
- The hospitality will be set up upon their arrival
- They will send us the program copy by Oct 27th
- One dressing room will be sufficient, we will use the men's dressing room
- They will only need 6 black towels that are primarily for cleaning/wiping the stage

Lighting Notes

- The show is not lighting heavy but their tech director will coordinate with Jess about needs
- They will send a list of possible cues to be pre-programmed
- They will keep the house lights up with stage washes
- If strobes are used they will let us know for the program, they will bring strobe lights if it's required for one of the plays on their menu
- Cameron Waitkun and Michael Boisvert will be helping with focus

Set Notes

- They would like to have a prop table set up SR and SL
- There are 2 ASM's who will assist with load in and their set up

Sound Notes

- They typically run sound through Cue Lab

Schedule Notes

- The 1:30pm line rehearsal will be in J Studio
- The 6:30pm warm up will be on stage in J Studio

We will be scheduling a brief production meeting in the upcoming weeks
Respectfully Submitted by Caitlyn Sloan, Student Production Manager

Reservations for *The Infinite Wrench*:

- Gather the person's information on the sheet including:
 - The date the reservation is being made
 - First Name
 - Last Name
 - Number of tickets being reserved (no more than 4)
 - Cell phone number
 - Email

Things to remind them of:

- The show is PG-13
- It is a 60 minute performance with no intermission
- Doors open at 7, Show begins at 7:30
- Free parking is available in the Fine Arts Lot
- Please call to cancel if you cannot attend
- Reservations are required but seats are unreserved
- There will be a meet and greet reception in the Will Theatre lobby following the performance that you're welcome to attend
- If they need disability assistance, ask if there are in a wheelchair and tell them there are two handicap parking spots in the J Studio Lot. Then give them Michael Lapointe's phone number, 401-837-3921 and tell them to call this number upon arrival.

Please stop taking reservations and contact Paula when your overall tally is 150.

All theatre students, faculty and staff must make reservations.

Load-In Schedule for Neo-Futurists November 4, 2017

12:30 PM	Load-In
1:30 PM	Lines rehearsal while Tech programs and focuses
2:30 PM	Break
3:00 PM	Tech rehearsal
5:00 PM	Dinner Break
6:30 PM	Call and Warm Up
7:00 PM	Doors and Name Tagging
7:30 PM	Top of Show
8:45 PM	End of Show & Lobby Reception
9:30 PM	Talk Back
10:00 PM	Load-Out Begins
10:45 PM	End of Day