

10-28-1976

**Academic Standards and Calendar Committee Report No.
76-77-2: Section 8.12.14 and New Unnumbered Section of the
University Manual**

University of Rhode Island Faculty Senate

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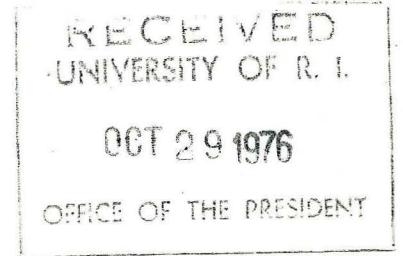
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UNIVERSITY OF RHODE ISLAND
Kingston, Rhode Island

FACULTY SENATE
BILL

Adopted by the Faculty Senate



TO: President Frank Newman
FROM: Chairman of the Faculty Senate

1. The attached BILL, titled Academic Standards and Calendar Committee Report No. 76-77-2: Section 8.12.14 and New Unnumbered Section of the University Manual. is forwarded for your consideration.
2. The original and two copies for your use are included.
3. This BILL was adopted by vote of the Faculty Senate on October 28, 1976 (date).
4. After considering this bill, will you please indicate your approval or disapproval. Return the original or forward it to the Board of Regents, completing the appropriate endorsement below.
5. In accordance with Section 8, paragraph 2 of the Senate's By-Laws, this bill will become effective on November 18, 1976 (date), three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; (3) you forward it to the Board of Regents for their approval; or (4) the University Faculty petitions for a referendum. If the bill is forwarded to the Board of Regents, it will not become effective until approved by the Board.

October 29, 1976
(date)

Daniel P. Bergen
Daniel P. Bergen
Chairman of the Faculty Senate

ENDORSEMENT 1.

TO: Chairman of the Faculty Senate
FROM: President of the University

1. Returned.
2. Approved ✓. Disapproved _____.
3. (If approved) In my opinion, transmittal to the Board of Regents is not necessary.

Nov 13, 1976
(date)

F. Newman
President

(OVER)

ALTERNATE ENDORSEMENT 1.

TO: Chairman of the Board of Regents

FROM: The University President

- 1. Forwarded.
- 2. Approved.

(date)

President

ENDORSEMENT 2.

TO: Chairman of the Faculty Senate

FROM: Chairman of the Board of Regents, via the University President.

- 1. Forwarded.

(date)

(Office)

ENDORSEMENT 3.

TO: Chairman of the Faculty Senate

FROM: The University President

- 1. Forwarded from the Chairman of the Board of Regents.

(date)

President

Original received and forwarded to the Secretary of the Senate and Registrar for filing in the Archives of the University.

(date)

Chairman of the Faculty Senate

UNIVERSITY OF RHODE ISLAND
Faculty Senate
Academic Standards and Calendar Committee

Report No. 76-77-2
10/8/76

BACKGROUND:

One of the problems the Registrar's Office faces each semester is the development of a class roster for each course or course section that accurately reflects the actual class attendance. This problem is often caused by students who have over-enrolled in courses, and who have not officially dropped those courses for which they are not attending. Many of these problems surface at the time of grade reporting at the end of the semester.

Overenrollment by students in courses they do not expect to complete also causes problems for course instructors and departments in those courses that are traditionally closed or over-subscribed. Such a course may be filled according to the roster, but may well have empty seats. Many instructors are hesitant to fill those empty seats from a waiting list until after the end of the "add" period, resulting in a two to three week delay for those students.

The recommendations listed below, if adopted, will help to ameliorate these problems by: 1) authorizing the Registrar's Office to request the deletion of names of non-attending students from rosters each time rosters are prepared (currently this is done only around mid-term); and 2) by requiring students to "validate" their course registrations by attendance at the first or second class period, or by notifying their instructor of their intentions to attend future class meetings.

RECOMMENDATIONS:

The Academic Standards and Calendar Committee recommends approval of the following:

1) Amendment of University Manual Section 8.12.14:

Existing 8.12.14

8.12.14 Immediately after midsemester the Registrar shall submit to each instructor a roster of those students properly registered in each section. Within a time limit and by a procedure determined by the Registrar, each instructor shall report the names of those students who appear on the roster but who, to the instructor's best knowledge, have never attended class. The Registrar shall then drop from the respective courses, without academic penalty, all students thus reported, and shall at once notify each student involved, and shall bill each student \$5.00 for each course so dropped.

Proposed 8.12.14

8.12.14 Each time class rosters are distributed by the Registrar, ^{after classes begin,} each course instructor shall be given the opportunity to delete from the class rosters the names of students who, to the instructor's knowledge, have ~~never~~ attended class. The Registrar shall then drop from the respective courses, without academic penalty, every student thus reported, and shall at once notify each student involved, and shall bill each student involved \$5.00 for each course so dropped.

- 2) The insertion of the following new section, whose number will be decided upon by the Faculty Senate Constitution, By-Laws and University Manual Committee, into the University Manual:

^{8.60.13}
XX,XX,XX Names of students who are absent from the first and second class meetings of a course and who do not notify the course instructor of their intention to attend future class meetings may be submitted by the course instructor and/or the Department Chairperson to the Registrar for deletion from the class roster. This action does not relieve students of their obligation to drop courses through regular procedures.

Joseph Erhart
John Grandin
Otto Gregory
James Kowalski - Chairperson
Doris May
Richard Vangermeersch
Robert Wakefield
John Demitroff (ex-officio)