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## Report of the Ad Hoc Committee on Assignment of Instructors by the Division of University Extension: Paragraphs 1-4 of Recommendation for Inclusion into the University Manual

University of Rhode Island Faculty Senate

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UNIVERSITY OF RHODE ISLAND  
KINGSTON, R. I. 02881

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Office of the President

October 28, 1976

Dr. Daniel Bergen, Chairman  
Faculty Senate  
Roosevelt Hall  
Campus

Re: Faculty Senate Bill 76-77--2 Report of the Ad Hoc Committee on  
Assignment of Instructors by the Division of University Extension:  
Paragraphs 1-4 of Recommendation for Inclusion into the Univer-  
sity Manual

Dear Dan:

I am approving the above bill but I request that if the Constitution, Bylaws and University Manual Committee plans to make any substantive changes for inclusion in the University Manual I be involved in the preliminary discussions, before the Committee goes to the Senate with these changes.

The important concept behind this bill is, of course, the University's continuing commitment to find the best qualified faculty in terms of academic standards and ability to respond to adult and non-traditional student needs.

Sincerely,



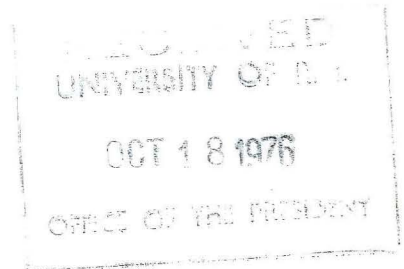
Frank Newman

cc: W. Ferrante  
G. Dillavou  
L. Lucietto

UNIVERSITY OF RHODE ISLAND  
Kingston, Rhode Island

FACULTY SENATE  
BILL

Adopted by the Faculty Senate



TO: President Frank Newman

FROM: Chairman of the Faculty Senate

1. The attached BILL, titled Report of the Ad Hoc Committee on Assignment of Instructors by the Division of University Extension: Paragraphs 1-4 of Recommendation for Inclusion into the University Manual., is forwarded for your consideration.
2. The original and two copies for your use are included.
3. This BILL was adopted by vote of the Faculty Senate on October 14, 1976 (date).
4. After considering this bill, will you please indicate your approval or disapproval. Return the original or forward it to the Board of Regents, completing the appropriate endorsement below.
5. In accordance with Section 8, paragraph 2 of the Senate's By-Laws, this bill will become effective on November 4, 1976 (date), three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; (3) you forward it to the Board of Regents for their approval; or (4) the University Faculty petitions for a referendum. If the bill is forwarded to the Board of Regents, it will not become effective until approved by the Board.

October 15, 1976  
(date)

  
Daniel P. Bergen

Chairman of the Faculty Senate

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ENDORSEMENT 1.

TO: Chairman of the Faculty Senate

FROM: President of the University

1. Returned.
2. Approved ✓. Disapproved \_\_\_\_\_.
3. (If approved) In my opinion, transmittal to the Board of Regents is not necessary.

Nov 15, 1976  
(date)

  
President

(OVER)

ALTERNATE ENDORSEMENT 1.

TO: Chairman of the Board of Regents

FROM: The University President

1. Forwarded.
2. Approved.

\_\_\_\_\_  
(date) President

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ENDORSEMENT 2.

TO: Chairman of the Faculty Senate

FROM: Chairman of the Board of Regents, via the University President.

1. Forwarded.

\_\_\_\_\_  
(date) \_\_\_\_\_  
(Office)

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ENDORSEMENT 3.

TO: Chairman of the Faculty Senate

FROM: The University President

1. Forwarded from the Chairman of the Board of Regents.

\_\_\_\_\_  
(date) President

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Original received and forwarded to the Secretary of the Senate and Registrar for filing in the Archives of the University.

\_\_\_\_\_  
(date) \_\_\_\_\_  
Chairman of the Faculty Senate

UNIVERSITY OF RHODE ISLAND  
Kingston, Rhode Island

FACULTY SENATE

REPORT OF THE AD HOC COMMITTEE ON THE ASSIGNMENT OF INSTRUCTORS BY THE DIVISION

BY THE DIVISION OF UNIVERSITY EXTENSION

(Amended)

Recommendation: In personnel matters relating to the appointment of full-time or part-time faculty to teach for extra compensation in the Division of University Extension, departments of interest shall have primary authority. Departments shall assign all such faculty initially (at the time course schedules are devised). Departmental assignments shall be reviewed by appropriate college deans according to such procedures as colleges shall specify. With the approval of appropriate college deans, departments may delegate faculty assignment in individual classes to the Dean of the Division of University Extension.

The department staffing assignments of full or part-time faculty teaching for extra compensation in the Division of University Extension may be rejected by the Dean of the Division of University Extension upon written explanation of cause to the department. If such explanation is accepted, a department shall reassign the affected class(es). In the event of irreconcilable disagreement involving a department, the appropriate college dean, and/or the Dean of the Division of University Extension, the issue shall be resolved by the Vice President for Academic Affairs.

The Dean of the Division of University Extension in cooperation with departments shall determine lists of Extension offerings. The Dean of the Division of University Extension shall, in consultation with the appropriate Department Chairperson and College Dean, determine time and place of offerings and establish minimum enrollments for Extension classes. Immediately upon cancellation of under-enrolled classes, the Dean of the Division of University Extension shall notify departments of such cancellation.

All departments offering courses in the Division of University Extension shall devise written procedures applying to initial Extension faculty assignments. Such procedures shall include provisions for determining priority of assignment within the department and priorities involving URI faculty and non-URI part-time faculty. These procedures shall be approved by appropriate college deans and provided to the Dean of the Division of University Extension. Integrity of academic programs and professional qualification of faculty shall be paramount considerations in devising and applying these procedures.