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FSEC Minutes July 11, 2022

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MINUTES

Faculty Senate Executive Committee (FSEC)

July 11, 2022 1:00 PM

In person - Pastore Conference Room RM224

Remote Option: via ZOOM

1. Call to order: President Rice called the meeting to order at 3:00 p.m. Senators Forrester, Gindy, Maier Speredelozzi, and Nassersharif were present.
2. Approval of Minutes
 - a. The minutes of the June 13, 2022 FSEC meeting were approved unanimously.
3. Old Business
 - a. Discussion of Standing Committee Composition and Joint Committee Appointments - The draft list of standing committee appointments was discussed in detail and a few modifications were requested. Some Committees lost their experienced Chairs at the end of the academic year and replacements were suggested. Staff will reach out to individuals that the FSEC recommended be moved or assume new leadership positions before the standard letters go out to be sure all important roles are filled. Several Committees will have urgent work pending right away and staff was asked to incorporate relevant instructions into the letters.

The eligibility of Administrators to serve in the Faculty Senate was discussed and it was noted there may be some conflicting language in the UM and certain job titles (like "Director" or "Chair") don't necessarily equate to a loss of "General Faculty" status. There may also be some confusion stemming from the way the AAUP contract addresses time percentages in administrative/versus faculty roles. Staff was asked to alert the CBUM that a review of the Manual to assess the need for clarifying language on this issue will be an immediate priority for them.

With the discussion of Standing Committees concluded, various Joint Committee Appointments were addressed. Some Joint Committees, like the Honorary Degrees and Space Allocation Committees, which received multiple new appointments last year, seem to be in good shape, while others need attention.

Several recommendations were made and staff was assigned to follow up with relevant parties.

- b. Overview of Faculty Senate budget. Difficulties were acknowledged in paying summer meeting stipends prior to the end of the fiscal year. Spending the funds at the end of the year is complicated by the fact that some departments have questions about whether the funds are considered “compensation” i.e. taxable pay - or whether they should be drawn down under professional development or similar accounts. It was ultimately suggested that if the FSEC yearly stipends were simply increased to cover summer work instead of trying to pay out *ad hoc* amounts with each meeting, it would be more effective and efficient. President Rice and VP Nassersharif will discuss this with the Vice Provost and try to negotiate higher stipends overall which should streamline the process for everyone involved.
- c. Proposal by VP-Administration Office to modify Intellectual Property sections of the University Manual (10.40.10 et seq.) in light of the recently promulgated Board of Trustees IP Policy - It does not appear that an effort was made to reconcile the newly promulgated policy with the University Manual (Chp. 11, in particular) or with State statutes. FSEC members voiced concerns over the fact that neither the FS Research Committee nor the Office of Research and Economic Development’s Intellectual Property Committee (IPC) were given the opportunity to review and comment on the policy while it was being drafted. It is not known if all members of the IPC were even aware of it until after the fact. It is the FSEC’s strong feeling that faculty should be given adequate time to review draft policies, as a general rule, and this includes having the opportunity to allow relevant committees to take a deep dive into the content and fully consider impacts. FSEC members agreed unanimously that the subject policy should be placed on both the IPC and the FS Research Committee’s agendas asap for consideration.
- d. IT policies under consideration by APC - President Rice expressed some frustration with IT protocols, adding that new policies, including the following,

could make things worse. He cited recent communication difficulties when traveling internationally. Other FSEC members agreed, noting they or their colleagues have had similar experiences. The policies do not seem to have taken the results of the University's comprehensive Tech Survey from a couple of years ago into consideration. And given the myriad equipment and systems in use by various faculty, rolling out new policies is very complicated and the administration would be well-advised to implement them over a much more protracted time period. There is an educational program that should accompany the effort to ensure that everyone impacted can realistically comply. On a positive note, it was noted the University is hiring Endpoint Managers who should be helpful, but they need to understand how faculty members actually perform their jobs. The policies may work well for standard staff but pose challenges for faculty. It was suggested that the CIO be invited to a future FSEC meeting for a conversation about these challenges.

- i. IT Acceptable Use Policy
 - ii. IT Endpoint Protection Policy
 - iii. IT Service Protection Policy
- e. Arising concerns about Fac Sen Administrator Review - tabled.
 - f. University Manual - Chapter 2 Revisions - The revisions will come to the Faculty Senate as a Presidential Information Report in September and faculty will have the opportunity to comment and ask questions at that time. The CBUM will be asked to review the revisions as well and be prepared to offer any recommendations at the meeting. Staff will secure a mark-up version of the Chapter to assist them.
 - g. Policy on Webpages - Tabled.
 - h. General Education Committee Revisions - discussion of adding ex officio members to the GEC, appointed by the Director of General Education in coordination with the Committee chair, to revise the rubrics. (From former FS President Cardany's report of 5/19/22.) It was noted that while the UM

references cooperation between the GenEd Committee and the Office of General Education, there likely should be a more structured communication protocol, especially where the rubrics are concerned. It was agreed that the FSEC should put forward legislation to amend Scn. 4.27 of the FS By-Laws to add at least two *ex officio* members of the GenEd Committee - those being the Director of the Office of General Education and someone from the Office for Advancement of Teaching and Learning (preferably its Assistant Director). Once drafted, such legislation should be reviewed by the GenEd Committee and CBUM and brought to the Senate in the Fall.

4. Discussion Items

- a. Wednesday before Thanksgiving - There was consensus agreement that the Academic Calendar Committee should be assigned the task of considering making this day a "Catch Up Day" per the Administration's request. A recommendation should be brought forward as soon as is practicable.
- b. Approval of Special Summer Curriculum Committee proposal by FSEC per powers granted by the Faculty Senate on April 28, 2022. The summer committee has advanced a single proposal - an undergraduate Alcohol and Drug Certificate. The proposal was unanimously approved.
- c. September 29, 2022 FS Agenda - Staff continues to assemble items for the September meeting and will work with President Rice to produce a draft that the FSEC can review. If members have items for inclusion, they should provide details for consideration asap.
- d. Land Acknowledgment Statement - President Rice noted the Statement has now been finalized with the Tribal Council and he will prepare legislation to incorporate it into Chapter 1 of the University Manual. The FSEC should formally consider it at their next meeting so that it can be brought forward as a recommended action at the September Senate meeting.
- e. Travel Policies - The APC has drafted a new policy and the FSEC is asked to comment. The University's travel policies draw heavily from state policies which

are cumbersome and outmoded. FSEC members saw the attempt to update policies as an opportunity to craft something closer to a nimble and modern corporate travel policy. It was speculated that the current BOT should support such an effort. FS President Rice and VP Nassershari will discuss with the President to determine if a more substantial overhaul is possible.

- f. UCAS Curriculum Committee - Tabled.
5. Action Items
- a. Selection of two faculty members to serve on the IT Strategic Governance Committee (ITGov). (Per UMan section 5.87.11 -
 - i. The Chair of the Faculty Senate Committee on Information Technology and Infrastructure for AY 2022-23 will fill one seat and VP Nassersharif nominated Senator Maier Speredelozzi as the other member. Nomination unanimously supported.
 - b. Program Review Committee backlog of reviews - Tabled.
6. Call for New Business - none.
7. Adjournment - the meeting adjourned at 3:03 PM.