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## Appointment of Advisory Committee

University of Rhode Island Faculty Senate

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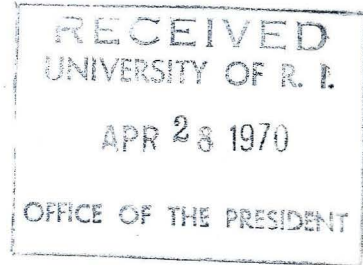
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UNIVERSITY OF RHODE ISLAND

FACULTY SENATE

BILL

Adopted by the Faculty Senate



TO: President Werner A. Baum

FROM: Chairman of the Faculty Senate

1. The Attached BILL, titled Appointment of Advisory Committees

is forwarded for your consideration.

2. The original and two copies for your use are included.

3. This BILL was adopted by vote of the Faculty Senate on April 23, 1970 (date) (recessed meeting)

4. After considering this bill, will you please indicate your approval or disapproval. Return the original or forward it to the Board of Trustees, completing the appropriate endorsement below.

5. In accordance with Section 8, paragraph 2 of the Senate's By-Laws, this bill will become effective on May 14, 1970 (date), three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; (3) you forward it to the Board of Trustees for their approval; or (4) the University Faculty petitions for a referendum. If the bill is forwarded to the Board of Trustees, it will not become effective until approved by the Board.

April 24, 1970  
(date)

Walter C. Mueller /s/  
Chairman of the Faculty Senate

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ENDORSEMENT 1.

TO: Chairman of the Faculty Senate

FROM: President of the University

1. Returned.

2. Approved ✓. Disapproved \_\_\_\_\_.

3. (If approved) In my opinion, transmittal to the Board of Trustees is not necessary.

5/4/70  
(date)

Werner A. Baum /s/  
President

ALTERNATE ENDORSEMENT 1.

TO: Chairman of the Board of Trustees.

FROM: The University President

1. Forwarded.
2. Approved.

\_\_\_\_\_ /s/  
(date) President

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ENDORSEMENT 2.

TO: Chairman of the Faculty Senate

FROM: Chairman of the Board of Trustees, via the University President.

1. Forwarded.

\_\_\_\_\_ /s/  
(date) \_\_\_\_\_  
(Office)

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ENDORSEMENT 3.

TO: Chairman of the Faculty Senate

FROM: The University President

1. Forwarded from the Chairman of the Board of Trustees.

\_\_\_\_\_ /s/  
(date) President

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Original received and forwarded to the Secretary of the Senate and Registrar for filing in the Archives of the University.

\_\_\_\_\_ /s/  
(date) Chairman of the Faculty Senate

## AD HOC COMMITTEE ON THE APPOINTMENT OF ADVISORY COMMITTEES

April 1970

On May 15, 1969, the Faculty Senate accepted the report of the Ad Hoc Committee on the Appointment of Administrative Advisory Committees. The recommendations of the report were embodied in Senate Bill #258, 'Advisory Committees for Administrative Appointments'.

President Baum returned this bill to the Senate without his approval as he felt that it was neither desirable nor feasible to apply the provisions of the bill to all the administrative positions listed in the University Manual. Accordingly, the present committee was established "to confer with President Baum to arrive at a mutual revision of Section 2.3 of the Manual to delineate those administrative positions to which the procedures approved by the Senate in Bill #258 ... would apply".

Following an initial meeting with the President, the Committee discussed individually each of the administrative positions listed in Sections 2.20.10 through 2.44.18 of the University Manual, 9th edition. (These sections correspond to Section 2.3 of the eighth edition of the Manual, referred to above and in the previous committee's report). The Committee proposes that the procedures of Senate Bill #258 be applied to those positions which are most significant to the academic functions of the University and to those positions in which the incumbents render decisions affecting the entire University community. It proposes excepting from the provisions of the bill those positions which are primarily of a technical nature, those involving a close working relationship with the immediate superior (e.g., the Business Manager), and positions which are the immediate concern of permanent University committees on which the faculty are represented (e.g., Director of Athletics, Bookstore Manager).

The committee therefore recommends that the following statement, subject to editorial revision, be adopted by the Faculty Senate and added to the University Manual, 9th edition:

2.14.10 Appointment of Administrative Officers. Whenever a vacancy occurs in an office of administration as named in Sections 2.20.10 through 2.44.18 (excepting those positions listed in 2.14.12) the President shall appoint an advisory committee to assist in filling the vacancy. Ordinarily the committee shall have five members drawn from segments of the academic community most immediately concerned or with special knowledge of the requirements of the position to be filled. At least two faculty members shall be included, and student members shall be appointed when deemed appropriate. The committee membership may be enlarged when wider representation of interests is desirable.

2.14.11 Duties of the Advisory Committee. The advisory committee shall help assemble by various means, including the solicitation of names by canvass when appropriate, a suitable list of candidates for the vacant office; shall screen the candidates by reviewing their qualifications; and shall make recommendations regarding the candidates to the President.

2.14.12 Positions Exempt from Provisions of 2.14.10. The officers of administration exempt from the provisions of Section 2.14.10 shall be the following:

the President, Director of Program Analysis and Planning, Director of Management Services, Director of the Bureau of Educational Research, Director of the Bureau of Government Research, Business Manager, Purchasing Officer, Director of the Physical Plant, Director of Personnel Services, Director of Planning, Director of Engineering and Construction, Controller, Chief Accountant, Contractual Research Administrator, Payroll Supervisor, Bursar, Budget Officer, Director of Dining Services, Internal Auditor, Director of Alumni Affairs, the Medical Director, and the Director of Housing. Any position which is the immediate concern of a permanent Board, Council, or Standing Committee of the University on which the faculty is represented may be exempt from the provisions of Section 2.14.10 at the discretion of the President. In such cases the appropriate board, council, or committee (e.g., the Athletic Council, the Bookstore Committee) will serve as an advisory committee and may be augmented for this purpose if representation beyond the regular membership of the committee is desirable.

2.14.13 Application to New Administrative Positions. Newly created administrative positions shall be subject to the provisions of Section 2.14.10 unless added by the Faculty Senate to the list of exempt positions excluded in accordance with Section 2.14.12.

~~The Committee was also charged with determining "procedures for the appointment of an advisory committee when the Office of the President becomes vacant". Consultation with President Baum and with persons involved in the selection process which led to his appointment have made it clear that determination of procedures to be followed in the selection of the President can be made only by the Board of Regents. While we can reasonably assume that the Board would seek the assistance of the faculty and other members of the University community in the selection process, such a procedure is not mandatory at the present time. The Committee therefore recommends that the Faculty Senate request the Board of Regents to establish definite procedures for the selection of the President and that these procedures provide for adequate representation from the faculty, the administration, and the student body.~~

Professor Stewart Schneider, Chairman  
Dean Lewis Conta  
Professor Wilbur Doctor  
Professor John McGuire  
Mr. L. Allen Divoll, Jr.

*Therese  
L. Allen Divoll*