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Acquisitions Unit Annual Report 2019-2020

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Acquisitions Unit Annual Report 2019-2020

Andrée J. Rathemacher • Head, Acquisitions

Version: August 31, 2020

Personnel

Acquisitions Unit staff & faculty

As of the end of FY2020, the Acquisitions Unit was composed of the following members: Andrée Rathemacher (Professor / Head, Acquisitions), Jennifer Stich (IST I), and Lisa Zinser (IST I).

Unit staffing remained the same throughout the year.

Stich's position remains limited, subject to one-year extensions.

Student workers

During 2019/20, the following students worked under the supervision of the Acquisitions Unit:

- Emma Crisfield
- Nicole Donahue
- Zoe Gallagher
- Astrid Harris

Additional students hired and trained by Library Administration were assigned to create Limited Value Requisitions in PeopleSoft for Acquisitions Unit invoices under \$5,000, to create Invoice Vouchers for invoices over \$5,000, and to shepherd these invoices through the university purchasing process for library materials. These students were paid from the Acquisitions Unit student budget.

Total student hours worked during the year were **636.78**, which averages about **12.2** hours per week, given a 52-week year. This was down 30.4% from 915.47 hours for FY2019. This number includes the students supervised by Library Administration. Separate figures for students who worked processing library materials and who reported to Stich are not available.

The decrease in student hours worked compared with last year was largely due to the COVID-19 pandemic. Processing students ceased working after Spring Break ended, the week of March 16, 2020. Students supervised by Library Administration continued working for a while longer.

The FY2020 Acquisitions Unit student budget was \$8,510, an increase of \$925 (12.2%) from the FY2019 budget of \$7,585. As with the increase between FY18 and FY19, the increase in FY2020 was due to the inclusion of the students supervised by Library Administration. Total FY2020 student employee

expenditures charged to Acquisitions amounted to **\$6,882.03**. This was 80.9% of the total amount budgeted and a decrease of \$2,038.58 (22.9%) from FY2019 expenditures of \$8,920.61.

Work of the Unit

Acquisitions Unit staff are responsible for ordering, receiving, processing, and initiating payment for over \$4.7 million annually of library materials in all formats. The Head, Acquisitions is responsible for the purchase and licensing of most electronic resources as well as their management in the Alma library system.

Ordering

Acquisitions Unit staff are responsible for ordering print books for all branches, physical media, and individual e-books.

Ordering of serials in all formats, e-book packages, reference databases, streaming media, and other online resources is done by the Head, Acquisitions, with the assistance of the Curator, Media Resource Center in the case of streaming media.

Orders are placed through Alma via EDIFACT with vendors, directly on vendor websites, by emails to vendors, and through the GOBI API, depending on the item ordered.

For individually purchased books and media, order information in Alma is linked to a short bibliographic record created by staff or by the GOBI API. Later, Metadata and Content Management Unit staff replace the short record with a full record. Packages of e-journals are usually ordered using metadata from the Alma Community Zone. Packages of e-books and primary source databases are ordered at the collection level; the Head, Metadata and Content Management later loads MARC records which are usually retrieved by the Head, Acquisitions. For some collections Alma Community Zone records are used.

Receiving

Acquisitions staff are responsible for receiving and processing print serials and standing orders, print books, and physical media. Acquisitions staff also activate individually-ordered e-books. Activation of all other e-resources is handled by the Head, Acquisitions.

Invoices

Invoices for all materials purchased from the library materials budget are posted in Alma by Acquisitions Unit staff. Acquisitions Unit staff then enter invoices under \$5,000 into eCampus Financials to create Limited Value Requisitions. The Head, Acquisitions approves the Limited Value Requisitions in eCampus Financials and digitally signs the Limited Value Purchase Order PDFs after they are generated and sent to

her by Acquisitions Unit staff. Invoices over \$5,000 are forwarded by Acquisitions Unit staff to Library Administration, who pay them on Invoice Vouchers. Acquisitions Unit staff maintain a shared Google Drive for all completed financial paperwork and liaise with URI Accounting when vendors have questions about the payment status of invoices.

PeopleSoft / eCampus Financial Administration

As reported in previous years' annual reports, in February 2018, Acquisitions staff were assigned to perform the PeopleSoft / eCampus Financial Administration processes associated with the payment of invoices originating from the Acquisitions Unit. These processes had for years been performed by a Fiscal Clerk in Library Administration. The re-assignment of this work was subject to a collective bargaining grievance.

On July 31, 2019 arbitrator John J. Harrington denied the grievance, the final step in the grievance process. As a result, on August 14, 2020, the URI/AAUP decided not to withdraw the grievances related to the fiscal duties assigned to Rathemacher and Cerbo.

With the denial of the grievance at the arbitration level, eCampus Financial Administration tasks will remain part of the work assignment of IST I's in Acquisitions, and the Head, Acquisitions will continue to approve Limited Value Purchase Orders in eCampus Financial Administration and sign the final LVPOs. In FY2020, the Acquisitions Unit processed approximately 560 invoices. Given limited levels of staffing, it is possible that other work of the Unit will suffer beyond that which has already ceased (e.g. binding and inventory).

Binding

In 2019-2020, there were no special binding projects, and no contract binding took place.

Monograph weeding / withdrawals

The Acquisitions Unit handles most withdrawals of physical items from the main library, assisting the Metadata and Content Management Unit.

In FY2020, weeding of the monographic and serials collections by Collection Management Officer Burkhardt continued. The Acquisitions Unit withdrew **154** serial volumes (down 95.4% from FY2019), **0** microform pieces (down 100.0%), and **1,364** monograph volumes (down 35.4%).

COVID-19

Working from home

Rathemacher began working from home on Monday, March 16, 2020. Stich returned from a trip to the U.K. and worked from home while quarantined and afterwards, beginning on March 16. Zinser worked on and off from home from March 16 through March 27 and began working at home full time on March 30. Acquisitions staff met daily and later weekly via WebEx and Zoom. Until the budget freeze on April 17, Acquisitions staff continued to order print and e-books from home. Even after the budget freeze, they continued to process invoices for payment, order mission critical materials, respond to payment inquiries from vendors, liaise with URI Accounting, do Alma system clean-up, and engage in professional development activities.

At the end of June, Rathemacher and Cerbo, with the approval of the dean, created a procedure on “COVID-19 Acquisitions, Cataloging, and Processing of Physical Materials” to facilitate the continued ordering, cataloging, and processing of print books and physical media even when working remotely. Zinser and Stich received permission to come in one day a week, as long as they follow social distancing rules and don’t come in on the same day. This will allow Zinser to receive print books and media, barcode them, and email the information to Metadata and Content Management staff member Sandra Steele, who will catalog them from home. When Stich is at the library, she will check Acquisitions unit mail, check in the few remaining print subscriptions, physically process print books and media, and deliver materials to Circulation for shelving.

WorkShare

Stich elected to participate in the State of Rhode Island Employee WorkShare Program, which was made available to members of the Educational Support Professionals – URI (NEARI) bargaining unit at URI. Under the WorkShare program, state employees worked 60% of their regular weekly hours and claimed federal WorkShare benefits for the remainder of their time. From June 15 through September 1, Stich worked three days a week.

COVID-19 trials

When universities first moved online due to COVID-19 in March 2020, many vendors made free trials of their e-resource products available for the duration of the spring semester and in some cases until June 30. Rathemacher arranged for and set up dozens of COVID-19 trials in Alma and LibGuides, including:

- Alexander Street Press Academic Video Online
- Alexander Street Press Music Online: Classical Scores Library
- Bloomsbury Collections
- Cambridge University Press COVID-19 Reference and Textbooks Collection

- EBSCOhost Academic eBook Collection
- EBSCOhost Academic Search Ultimate
- EBSCOhost Business Source Ultimate
- Elsevier textbooks
- Flipster from EBSCO
- GeoScienceWorld e-books
- JSTOR Archive Complimentary Collection
- JSTOR Books Complimentary Collection
- JSTOR Public Health Titles
- Loeb Classical Library
- McGraw Hill Access Engineering
- Paratext U.S. Documents Masterfile
- ProQuest Central
- ProQuest Coronavirus Research Database
- ProQuest Dissertations & Theses Global
- ProQuest eBook Central Academic Complete
- PsycTHERAPY (APA)
- Sage Knowledge Books & Reference
- Sage Research Methods Video
- Sage Video

Fiscal process

Without the assistance from students trained by Library Administration, Stich and Zinser assumed all tasks related to paying invoices less than \$5,000 on Limited Value Purchase Orders, forwarded invoices over \$5,000 to Library Administration for payment on Invoice Vouchers, and filed all final payment paperwork in our shared Google Drive. Rathemacher created a procedure for the online management of invoices for URI payment which has been working well, with invoices processed faster than they had been when managed in paper. This process will continue post-pandemic. The procedure is here: <https://sites.google.com/a/uri.edu/librarytechserv/home/invoices/online-invoice-mgmt>. In addition, Rathemacher updated the procedure for handling credit memos from vendors; after recording credits in Alma, we forward the credit memos directly to URI Accounting to apply to payments as appropriate. Formerly, we held the credit memos in library until we had an invoice to which we could apply them.

Year-end spending freeze

On April 17, 2020 the university released a memo outlining a spending freeze on year-end, one-time expenditures. On April 20, Rathemacher met with Dean Karim Boughida and Chair of Technical Services Michael Cerbo to determine what this spending freeze meant for library acquisitions. We decided:

- Acquisitions would retain \$125,000 to support library materials expenditures through the end of the fiscal year.
- Subscriptions by definition are not year-end spending, and so did not fall under the memo.
- One-time resources ordered before April 17 would be paid for.
- All new orders for print books, e-books, and e-resources would cease until June 30, with the exception of materials purchased using Foundation funds.
- An exception would be if faculty contacted us and let us know they needed a one-time resource (e.g. an e-book) for their course or research, which could be considered “mission critical” as per the memo.
- Rathemacher would communicate to subject selectors that in most cases e-books would be preferred going forward, although there is no prohibition whatsoever on ordering print books after July 1 (in the new fiscal year).
- The dean would communicate this plan to URI Accounting.
- The library’s FY2021 materials budget request would remain the same.

This spending freeze is the reason our one-time expenditure levels for FY2020 are lower than for FY2019.

Training opportunities

Rathemacher created a shared Google Document with online training opportunities focused on Technical Services and the products we use to share with staff and faculty working from home.

Miscellaneous items of note

Ex Libris CDI in Alma

Ex Libris changed from Primo Central to CDI (Central Discovery Index) for discovery metadata, and the CDI settings moved into Alma. CDI settings are controlled collection-by-collection using a tab on Alma Community Zone (CZ) collections. As part of setting up CDI in Alma, Rathemacher reviewed 270 CDI activations that were enabled by Ex Libris and updated them as needed. She also moved many local electronic collections to CZ collections, retaining local MARC records and portfolios, in order to better control CDI settings and avoid duplicate collections in Alma. On May 7, 2020, she switched URI Libraries Search over to CDI from Primo Central.

Rathemacher created a page on the Technical Services wiki explaining CDI settings, here: <https://sites.google.com/a/uri.edu/librarytechserv/home/eresources/almacdi>

As of the date of this writing, the CDI set-up process in Alma is ongoing.

SpringerLink Autoholdings in Alma

“KBART Automation” in Alma for URI’s e-journal and e-book holdings was fully functional in September 2019. Once a month, Alma reaches out via API to Springer Nature for a list of all of URI’s journal and e-book entitlements on the SpringerLink platform. URI’s SpringerLink holdings in Alma are automatically updated.

Unpaywall service in Alma

In February 2020, Rathemacher set up Ex Libris’ out-of-the-box Unpaywall service in Alma. If a journal article has a DOI and an open access version is available, this service provides a link in Primo to the article using the Unpaywall service. If Unpaywall is the only full-text option, it will not appear unless the “Search beyond URI Libraries” box is checked.

COUNTER R5 usage reports in Alma

COUNTER 5 came out in the spring of 2019, and some publishers stopped supporting COUNTER 4 in April 2019. Alma did not support COUNTER 5 reports until January 2020, and Alma is not set up to retrieve COUNTER 5 reports via SUSHI for all the vendors we were retrieving COUNTER 4 reports from via SUSHI. In 2020, Rathemacher began setting up SUSHI feeds in Alma for close to 100 vendors, a work still in progress.

EZproxy login page

Rathemacher worked with Chief Technology Officer Bohyun Kim to update our hosted EZproxy login pages. Kim corrected wording on the pages and updated them to conform to the latest URI webpage design. She also liaised with OCLC to place the updated pages on their server.

ProQuest Ebook Central

As of June 25, 2020, after executing a license with ProQuest, we were set up to order e-books on the eBook Central platform through GOBI. This provided us with an additional option for obtaining e-book content.

Gale databases

In December 2019, Gale changed the names of most of their databases. This required updates to LibGuide databases and Alma database names, which Rathemacher made. Acquisitions worked with Professor Michael Cerbo of Metadata and Content Management to update MARC records for databases as needed.

GOBI approval plan

The GOBI approval slip plan initiated in FY2018 continued in FY2020. This year Collection Management Officer Burkhardt ordered 282 print titles and 2 e-book titles, for a total of 284 books costing \$12,546.86.

Physical media vendor

In May we received notice from our primary physical media vendor, Action! Library Media, that due to the impact of the COVID-19 crisis they were closing their doors permanently at the end of June. After reaching out to three possible vendors, by the end of the fiscal year we were set up to do business with Compact Disc Source, based in Evanston, IL and Midwest Tape, based in Holland, OH.

Evidence based acquisitions

In an evidence-based acquisitions program (EBA), a library pays a fixed fee for access to most or some of a publisher's e-books for a set time period, usually a year. At the end of the time period, the library applies the fee paid for the EBA to the perpetual-access purchase of a subset of the books, usually at list price. The books purchased are usually selected based on usage data, which is provided by the publisher, though any books may be selected up to the value of the EBA investment.

In FY2020, we participated in the following EBAs:

- Cambridge: Direct. For 8/1/2019 to 8/31/2020, access to all books on the Cambridge Core platform published from 2015 to present, including new titles as they are published. \$34,500. Selected titles purchased at list price at the end of the EBA.
- Elsevier: Direct. For 12/31/2019 to 12/30/2020, access to all books on the ScienceDirect platform published from 2013 to 2019. \$49,612.50.
- Oxford: Direct. For 11/25/2019 to 9/30/2020, access to all books published by Oxford University Press on the Oxford Scholarship Online platform published from 2017 to present, including new titles as they are published. \$60,000.
- Sage: Through NERL. For 9/1/2019 to 8/31/2020, access to all books on the Sage Knowledge platform, including new titles as they are published. \$20,000. Selected titles purchased at 10% off list price at the end of the EBA.

- Springer: Through NERL. For 9/1/2019 to 8/31/2020, access to e-books with publication years 2016, 2017, and 2018 in four Springer Nature collections: Biomedical and Life Science; Computer Science; Earth and Environmental Science; and Engineering. \$44,515.

Miscellaneous

- By allowing EBSCO to invoice us for the Sage Premier journal package, which we get through NERL, EBSCO lowered our service charge to 2.65%, saving us \$2,150.
- By insisting on our contractual ability to cancel 1% of our titles annually, I cut four low-use titles from our Elsevier journals package, saving \$8,193.45. Because those titles are also included in the “Freedom Collection,” we did not lose access to them despite having canceled; all we lost was post-cancellation access rights to volumes dated 2020 and later.
- The NERL Consortium provides cost avoidance reports. They reveal that in 2019, we saved \$162,927.44 on 22 e-resource products, a savings of 50.9% compared with list price. In 2020, to date, we saved \$450,836.76 on 26 e-resource products, a savings of 64.5% compared with list price.

<h3>Library Materials Budget</h3>
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The materials budget for FY2020 was \$5,054,365.

Serials / periodicals

- Online serial expenditures were approximately \$2,796,816 (61.6% of all library materials expenditures).
- Print serial expenditures were approximately \$30,112 (0.7% of all library materials expenditures).
- Microform periodical expenditures were \$0 (0% of all library materials expenditures).

These expenditures comprise approximately:

- 29,525 online journals through packages large and small
- 206 individual online journal subscriptions
- 41 print subscriptions

Cancelled titles

Approximately 14 individual periodical subscriptions were canceled for the 2020 subscription year. Of the online cancellations, 6 were online subscriptions that moved to publisher portfolio packages and 1 title moved to open access. Of the print cancellations, 2 were only available in print and we can no

longer bind, 2 were duplicates with the Pell Library, 1 was no longer available by subscription through EBSCO, 1 we no longer wanted, and 1 became an online-only database that was too expensive.

Format conversions

For 2020, 1 journal was converted from print + online format to online only format.

New e-journal packages

No new subscription-access journal packages were subscribed to in FY2020.

New e-journal subscriptions

We added two new individual journal subscriptions for 2020 with the support of URI Foundation funds.

One-time purchases of journal backfiles

- Cambridge Journals Digital Archive Add-on Titles 2020
- Ebony Magazine Archive 1945-2014 (EBSCOhost)
- Nation Archive 1965-2020 (EBSCOhost)
- National Review Archive 1955-2020 (EBSCOhost)
- Elsevier ScienceDirect Energy and Power Backfile Collection 2019
- Elsevier ScienceDirect Nursing and Health Professions Backfile Collection 2019
- Elsevier ScienceDirect Pharmacology, Toxicology and Pharmaceutics Backfile Collection 2019
- Elsevier ScienceDirect The Lancet Backfile Collection 2019
- Economist Historical Archive 1843-present with 5 year embargo (Gale)
- Financial Times Historical Archive 1888-2016 (Gale)
- Oxford Journals Archive 2020 Complete Top Up
- Newsweek Archive 1933-2012 (ProQuest)
- Sage Deep Backfile Upgrade Package 2020

TOTAL: \$239,036 one-time purchase / \$1,431 annual fees

The purchase of this content allows us to provide convenient, searchable online access to important historical content as well as to withdraw duplicate print volumes, creating space in the serial stacks.

E-journals accessible

According to Alma Analytics, using definitions from the ACRL annual statistical survey, the total number of unique e-journal titles accessible at URI stood at **143,265** at the end of FY2020. This number includes freely-available journals.

Reference databases

The cost of continuing and one-time reference databases in FY2020 was approximately \$886,281, or 19.5% of total library materials.

Reference database *subscriptions* (including access fees) amounted to \$857,509, or 18.9% of the library materials budget.

For a list of reference databases subscribed to in FY2020, see the statistical supplement to this report.

New subscriptions (includes access fees for one-time purchases and primary source products)

- African American Historical Serials Collection Annual Access Fee (EBSCOhost)
- Atlantic Magazine Archive Annual Access Fee (EBSCOhost)
- British Periodicals Collection I-IV Annual Access Fee (ProQuest)
- Civil War Primary Source Documents Annual Access Fee (EBSCOhost)
- Esquire Magazine Archive Annual Access Fee (EBSCOhost)
- Financial Times Historical Archive 1888-2016 Annual Access Fee (EBSCOhost)
- Gateway to North America Annual Access Fee (EBSCOhost)
- Life Magazine Archive Annual Access Fee (EBSCOhost)
- Newsweek Archive Annual Access Fee (ProQuest)
- Psychotherapy.net Full Collection
- Time Magazine Archive Annual Access Fee (EBSCOhost)
- U.S. News & World Report Magazine Archive Annual Access Fee (EBSCOhost)
- Women and Social Movements Library Annual Content Update (ProQuest)

TOTAL new subscription cost: \$10,236.

One-time purchases of reference databases

- Bloomsbury Fashion Business Cases (Bloomsbury)

TOTAL: \$28,772 one-time purchase / \$0 annual fees

Platform/vendor changes

- None noted

Other changes of note

- None noted

Canceled or defunct databases

- Classification Web (Library of Congress) canceled for 2020 due to non-use by cataloging faculty and staff.

Primary source product purchases

We purchased the following online archival products in FY2020:

- Shakespeare's Globe Archive (Adam Matthew)
- Archives of Sexuality and Gender: International Perspectives on LGBTQ Activism and Culture (Gale)
- Nineteenth Century UK Periodicals Part 1 and Part II (Gale)
- Public Health Archives: Public Health in Modern America, 1890-1970 (Gale)
- Women's Studies Archive, Part 2: Voice and Vision (Gale)
- British Periodicals Collection I-IV (ProQuest)

TOTAL: \$221,203 one-time purchase / \$1,011 annual access fees

E-books

We purchase e-books that meet our criteria of one-time purchase, perpetual access, no DRM (digital rights management), unlimited concurrent users, and no platform hosting fees (with certain exceptions in individual cases). Preference for e-book format depends primarily on the request of the book's selector as well as e-book availability. Other factors are a book's anticipated audience and use. During FY2020, some of these "rules" were relaxed due to COVID-19 and we purchased more books with limited concurrent users than in past years.

In FY2020 we purchased 12 e-book packages totaling approximately 12,900 titles for a total cost of \$243,046. This averages about \$19 per book. (Note: These figures do not include EBA plans.)

In addition, we purchased 245 individual e-books for a total of \$37,758, which amounts to an average price of \$154 per book. E-books are much more expensive than print books. Of these 245 e-book titles, 2 were purchased through the new GOBI approval plan.

During FY2020, we had five EBA plans from Cambridge, Oxford, Sage, Elsevier, and Springer. The total cost of these plans was \$208,628. These plans vastly expand the number of e-books available during the year, and every dollar spent translates into perpetual access to high-use e-books at the end of the subscription period. The number of titles selected in perpetuity from Sage, Elsevier, and Springer total 491; at the time of this report selections from Cambridge and Oxford had not yet been made because the plans were still running, with access to 12,480 e-book titles.

Total e-books purchased, including EBA titles selected for purchase, were approximately **13,636** titles at a cost of **\$394,932**. This comprised approximately 8.7% of total library materials expenditures.

Of the 26,116 e-book titles purchased:

- 0.9% (243) were firm orders
- 49.4% (12,900) were purchased in packages
- <1.0% (2) were GOBI approval plan
- 1.9% (491) were EBA purchased selections
- 47.8% (12,480) were EBA access [a smaller number will be retained perpetual access]

For a list of individual e-books and e-book packages purchased in FY2020, see the statistical supplement to this report.

E-book subscriptions

- CREDreference Academic Core Collection
- Gale Directory Library
- Harvard Business Review Press Subscription eBook Collection
- PsychiatryOnline Premium Package [also includes journal content]
- Safari (O'Reilly)
- Stat!Ref

TOTAL: \$54,313 for 42,801 titles (average cost: \$1.27 per title)

Print books: Acquisition method

Of the 2,624 print monograph volumes purchased:

- 76.5% (2,007) were firm orders
- 11.0% (289) were Strand deposit account

- 10.7% (282) were GOBI approval plan
- 1.8% (46) were standing orders

Trends: Print books vs. e-books

In FY2020, we purchased **2,624** volumes of print books, down 26.6% from FY2019. Total expenditures for print monographs were approximately **\$116,781**, or 2.6% of total library materials expenditures.

By contrast, **\$554,072** was spent on e-book (purchased or leased, including EBAs), 12.6% of total materials expenditures, providing access to approximately **68,917** titles.

According to these figures, of the total number of monographic titles acquired, approximately **4%** were print and **96%** were electronic.

The average cost-per-title for print books purchased was approximately **\$45** and for e-books purchased was **\$29**. The inclusion of e-book packages and EBA selected titles in this calculation, as well as the fact that some of the e-books purchased were backlist titles, lowers the average e-book cost-per-title number significantly. By way of comparison: the average cost-per-title for e-books that were *firm ordered* individually was **\$154**.

OA Initiatives

Calls are growing for libraries to transition materials budgets away from commodity information toward support of open access to scholarship and open infrastructure [see [2.5% Commitment](#), [Invest in Open Infrastructure](#), [OA2020](#), [Global Sustainability Coalition for Open Science Services \(SCOSS\)](#)].

In this context, in FY2020, we supported the following open access initiatives:

- Berghahn Open Anthro Package
- CLOCKSS Supporting Library
- Diversity and Dissent: Civil Society in 20th Century America Investment Fund (Reveal Digital)
- Directory of Open Access Journals (DOAJ) membership
- ECS Plus
- Journal of Agriculture, Food Systems, and Community Development (JAFSCD) shareholder
- Knowledge Unlatched KU Select 2019: HSS Frontlist Books
- Knowledge Unlatched KU Select 2019: STEM Frontlist Books
- Libraria: Open Access Publishing Cooperative
- Luminos Courier Level Membership
- OAPEN Library Membership
- Open Books Publishers (OBP) Library Membership
- Open Library of Humanities (OLH)

- ORCID Premium Consortium Membership
- SCOAP3

The total cost for our support was \$46,469. This represents 1.0% of total materials expenditures.

Library materials budget: Total expenditure breakdowns

Below is a rough breakdown of expenditures in FY2020 by format, continuity, and budget source.

Format

- Online: \$4,221,515 (95.8%)
- Physical: \$159,898 (3.6%)
- Other: \$26,808 (0.6%)

Subscriptions vs. one-time

- Continuing commitments: \$3,591,625 (79.1%)
- One-time purchases: \$947,655 (20.9%)

Budget source

- State budget: \$4,500,686 (99.1%)
- URI Foundation funds: \$38,593 (0.9%)

Licenses

Rathemacher worked with Assistant Legal Counsel Peter Harrington in the university's Office of General Counsel to review and approve 11 licenses for online content during 2019/20:

- Bloomsbury addendum for Bloomsbury Fashion Business Cases
- Bloomsbury addendum for Drama Online Royal Shakespeare Company Live Collection 2
- Bloomsbury addendum for Human Kinetics Library
- Cambridge University Press e-book evidence-based acquisitions plan
- Institute of Physics ECS Plus
- Institute of Physics IOPscience Extra
- JSTOR Forum (NERL license)
- Oxford University Press databases (NERL license)
- Oxford University Press e-book evidence-based acquisitions plan
- ProQuest eBook Central
- ProQuest Ulrichsweb

Vendor Meetings

Rathemacher met in person or online with the following vendors during 2019/20:

- August 14, 2019: Hester Campbell (Senior Product Manager), GOBI, re: further development of the GOBI-Alma API connection.
- November 14, 2019: Pete Zeimet (Manager, Sustainable Collection Services), OCLC, re: purchasing GreenGlass through the Boston Library Consortium and joining EAST. (With Burkhardt, Cerbo, and Susan Stearns of BLC.)
- January 24, 2020: Laura Zusman Foss (Senior Collection Development Manager), GOBI, re: customer service, rush orders, note to vendor field in orders, credit card orders by GOBI on our behalf, order cancellation notices, invoices via email, e-books in GOBI, EBAs through GOBI. (With Stich and Zinser).
- February 18, 2020: Amy Thurlow (Regional Sales Manager), EBSCO, re: Harvard Business Publishing e-book subscription, current EBSCOhost database subscriptions and upgrades available, DRM-free e-books on EBSCOhost, other EBSCO products.

Additional statistics

Detailed statistics on library materials expenditures and acquisitions activities are available in a supplemental file to the Acquisitions Unit Annual Report 2019-2020, available in the Technical Services Reports and Statistics series on DigitalCommons@URI.