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Faculty Senate Executive Committee (FSEC)
Minutes of Meeting #2, May 20, 2020
Via Webex

1. CALL TO ORDER

- a. The Faculty Senate Executive Committee (FSEC) meeting was called to order at 10:01 a.m. by Chair Echevarria. Vice-Chair Cardany, Senators Barbour, Hicks, Morokoff, and Welters were in attendance.

2. ANNOUNCEMENT AND UPDATES

- a. The FSEC discussed the announcement of President Dooley's June 2021 retirement. Chair Echevarria informed the Committee that Board of Trustee Chair Cook had invited herself and Professor Nassersharif to a meeting regarding the President's retirement.
- b. Chair Echevarria discussed the need for a consistent, accessible file management system for the FSEC.
- c. Vice-Chair Cardany presented an update on the status of the RFP for an electronic curriculum process. She reiterated that an electronic curriculum management system (CMS) would allow for curricular proposals to be done electronically while interfacing with PeopleSoft, eliminating some common mistakes. The CMS would expedite the process, allow for review of the proposals, electronic signatures, agenda formulation, catalog updates, and other features. In Phase II of the RFP process, vendors will make presentations of their products; the three finalist companies for Phase II of the process are Digarc, CourseLeaf, and Kuali. Once a vendor recommendation is made, cost proposals are revealed, and a decision of purchase will follow.
- d. Chair Echevarria discussed condensing the proposed summer committee workload. The original schedule included half-day meetings in the amount of 4 for the Special Committee, 3 each for the Curriculum and Standards (C&S) and General Education Subcommittee (GE), and 16 for the FSEC. With anticipated budgetary constraints, the FSEC discussed having the Special Committee holding 2 meetings over the summer and 2 in the fall. As the information on the number of pending proposals for the C&S and GE is being gathered, the number of those meetings may also be reduced. The FSEC will meet as needed.
- e. The FSEC discussed the importance of faculty input in the URI fall 2020 planning scenarios. The Committee discussed developing a short survey for full-time faculty allowing for their voice to be heard and represented by FSEC. The Chair and Vice-chair will work on developing a survey.

3. APPROVAL OF MINUTES

- a. FSEC meeting, May 6, 2020 minutes were approved.
- b. FSEC meeting #1, May 13, 2020 minutes were approved.
- c. Faculty Senate meeting #9, May 7, 2020 minutes were deferred.

4. STANDING COMMITTEE APPOINTMENTS FOR AY 20-21

The FSEC began a discussion on committee appointments for the upcoming year; Chair Echevarria will reach out to Senators.

ADJOURNMENT at 11:32 a.m.