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FACULTY SENATE OFFICE

GREEN HALL, 35 CAMPUS AVENUE, KINGSTON, RI 02881

P: 401.874.5176 URI.EDU/FACSEN

Faculty Senate Executive Committee Meeting #31

MINUTES of March 7, 2019 2 PM

1. The meeting was called to order at 2: 02 PM on Thursday March 7, 2019 Lippitt Hall Room 302D, Chair Leonard presiding with Senators Derbyshire, Honhart, Morokoff, Vice Chair Nassersharif and Vice Chair Elect Megan Echevarria in attendance. Absent Senator Gindy.
2. FSEC meeting minutes of February 14, 2019 and February 28, 2019 were approved.
3. **Announcements**
 - a. The Chair and Vice Chair reported on their meeting with the Provost in which the Provost reported on a variety of topics relating to the Office of the Postsecondary Commissioner including an initiative for online courses and transfer credits.
 - b. The Student Success Committee was discussed. Senator Morokoff will provide information and contact Dean Libutti regarding interest of the Faculty Senate in being involved with the Committee.
 - c. Chair Leonard spoke with Vice Provost Libutti regarding wait list tools on eCampus. Vice Provost Libutti advised Chair Leonard that the eCampus version supports wait lists but that the university needs a consistent policy for their use. Vice Provost Libutti offered to gather information regarding use of and best practices surrounding wait lists at other universities.
 - d. Next meeting is during Spring Break on Wednesday March 13. The agenda will focus solely on the issue of Faculty Evaluation of Administrators.

4. BUSINESS

The Faculty Senate Executive Committee discussed language addressing the Honors Program in the University Manual and its By-Laws. Within those documents, the Provost's job description includes supervision of the Honors Program as does the description of the Teaching Advising and Assessment Committee. The Faculty Senate Executive Committee supported resolving this conflict with the Provost responsible for supervision but with the Faculty Senate having some oversight role. Changes to the University Manual and its By-Laws will be referred to Constitution By-laws and University Manual Committee for vetting and inclusion on the March Faculty Senate Agenda if possible.

- a. Technology and Infrastructure (T&I) Committee – Vice Chair Nassersharif reported he had met with the Technology and Infrastructure Committee. The T & I Committee will meet with the Chief Information Officer Karlis Kaugars after the spring break.
 - b. Apportionment/Election of new Senators process was reported on by the Faculty Senate Coordinator Benz. Letters are complete and will go out to respective College Deans on Monday March 11, 2019. A separate notice will go out separately to Tenure Track Faculty in each college asking them to consider running for the Faculty Senate.
5. Meeting adjourned at 3:44 PM.