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Rhode Island Library Association Bulletin

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LITERACY VOLUNTEERS OF COVENTRY: A LIBRARY BASED LITERACY PROGRAM

by Virginia A. Carter, Director,
Coventry Public Library

How illiterate are we? Rhode Island adults have completed fewer years of schooling than their counterparts in any other New England state or in 40 of the 50 United States. According to census data, 35% of our adult population has not completed high school. We are faced with a 26% annual dropout rate and a continuing influx of immigrants and refugees. Twenty percent of our population is functionally illiterate. They do not possess the reading skills to function fully in their environment -- at home, in the community or in the workplace.

Sub-literate people have always been library non-users. Reading is obviously the business and concern of libraries; and helping non-readers in the community to become readers and users is a natural role for a public library. In response to the staggering statistics above, Coventry Public Library began in 1980 to explore the many ways in which libraries can make an impact on the illiteracy problem, ranging from providing hi-lo materials, support materials for students in adult education programs, space for tutoring to sponsoring a literacy program. We decided to "go for broke" and try to start a literacy program sponsored by and headquartered in the library. We investigated the various programs and available options. Peggy Shea and Frank Iacono (on behalf of DSLS) had recently visited the national headquarters of Literacy Volunteers of America in Syracuse and attended training there. Their enthusiasm helped to sell me on that program. Literacy

Volunteers of America (LVA) is a national non-profit organization that has helped to organize over 228 community-based programs in 30 states. An LVA program recruits, trains, supervises, and supports volunteer tutors with the purpose of helping, on a one-to-one confidential basis, adults who are inadequate readers or functional illiterates who have requested help.

In the spring of 1980, Coventry Public Library applied for and received a \$3,000 DSLS incentive grant to start an LVA program at the library. One key to the success of a library-based program is selling the idea to the Board of Trustees and involving some of them, if possible, in the program. The grant covered the temporary, part-time services of a coordinator for 100 hours to get the project underway. At the time, there was no LVA state organization in Rhode Island, so we contracted with the national office of LVA to send a field service representative to conduct four days of training for tutors, workshop leaders, and support personnel. The fee of \$1,600 included the trainer's travel expenses, motel bill, workshop slides and tapes, and training materials for 30 tutors. We now have a state organization, LVA-RI, which provides free training to new affiliates. We included an affiliate fee of \$100 to LVA in our budget as we hoped to qualify for full affiliate status during our first year. We budgeted \$500 for additional workbooks and hi-lo materials. Publicity and miscellaneous

supplies amounted to \$300. All other expenses were in-kind. The items in our grant budget reflect 1980 prices; but without the expense of training by LVA National, a \$3,000 starter budget would not be too far out of line today.

We were extremely fortunate in being able to hire as coordinator Donna Sherman, a Coventry resident and a member of our Library Board. Donna did an outstanding job of getting the program started and now serves as Executive Director of LVA-RI. We structured our program according to very specific LVA guidelines for starting and running a local affiliate as a community-based organizational unit. During the first three months, we succeeded in establishing a working affiliate of Literacy Volunteers of America at the library. Our first step was to publicize the program to as broad a group of community representatives as possible. We planned an informational meeting for September, 1980 and Donna wrote to town administrators, leaders of community organizations (including churches and service agencies), to individuals who had been supporters of the library, to members of the Friends, and all media representatives who cover the Coventry area. The letters explained the program and asked the recipients to attend our informational meeting or send representatives. Approximately forty people came and demonstrated support for the program. They were asked to sign up as tutors or organizational supporters willing to do a variety of jobs.

After this meeting, Donna and I compiled a list of people whom we thought would work well on the Board of Directors. We contacted them and received many enthusiastic responses. Twelve people agreed to serve on the Board in LVA recommended positions such as Tutor-Advisor Chairman, Volunteer Recruitment Chairman, etc. One of our trustees, Betty Jimmo, agreed to be General Chairman. We can attribute much of the success of our literacy efforts to the strong leadership and dedication she brought to the program. The first Board meeting of Literacy Volunteers was held early in October. Jonathan McKalip from LVA conducted training sessions from October 21 to 24. Prior to that, we got commitments from potential tutors to attend this workshop. In addition to the people who had signed up at the September meeting, we reached a number of volunteers through our new Volunteer

Recruitment Chairman who was a school principal, the Retired Senior Volunteer program, Volunteers in Action column, etc. We had additional press releases and an interview on the local radio station.

Now that we had secured program managers and volunteer tutors, we began to try to recruit students. We sent letters to all state and local service agencies that might have clients needing our help. Donna called the directors of all these agencies and the ministers or priests of local churches. We sent out five different public service announcements to radio stations. Donna also contacted the Adult Education Director in our area.

One piece of publicity gave us several responses from students and volunteers. Donna wrote a response to a letter in Action Line of the Providence Journal-Bulletin asking for reading help. We had calls from several areas of the state and decided to involve as many of these people as we could.

Prior to the workshop in October, we sent letters to all volunteers asking them to fill out an application form and return it to the library. We had 30 tutors signed up, but 25 actually attended the training. Eight of the tutors also attended Workshop Leaders' training which equipped them to conduct our future workshops. Seven volunteers attended program management training and most of the new Literacy Board members came to an evening meeting where Jonathan discussed different areas of the program. It was a very intense four days but, at the end, I think we all felt prepared to embark on our new program.

We worried initially about the lack of students, as we had a much greater response from volunteers than students. But, by the end of the workshop, we had enough students to assign one to each new tutor, with a waiting list left over. The workshop leaders scheduled a second workshop for January. By the end of November, we had 33 people who had applied to take tutor training.

Since ours was the first LVA program in Rhode Island, we had students responding from all over the state. Some of our original students came from Providence, Pawtucket, Cumberland, etc. They were so

eager to learn that they were willing to come to Coventry, or, in some cases, meet their tutors halfway. As more affiliates started in Rhode Island, our students became more localized--we now serve mainly Kent County and the West Bay area, including West Warwick, East Greenwich, West Greenwich, Exeter, Foster and Scituate, with some tutors and students from Warwick and Cranston. Identification and recruitment of students came from agency referrals (social services, public and private agencies), school and continuing education referrals, welfare departments and D.E.S. referrals, church and R.S.V.P. referrals in addition to publicity (radio, cable TV, print media, posters, flyers, etc.).

Students call in or come in to the library and staff members (reference librarians) fill out a student application or intake sheet. The staff seems to be really interested in and committed to the program, as they can see that it fills a real need. The in-kind services the library provides include my time and that of other professionals, as well as clerical time in typing, duplicating, taking messages, etc. In addition, members of the staff design our flyers and brochures and synchronize the workshop slides and tapes. Two part-time staff members produce the Literacy Volunteers of Coventry newsletter on their own time. The library is the sponsor and headquarters of the program which is run to a large extent, by the Volunteer Board. I am on the Literacy Board and share the responsibility. I think it is important for the library administration to be able to step back once the program is underway and let the volunteers take over as much as possible.

We were granted full affiliate status in December of 1980, after meeting the LVA criteria. The LVC Board decided to apply to the State of Rhode Island for incorporation as a non-profit agency. On March 11, 1981, seven months after our inception, our official title became Literacy Volunteers of Coventry, Inc. As a separate non-profit corporation, LVC is able to raise funds on its own. Since the initial grant was expended, our only source of income for operating expenses has been gifts and donations. Once a year we hold a fundraising campaign to appeal for donations from individuals, corporations, local businesses, philanthropic organizations, and local clubs. We have no funds in the library's operating budget for LVC although we do buy some hi-lo materials out of our regular book budget. For the past five years, we have had

no difficulty in raising funds to take care of our small operating budget which amounts to \$4,310 this year. For fiscal 1986, for the first time, we budgeted an amount of \$1,500 for typing and clerical work to take some of the load off the library staff. We have been fortunate in securing some foundation grants. In 1986, the Federal Government appropriated funds for literacy activities in libraries and invited applications for grants. The library secured a grant of \$8,500 which enabled us to purchase additional shelving for LVC materials, a new file cabinet, and additional materials for tutors and students.

We have gradually built up a good collection of literacy materials. Our LVC budget always includes an amount for library literacy materials. We provide materials for tutors, coping skills materials of all kinds, and leisure reading materials for students. Almost all are in paperback. We have them shelved separately from our regular collection. They are not cataloged but arranged according to subject areas. We have an annotated bibliography to make it easier for tutors and students to locate materials. We do not charge overdue fines to tutors or students, and we allow them to keep the materials for as long as they need.

The library provides utilities (heat, light, telephone), space for workshop training, LVC meetings, and tutoring space. Other libraries, such as Cranston and Warwick, have been most cooperative in providing tutoring space for LVC tutors and students living in these communities. In addition, we have arranged for tutoring sites at churches, the Coventry Vocational Technical School, and the Coventry Police Station.

Since receiving our original grant in 1980, we have added several components as a result of additional DSLS incentive grants. In 1981, we added the "English as a Second Language" component. In a subsequent year, the library received a grant to produce tutor training workshops for broadcast over cable TV. These workshops provided training for prospective tutors unable to attend our "live" sessions at the library. The basic reading series has been broadcast twice over cable in the Times-Mirror viewing area. It consists of eight segments, all taped with the assistance of volunteers and library staff. We have completed taping the ESL workshop series which we hope to broadcast over the State Inter-Connect. Our latest incentive grant

for literacy in 1986 enabled us to add computer assisted instruction to our literacy program.

As with any multi-faceted program, there have been some problems. Some of our matches (tutor to student) have been poor ones. After training, tutors are assigned to students on the basis of time schedules, geographic locations, interests, and other information noted on the tutor's applications and the student in-take sheets. We know quite a bit more about the tutors than the students as the former have been through our 15 hour workshop. About six months ago, the LVC Board decided to set up a volunteer Student Evaluation Committee, a procedure now recommended by LVA. A member of the Committee meets with each prospective student, interviews and pre-tests him/her, noting special problems or needs and attempts to evaluate the student's degree of motivation. This has resulted in a much larger number of very successful matches but has slowed down the matching process considerably. Prior to taking the basic reading training, tutors commit to fifty hours of tutoring. Some find that they cannot fulfill this commitment for reasons of health, family obligations, or changes in residence. Others teach one student for many more than fifty hours. Many of our tutors have worked with two or three students since entering the program. Our retention rate is high, but there are always students who drop out when they find that learning to read does not take place "by osmosis" but requires hard work and commitment on their part. Thus, there are constant changes and terminations, requiring new assignments.

Our English as a Second Language component has proven to be much less in demand than basic reading. Coventry's ethnic population is very small, but there are many candidates for an ESL program in neighboring towns. It has been difficult to recruit tutors for ESL and to get potential students to come forward. Other affiliates report more demand for ESL tutoring than basic reading, depending on the area. We hope that the library's ESL training over cable TV will step up recruitment.

All successful programs require work and commitment. A library based literacy program is no exception. It needs the coordinated efforts of volunteers and library staff. The program is very time consuming

as it is so broad in scope. It involves tutors, students, ongoing public relations, fund raising, support personnel, and other volunteers. The library acts as a liaison to all these groups and relies on the LVC Board to keep the program running smoothly. When a board member or key volunteer drops out, the library has to take up the slack, at least temporarily.

The nationwide media focus on illiteracy, Project Literacy U.S. (PLUS), a public awareness campaign (which began in September, 1986, over 500 PBS and ABC radio and television stations) and local programs on Channels 12 and 36 have sparked a greatly increased demand for literacy services at the local level and a deluge of new volunteers. Thus, our volume of telephone calls, record keeping, etc. has expanded. Thus far, Literacy Volunteers of Coventry has not had a paid coordinator (except initially) and has relied on volunteers and library staff to run the program. This year, we have applied for a federal grant to enable us to hire a part-time coordinator to lighten the work load on some of the literacy board members and library staff.

Although a literacy program takes lots of time and effort, I would encourage other libraries to get involved. I think that this is the most exciting and worthwhile program we have sponsored. With a small initial grant, we have developed a vital organization which provides a much needed service to the surrounding community. Since our inception, we trained 275 basic reading tutors and served over 300 students. This may sound like a drop in the bucket, but to the students who have been helped, LVC has provided a service that has resulted, in many cases, in changing their life situations.

It is one thing to read statistics about illiteracy and quite another to actually work with adults whose inability to read has affected their entire lives. After tutoring, many of our students have moved on to G.E.D. programs and secured their high school equivalencies. Others have been able to apply for better jobs after improving their reading skills. An especially memorable student was the young fisherman, with three children, whose wife handled all their paperwork due to his illiteracy. When he learned she had

terminal cancer, he turned to LVC for help in learning to read and write. His motivation, determination, and eventual success inspired all of us at LVC.

bulletin board

- The Department of State Library Services (DSLS) has scheduled public hearings on proposed standards for three major components of the Rhode Island Interrelated Library Network (RHILINET): the Principal Public Library, Regional Library Centers, and Special Research Centers (see **CALENDAR**). The standards were developed by a RHILINET Task Force on Standards and put in final draft form by a DSLS Standards Review Committee. Copies of the proposed standards will be available in public libraries and special research centers on or before June 1st. Those who cannot attend the hearings have until June 30th to send written comments to Bruce Daniels, Acting Director, DSLS.

- The Management Committee for the study of library and information services in Rhode Island, has entered into negotiations with Peat, Marwick, Mitchell and Co., which was selected from those who submitted proposals to undertake the study. The study will evaluate the effectiveness of libraries in meeting the library and information needs of the citizenry and recommend future directions for library development in the State.

- The Rhode Island Chapter, Special Libraries Association has published A Guide to Special Collections in Rhode Island, which describes collections in academic, public, and special libraries. The Guide is available for \$2 made payable to the Chapter, P.O. Box 641, Portsmouth, RI 02871.

- The Adult Library Materials Committee of the ALA Reference and Adult Services Division has compiled a set of four reading and discussion program guides. The guides are: "Forecasts for the Future," prepared by Jane Greenfield; "Literary Voices on Aging," prepared by Suzanne Druehl; "Mountain Portraits: the People, the Land, the Way of Life in Southern Appalachia," prepared by Eugenia Bryant; and "Where Do We Go From Here? The Changing Roles of American Women," prepared by Lyn Hopper. Each guide includes 5-6 annotated book titles, a brief overview of the topic and suggestions for further reading. One set of the four guides

costs \$3 from ALA Order Services, 50 East Huron Street, Chicago, IL 60611. The set is also available in quantity: 10 sets, \$6.50; each additional 10 sets, \$3.50.

- The following officers were elected for 1987/88 Rhode Island Special Libraries Association: Rayna Bowlby, Brown University, President; Doris Ottaviano, Naval College Library, Vice President/President Elect; Stephanie Mutty, Raytheon, Secretary; and Mark Baldwin, Raytheon, Treasurer.

people

C. HERBERT CARSON has joined the faculty of URI's Graduate School of Library and Information Studies (GSLIS). A doctoral candidate in instructional technology at Syracuse University, Mr. Carson will be teaching various courses in media applications in libraries.

ROSEMARY DRISCOLL, a 1985 graduate of URI's GSLIS, has been appointed to a reference librarian position at the Providence Public Library.

DEBRA GORMLEY has joined the staff of Rhode Island College as Supervisor for the Order Department.

GRETCHEN McLAUGHLIN has been appointed to the reference staff at Bryant College. Previously, she worked in the library of Keyes Associates in Providence.

TODD McLEISH recently was appointed Public Relations Coordinator in Providence Public Library's Office of Development/Public Affairs.

ROBERT SCHNARE is the new Director of the Naval War College Library in Newport. Prior to his appointment, he served as Assistant Librarian for Special Collections at the U.S. Military Academy at West Point, New York.

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GOVERNMENT INFORMATION AND NEW TECHNOLOGY

by Deborah Mongeau
Gov't Pubs., URI

The annual conference of NELINET/Government Publications Librarians of New England met at University of Massachusetts/Amherst on March 27, 1987. Unlike previous conferences, this year's was exclusively devoted to the theme "Government Information and New Technology." The theme was a timely one: many tasks in Federal depository libraries lend themselves well to automation, but high technology has not made many inroads in government documents departments. However, much has been written on this topic: conferees were given bibliographies each several pages long, dealing exclusively with documents automation. The conference covered all aspects of automation: cataloging, serials check-in, producing indexes, circulation, even a computer to provide reference service!

The keynote address, by Don Fossedal, Superintendent of Documents at the Government Printing Office (GPO), emphasized that GPO has kept to its budget and even managed to generate a surplus while maintaining its level of service to libraries and the public. Mr. Fossedal announced that a future possibility might make funds available to depository libraries for accessing federal electronic databases.

Karen Smith, Head Documents Librarian at SUNY/Buffalo demonstrated an IBM/PC that covers the government documents reference desk. She assured conferees that the computer is not meant to replace the documents librarians but merely to supplement existing reference services. The computer can work nights and weekends and can be an extra hand when the library is busy. However it can only handle basic and directional reference questions. The librarian must still handle in-depth research. The computer directs patrons to an appropriate reference source by asking a series of questions and displaying the name of the source that fits the information given. Ms. Smith pointed out that the main disadvantage of a service like this is that it requires a lot of time and thought to set up. However, she has high hopes that it will be well worth the effort in improved reference service.

Tony Harvell, the Documents Librarian at

University of Miami/Coral Gables demonstrated other government documents tasks which a microcomputer can be used to perform. He pointed out that most government documents departments are a microcosm of a library. A computer can perform the same tasks it would in the larger library: processing, cataloging, circulation, etc. The computer at the University of Miami handles circulation, keeps track of overdues, creates union lists and "want" lists, produces indexes to the library's government documents holdings, and much more. Mr. Harvell gave a brief demonstration of several of the programs used on their computer. A program for creating a keyword index of government documents holdings ("KWICIE" Index) was created by one of his staff and is available free to anyone who will send a blank diskette and postage both ways (contact Sheila Jaeger, Government Publications Department/Libraries, P.O. Box 248214, Coral Gables, Florida 33124).

Other conference sessions dealt with what products were available to government documents librarians. A promising area for companies offering high tech products is the availability of the Government Printing Office records on magnetic tape. Several companies have been converting the tapes to indexes on CD-ROM, microfilm, or on-line databases. Some vendors will tailor the GPO tapes to a library's holdings so that the library can produce those products best suited to its own needs. The advantage of these products is quick and easy access to government publications records that is otherwise time-consuming if searched through paper copies of the Monthly Catalog. The disadvantage is that the magnetic tapes are available only back to 1976, thus excluding computer access to most older documents. Some vendors are also offering products to access the enormous amount of federal statistical data through CD-ROM and on-line databases.

NEW ENGLAND ASIS HOTLINE

The NEASIS Hotline, an information service of the American Society for Information Science, New England Chapter, can be reached at 617-254-8962. Hear latest announcements on plans for the 50th anniversary annual conference in Boston, and activities of the local chapter.

RILA EXECUTIVE BOARD

The Executive Board passed the following two resolutions in support of education and school library media centers.

RESOLUTION ON THE REAUTHORIZATION OF THE EDUCATION CONSOLIDATION AND IMPROVEMENT ACT

- Whereas, The perpetuation of democracy requires a citizenry that is capable of using information and the technological tools of a modern society; and
- Whereas, Elementary and secondary school students need access to information and a wide variety of materials for developing critical thinking and lifelong learning skills; and
- Whereas, The current emphasis on excellence to education and improved student achievement have increased the pressure on students to access information and have also put new demands on school library media centers; and
- Whereas, Libraries in Rhode Island's public and private elementary and secondary schools have not recieved an adequate proportion of funds received through the Education Consolidation and Improvement Act; therefore be it
- Resolved, That the Rhode Island Library Association supports Senator Claiborne Pell's Targeted Educational Assistance Act (S.627) which establishes school library resources as one of five priorities under Chapter 2; and be it further
- Resolved, That the Rhode Island Library Association recommend that Congress include a component for school library participation in library resource sharing networks.

RESOLUTION ON THE GOVERNORS' 1991 REPORT ON EDUCATION

- Whereas, The economic survival of the United States depends upon a citizenry that is capable of using information and the technological tools of modern society; and
- Whereas, Elementary and secondary school students need access to information and a wide variety of materials for developing critical thinking and lifelong learning skills; and
- Whereas, Elementary and secondary students need to learn to use technology in fulfilling their information needs as students and as adults; and
- Whereas, The current emphasis on excellence in education and improved student achievement have increased the pressure on students to access information and have also put new demands on school library media centers; and
- Whereas, The 1963 Standards for School Libraries in the State of Rhode Island no longer reflect the role of school library media centers in the educational system; therefore be it
- Resolved, That the Rhode Island Library Association urge the Task Force to Study the Governors' 1991 Report on Education to develop recommendations for strengthening school library media centers and be it further
- Resolved, That the Rhode Island Library Association urge the Task Force to Study the Governors' 1991 Report on Education to recommend that the 1963 Standards for School Libraries in the State of Rhode Island be revised to reflect the changing role of school library media centers in the educational system.

FORMATION OF RHILINET INTERLIBRARY LOAN COMMITTEE

The Rhode Island Department of State Library Services established the RHILINET Interlibrary Loan Committee to serve as an advisory committee for the operating activities of the statewide interlibrary loan network.

Responsibilities of the Committee:

1. Recommends revisions to RHILINET ILL policies and procedures to RHILINET Committee and DSLS.
2. Assists DSLS in training members of the network.
3. Assists DSLS in determining statewide delivery needs.
4. Recommends technology needs of the network to RHILINET Committee and DSLS.
5. Monitors network performance, and advises DSLS and the RHILINET Committee
6. Performs other advisory duties as assigned by RHILINET Committee and DSLS.

Composition of RHILINET ILL Committee:

Since RHILINET is a multi-type network, committee membership should represent all types of libraries participating in RHILINET to facilitate input from all aspects of the network. Members of the Committee should include individuals directly involved with interlibrary loan in their library.

- 1 Committee Chair, appointed by the RHILINET Committee
- 1 from a state institutional library
- 1 from a special library
- 1 from a school library
- 1 from a Special Research Center (SRC)
- 1 from each region, including
 - 2 from a regional center
 - 2 from public library other than the regional library center
- 1 from Providence Public Library as Principal Public Library
- 1 from DSLS

The RHILINET Committee has appointed Paul B. Drake, Serials/Interlibrary Loan Librarian at Roger Williams College Library, as Chair. He is soliciting names of individuals interested in being a member of this committee, and he will submit a list of suggested members to the RHILINET Committee before its September meeting.

The RHILINET Interlibrary Loan Committee will meet at least once per quarter, with its first meeting to be in October 1987.

If you are interested in being a member of the committee, or you want to suggest someone else, contact Chair Paul Drake at 253-1040, ext. 2374 by July 15.

SURVEY OF STATE AID TO PUBLIC LIBRARIES: A NATIONAL SURVEY, 1986 - 1987

SUMMARY

1. Forty-four states provide some form of state aid to public libraries.
2. Thirty-nine states provide direct state aid to public libraries.
3. Twenty-six states provide state aid to cooperative public or multitype library systems and networks.
4. Eleven states provide state aid for construction of public library buildings totalling \$35,969,230.
5. The total amount appropriated in 1986-87 for all purposes of library state aid is \$357,889,417 or \$4.65 per capita.
6. The largest per capita amount of state aid for public library services is \$5.35 in Massachusetts, followed by New York with \$4.11, Maryland with \$3.79, Alaska with \$3.12, West Virginia with \$2.98, Georgia with \$2.78, Illinois with \$2.34, Virginia with \$1.94, Rhode Island with \$1.84, North Carolina with \$1.83, Wisconsin with \$1.68, and New Jersey with \$1.60.
7. The state of Ohio appropriated \$186,179,069 for operating the public libraries of that state. This figure represents a per capita appropriation of \$17.24 per person.

Information provided by URBAN LIBRARIES COUNCIL

1987 EXECUTIVE BOARD

President	Jonathan S. Tryon URI/GSLIS	Member-at-Large	Peter E. Bennett Providence Public Library
		Past President	Roberta A.E. Cairns East Providence Public Library
Vice President/ President Elect	Catherine Mello Alves East Providence Public Library	ALA Councilor	Carol K. DiPrete Roger Williams College Library
Secretary	Marguerite E. Horn Brown University Rockefeller Library	NELA Councilor	Janet A. Levesque Cumberland Public Library
Treasurer	Douglas A. Pearce Warwick Public Library		

1987 COMMITTEE CHAIRPERSONS

Conference	Kathy Ryan Salve Regina Library	Publications	Linda Walton Butler Hospital Library
	Karan Quinn State Library	Budget and Finance	Douglas A. Pearce Warwick Public Library
Membership	Stewart P. Schneider URI/GSLIS	Intellectual Freedom	Stephen Thompson Rockefeller Library Brown University
Public Relations	Vacant		Debra Cohen East Providence Public Library
Trustee Affairs	Peter Fuller NILS	Nominating	Ellen Spilka Pawtucket Public Library
Government Relations	Roberta A.E. Cairns East Providence Public Library	Personnel	Beverly Lambert Tiverton Public Library
	Elizabeth Futas URI/GSLIS		

SPECIAL REPRESENTATIVES

Federal Relations Coordinator	Bruce Daniels DSLS	Junior Members Round Table	Amy Johnsen-Harris Providence Public Library
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jobline

The Rhode Island Library Association has established a minimum recommended salary of \$19,000 for a full-time beginning librarian in 1987.

SUBSTITUTE LIBRARY MEDIA SPECIALIST: Woonsocket Public School System. Must be certified as Teacher of Library Science by the Rhode Island Department of Education. Salary \$40 per day. Application available from: Louis R. Leveillee, Coordinator of Media Services, 108 High Street, Woonsocket, RI 02895 (401) 762-4440.

CATALOGER: Catalog adult and children's fiction, non-fiction and audio-visual materials for the Cooperating Libraries Automated Network Shared Cataloging program. Includes both record derivation and original cataloging using the UTLAS bibliographic utility. Responsible for sending copies of cataloging records to participating libraries and record keeping. Assist in retrospective conversion and reclassification projects. Other duties as assigned. MLS from an ALA accredited library school required. Experience with automated cataloging and MARC record format preferred. Salary: \$17,160 - \$21,949. Applications accepted until position is filled. Apply to: Dan Austin, Personnel Officer, Providence Public Library, 150 Empire Street, Providence, RI 02903 (401) 521-8761. AN AFFIRMATIVE ACTION/EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.

CHILDREN'S LIBRARIAN: Duties: provides reading guidance and reference service to children and adults. Responsible for thorough and continuing knowledge of children's materials in order to maintain the children's book collection. This includes the purchase and weeding of books and pamphlets. Introduces the library's resources by conducting story hours and programs in the library; by giving book talks in schools and other agencies including parent and teacher organizations; by arranging exhibits, designing flyers, participating in radio and television programs, writing articles and compiling booklists. Coordinates activities for children with social and recreational agencies. Responsible for the administration of the branch in the absence of the branch librarian; for acquiring knowledge of all branch routines and for performing these routines when required. Maintains records and children's catalog. May be assigned other duties. Must have an MLS from an ALA accredited library school. New or pending graduates are encouraged to apply. Salary: \$17,160 - \$21,949. Applications accepted until position is filled. Apply to: Dan Austin, Personnel Officer, Providence Public Library, 150 Empire Street, Providence, RI 02903 (401) 521-8761. AN AFFIRMATIVE ACTION/EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER.

BRANCH LIBRARIAN: sought by suburban multi-racial, multi-cultural town of 20,000 to administer 6,500 square foot branch library with staff of six, library collection of 30,000; integrate services with main library. Requires ALA accredited MLS; minimum of three years' public library experience, including one managerial/supervisory. Good interpersonal skills; interest in outreach. Must have knowledge/experience in budgets, programming, reference, collection development, automated systems. Experience with community groups; knowledge of community surveys useful. Salary range of \$30,168 - \$37,712 effective July 1, 1987. Excellent benefits; 35 hour week. Submit resume, letter of application and names of three professional references to Personnel Office, Town Hall, 800 Bloomfield Avenue, Bloomfield, CT 06002. Application must be received no later than 5:00 PM, June 12, 1987. Affirmative Action, EEO, M/F.

LIBRARY CATALOGER: Responsible for the Librarian/Director for the cataloging of all library materials purchased and received. Participate in collection development, related library functions and activities, and in professional organizations. Twelve month professional staff position. Qualifications include MLS from ALA accredited library school, professional experience in academic library, familiarity with AACRI and II, and OCLC. Position available immediately. Send letter of application, resume, and professional references to: Sr. M. Mauricita Stapleton, R.S.M., Librarian/Director, Salve Regina - The Newport College, Newport, RI 02840. AA/EOE

The East Providence Public Library system is developing a list of substitutes to cover public service desks at its four libraries in emergency situations. Salary: \$10.27/hr. Requirements: MLS from accredited institution; some public library experience. Experience using automated CLSI system would be helpful. Interested candidates are invited to contact: Frances Farrell-Bergeron, Assistant Director, East Providence Public Library, 41 Grove Avenue, East Providence, Rhode Island 02914 (401) 434-2453.

calendar

June 11: Public Hearing on Proposed Standards for the Principal Public Library and Proposed Standards for Regional Library Centers, DSLS Meeting Room, 7PM.

JUNE 15: Public Hearing on Proposed Standards for Special Research Centers, Cranston Public Library, 7PM.

JUNE 16: JMRT Annual Meeting, 6PM, Warwick Public Library; dinner 7:30PM at La Paloma.

JUNE 17: Public Hearing on Proposed Standards for the Principal Public Library and Proposed Standards for Regional Library Standards, North Kingstown Free Library, 7PM.

JUNE 23: Young Adult Round Table Organizational Meeting, North Kingstown Free Library, 9:30AM.

JUNE 27-July 2: ALA Annual Conference, San Francisco, CA.

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