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## FSEC Minutes May 29, 2018

University of Rhode Island Faculty Senate

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**Faculty Senate Executive Committee Meeting #3**  
**May 29, 2018**  
**MINUTES**

1. The meeting was called to order at 10:09 AM on Tuesday, May 29, 2018, in Library Conference Room A, Chairperson Leonard presiding. Senators Gindy, Honhart, Morokoff, and Nassersharif were present. Senator Derbyshire was absent.
2. Minutes from the FSEC meeting of April 23, 2018 were approved as amended. Minutes from the FSEC meeting of April 30, 2018 were approved.
3. **ANNOUNCEMENTS/CORRESPONDENCE/REPORTS**
  - a. Chairperson Leonard notified the FSEC that the ad hoc Committee charged with reviewing and revising the Administrator Evaluation process had been invited to attend the next FSEC meeting, on June 5, to present its recommendations. She noted that, if the FSEC wanted to incorporate changes to the University Manual, as a result of the ad hoc Committee work, in time to apply them to the 2018-2019 evaluation process, the FSEC would need to address the recommendations over the summer and present the changes to the Faculty Senate at the September Senate meeting. Options would be considered after the reviewing the Committee's recommendations.
  - b. Chairperson Leonard noted that recent revisions to the URI Student Handbook (presented to the FSEC by Dr. Graney, Dean of Students, on April 30) would require approval by the Faculty Senate. In order to assure that the revisions were aligned with the language in the University Manual and that the University Manual was in compliance with federal mandates, it was suggested that the revisions be provided to the Constitution, By-Laws, and University Manual Committee for review.
  - c. Chairperson Leonard announced that she was working with Human Resources to finalize the hiring of the new Senate Coordinator who would start work on July 2.
  - d. Ms. Neff indicated that she would continue working on an hourly basis throughout the summer and into the fall, if necessary, to assist the new coordinator and to rectify problems with Appendix G in the University Manual.
  - e. Chairperson Leonard suggested that the process of establishing and updating administrative policies be discussed with the President.

#### **4. NEW BUSINESS**

Summer meeting dates were established for FSEC meetings: July 11 and August 8. Fall meeting times were proposed. The schedule of meetings with the President and Provost was discussed.

#### **5. ONGOING BUSINESS**

- a.** The membership selections for the standing committees of the Senate, made from among the 2018-2019 Senators, were reviewed. A motion was made to accept the selections. The motion was seconded and approved. Ms. Neff was directed to distribute appointment letters.
  
- b.** Senate Executive Committee membership on the Joint Committee on Academic Planning (JCAP) for 2018-2019 was confirmed: Senator Nassersharif, Vice Chair of the Senate/Vice Chair of JCAP; and Senators Gindy, Honhart, and Morokoff.

The meeting was adjourned at 11:38 AM.

Respectfully submitted,

Nancy Neff