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## Collection Management Memo: Serials/Rhode Island Organizations

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COLLECTION MANAGEMENT  
MEMO

TO: Marty Kellogg  
FROM: wto'm  
DATE: 930910  
RE: Serials/Rhode Island Organizations

As a general rule, the Library is interested in acquiring, cataloging, and permanently retaining the publications, newsletters, journals, etc. of all Rhode Island associations. While there will be exceptions to this rule, that is our general intention, and it should be observed whenever possible.

Where we would only keep certain newsletters of scientific and professional associations for a limited time, if of Rhode Island interest we will keep on a permanent basis.

At times, we will have to consult with Special Collections for appropriate transfer to the Rhode Island Collection for non-current publications. Otherwise, we should keep in CPR, bind when appropriate, and send to stacks for retention.

If you have any questions concerning this policy, please don't hesitate to call me.

Copies of this memo to Govt. Pubs., Special Collections will alert them to this clarification in policy. It's not too late to object, expand upon, or otherwise modify for clarification.

cc. Brittingham, Maslyn, Mongeau, Vocino.