Curricular Affairs Committee Minutes January 28, 2013

University of Rhode Island Faculty Senate

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I. The meeting was called to order at 3:00 p.m. on Monday, January 28, 2013 in Library Conference Room A, Chairperson Brand presiding.

The following members were present: Professors Brand, Doerner, English, Jervis, Honhart, MacDonald, Misto, Mundorf, Nassersharif, and Owens; Dean Quina; Ms. Buss. Ms. Neff from the Faculty Senate Office was also in attendance.

GUESTS: Professors Krueger and Lisberger regarding Political Science changes.

II. The Minutes of Meeting #4, December 17, 2012 were approved.

III. REPORTS

Chairperson Brand thanked Professor Mundorf, Ms. Grubman and Ms. Neff for helping her assume the role of chair of the CAC.

IV. UNFINISHED BUSINESS

A. Course Changes

Following discussion, the CAC voted on the Political Science proposals as follows:

a. The changing credits for PSC 300 was approved.

b. The change in credits and prerequisite for PSC 312 and PSC 321 was approved pending receipt by the chair of requested revisions.

c. The change in level, number, method of instruction and prerequisite for PSC 365 to PSC 455 (365) was approved pending receipt by the chair of requested revisions.

d. PSC 481 was approved for 3 credits. The change in prerequisites was approved pending receipt by the chair of requested revisions.

e. The change in credits (4) and prerequisite for PSC 482 was approved pending receipt by the chair of requested revisions.

B. New Course

Following discussion, PSC (GWS) 441 was approved pending receipt by the committee of requested revisions.

C. Online Proposal

Following discussion, the Chair agreed to discuss the committee’s concerns about TMD 240 with the instructor and to request changes in the syllabus.

D. Curricular Program Changes

Following discussion, the revised change to the B.S. in Kinesiology was approved.

V. NEW BUSINESS

A. New Courses

1. The addition of KIN 390 was approved with seminar as the method of instruction

2. The addition of NFS 212 was approved. The Committee agreed that the syllabus should be added to the Syllabus website.
B. Course Changes

1. The change in description, credits and prerequisite for NFS 495 was approved.
2. The method of instruction for NRS 410 was approved pending resolution with the instructor of questions raised by the proposal.
3. The change in credits for NRS 471 was approved.

C. Consent Items

   The following consent items were approved:
   a. The deletion of BIO 106, 327 and 329;
   b. The change in number, description and prerequisite for KIN (or BIO) 334 to 300;
   c. The change in number for KIN (or BIO) 335 to 301;
   d. The change in prerequisite for NFS 360.

D. Curricular Program Changes

   The following curriculum changes were approved
   a. BA Biology (Ms. Grubman was asked to confirm languages requirement with the department chair);
   b. BS Biology;
   c. BS Cell and Molecular Biology;
   d. BS Marine Biology;
   e. BS Nutrition and Dietetics.

VI. OLD BUSINESS

A. The committee discussed the University of Rhode Island Exam Proctoring Policy for Online Courses Draft and agreed that the Joint Committee on Online Committee should bring any proposed policies to the Faculty Senate for approval.

   It was further agreed to invite Dr. Goldsmith and Professor Torrens to meet with the CAC to discuss best practices in online instruction and how to determine they are being used when reviewing syllabi.

B. The CAC discussed the syllabus guidelines and sample syllabi on the Syllabus website. It was agreed that only a few syllabi should be posted on the site: NFS 212, MTH 109, EDC 312 and Professor Mundorf’s syllabus for COM 410 online.

   Ms. Neff agreed to revise the sample syllabus template and update the revised syllabus website for review by the CAC before the February 25 meeting.

The meeting was adjourned at 4:38 p.m.

Respectfully submitted,

Sheila Black Grubman