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Curricular Affairs Committee Minutes December 15, 2012

University of Rhode Island Faculty Senate

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CURRICULAR AFFAIRS COMMITTEE

Minutes for the fourth meeting of the 2012-2013 academic year

I. The meeting was called to order at 3:00 p.m. on Monday, December 15, 2012 in Library Conference Room A, Chairperson Mundorf presiding.

The following members were present: Professors Brand, Covino, Doerner, English, Jervis, MacDonald, Mundorf and Owens; Vice Provost Beauvais; Dean Quina; Ms. Buss. Ms. Neff from the Faculty Senate Office was also in attendance.

GUESTS: Professors Dyehouse and Pantalone regarding WRT 331 and Professor Riebe regarding Kinesiology changes.

II. The Minutes of Meeting #3, November 15,12 as corrected were discussed. Following discussion, the Minutes from Meeting #3 were approved.

Chairperson Mundorf announced that if there was no objection, he would change the order of business to consider WRT 331 because there were guests.

IV. NEW BUSINESS

B. New Courses

1. Following discussion, the addition of WRT 331 was approved.

The Committee returned to its regular order of Business

III. REPORTS

A. Chairperson Mundorf reminded members of the committee that the Fifth Annual Academic Summit was scheduled for Friday, January 18 from 8:30-4:40 in the Memorial Union Ballroom. Vice Provost Beauvais said that the theme of the summit is Active Learning and provided the CAC with some details. She said that space is limited and encouraged interested members of the CAC to register as soon as possible.

B. Chairperson Mundorf reported that the CAC had been asked to decide whether a faculty member who had been trained in online instruction, but was not the faculty member originally accepted for an approved online course, could have permission to teach the course without additional review.

Discussion ensued. It was the consensus of the committee that each new instructor for an online course should have the online syllabus reviewed by the CAC before getting permission to teach the course online.

C. Chairperson Mundorf reported that he, along with Ms. Grubman and Ms. Neff, had attended an Arts and Sciences Curriculum Committee Meeting on December 6. He said that they had been able to discuss the need for better coordination between the two groups, as well as reviewing the new forms and procedures with the group. As a result, however, the A&S Curriculum Committee had been unable to consider its regular business.

(Members of the College of Arts and Sciences Curriculum Committee are: Sandra Ketrow,
COM (Interim Chair, replacing Walter von Reinhart, LAN), Bryna Wortman, THE, Lars Ericson, LAN, Araceli Bonifant, MTH. Associate Dean Morokoff and Ann Joyce are also participants.)

D. Chairperson Mundorf reminded the CAC that he would be on sabbatical leave for the spring semester. He noted that he would still be available in January. Professor Covino announced that he would also be on sabbatical leave in the spring.

IV. NEW BUSINESS

A. Chairperson Mundorf reported that Professor Brand had graciously agreed to chair the CAC through the end of his term. He thanked her for assuming the responsibility.

Members of the CAC thanked Professor Mundorf for his work over the past 4 1/2 years for the University as chair of the CAC.

Members also expressed their appreciation to Professor Brand for agreeing to take over as the CAC’s Chair.

B. New Courses

2. Upon the arrival of Professor Riebe, the committee moved directly to the proposals from the Department of Kinesiology.

Discussion ensued with regard to the addition of KIN 125 and KIN 320.

During discussion, members of the CAC suggested corrections to the proposals for KIN 125 and 320 and voted to approve KIN 125 and KIN 320 pending receipt of the revised proposals.

C. Course Changes

1. The following consent items from the Department of Kinesiology were approved:

   a. The description for KIN 275
   b. The title and prerequisite for KIN 414
   c. The description and prerequisite for KIN 484

D. Curricular Programs

1. The proposed changes in the Kinesiology curriculum were discussed. The changes in curriculum were approved pending resolution of the General Education questions by the UCGE Committee.

2. The proposed change to the B.A. in English was referred back to the Department of English.

3. The proposed change to the B.S. in Communicative Disorders were approved pending receipt of confirmation by the writing program of the availability of seats for the specific courses in ECw.

4. The following changes to degrees in music were approved:

   a. B.A. in Music Jazz Studies
   b. Music Jazz Performance B.M. was approved.
The CAC resumed its regular order of business and returned to item C Course changes.

C. Course Changes

2. Proposals for the following online courses were reviewed:

   a. PHL 101
   b. PHL 217
   c. PHL 314
   d. TMD 240

   After discussion of the syllabi for each of the courses, suggestions were made for revising and improving them. The CAC agreed to consider the proposals when the syllabi were resubmitted.

3. The deletion of following consent items was approved:

   a. PSC 420
   b. PSC 471
   c. PSC 485

4. Following discussion of the proposed course changes for Political Science, it was agreed that the proposals to change from 3 credits to 3-4 credits for PSC 312, PSC 481 and PSC 482 did not have an adequate rationale for the variable credit.

V. OLD BUSINESS

A. Syllabus Guidelines

Professor Brand and Ms. Neff reminded members of the CAC to review the syllabi on the web to determine which should remain on the syllabus website and which should be removed.

Professor Brand reminded members of the committee to review the syllabi that she had forwarded to the committee as well as those posted on the web.

It was also agreed that members of the CAC would look at the syllabus guidelines and the syllabus template on the website and make suggestions for improving clarity and providing more support for faculty members who preparing syllabi for submission.

The meeting was adjourned at 4:41 p.m.

Respectfully submitted,

Sheila Black Grubman