Curricular Affairs Committee Minutes February 28, 2011

University of Rhode Island Faculty Senate

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Minutes for the sixth meeting of the 2010-2011 academic year - corrected.

I. The meeting was called to order at 3:00 p.m. on Monday, February 28, 2011 in Library Conference Room A, Chairperson Mundorf presiding.

The following members were present: Professors Brand, Doerner, Engleland, Honhart, Jervis, MacDonald, Misto, Mundorf and Owens; Vice Provost Beauvais; Ms. Buss representing the Dean of University College.

Guest: Professor Leveillee from the College of Nursing

II. The Minutes of Meeting #5, January 31, 2011 were approved.

III. REPORTS

Professor Honhart and Ms. Grubman reported on their proposed change to the Minor Change form:

1. Remove the word “Minor” on the heading
2. Delete of the “Do not attach syllabus” sentence
3. Insert the following paragraph after “Requests for cross-listing or changes in cross-listing require that you append a written statement of support from the other department(s)”:

   Colleges and departments are responsible for consulting other colleges/departments when a change in credits or prerequisite might affect students in other majors. Confirm that you have consulted other departments by attaching a statement to this proposal from the relevant college(s) department(s).

Following discussion, there was general agreement that the proposed changes to the form should resolve the issues brought by the FSEC.

Ms. Grubman said she would share the proposed changes with the Graduate School and ask that their technical support revise the interactive form accordingly.

IV. UNFINISHED BUSINESS

College of Engineering

Department of Ocean Engineering

Following discussion of the revised syllabus for OCE 467*, the CAC asked Ms. Grubman to forward the syllabus guidelines that appear on the IDP website to the instructor and request he provide the CAC with a more substantial syllabus for OCE 467 based on the guidelines.
Vice Provost Beauvais, along with Senator Honhart and Ms. Grubman, reported that the Provost and the Faculty Senate Executive Committee had agreed to work on encouraging that faculty provide more complete syllabi for courses. They said that there would be a template and the guidelines on the web to which faculty members can be referred.

It was also suggested that sample syllabi be made available on the web once permission is obtained from the appropriate faculty members.

Vice Provost Beauvais explained that the Office of the Provost and the FSEC agreed that the Curricular Affairs Committee should provide oversight for the syllabus materials.

Chairperson Mundorf requested and received permission to change the order of business and move to item D under “V. New Business”

V. NEW BUSINESS

D. College of Nursing

1. The change in the Social Sciences requirements for the B.S. in Nursing was approved.

2. Following discussion, the change in admission requirements and in progression requirements was approved.

3. The change in prerequisite for NUR 323, NUR 333, NUR 343, NUR 433*, NUR 443*, NUR 444* and NUR 463* was approved.

The Committee resumed its regular order of business.

A. College of Arts and Sciences

1. Department of English

2. Department of Modern and Classical Languages and Literatures

   The addition of GER 100X was approved effective March 10 pending no comments during the 7-day posting period.

   Following discussion, it was agreed to request that when GER 100X is brought forward as a permanent course, a more detailed syllabus with learning objectives would be required.

   *May require action by the Graduate Council
B. College of Business Administration

- The change in prerequisite for BUS 345 and BUS 462* was approved.

C. College of Human Science and Services

  Department of Kinesiology

  - The change in anatomy requirement for transfer from University College was approved.

  - The change in prerequisite for KIN 272 was approved.

E. College of Pharmacy

- The change in mathematics requirement for the B. S. in Pharmaceutical Sciences was approved.

F. Honors Program

- The change in required credits was approved.

G. Online Courses

  1. COM 410 topic: Communicating Climate Change (Mundorf) was approved

  2. Consideration of ECN 305 Competing Traditions (Van Horn) was postponed pending receipt of a more detailed syllabus for online instruction. Following review of the revised syllabus, ECN 305 was approved.

  3. Consideration of LET 151 topic: The European Union (Hedderich) was postponed pending receipt of a more detailed syllabus for online instruction. Following review of the revised syllabus, the LET 151 topic was approved.

  4. PHL 103 Introduction to Philosophy (Vaccaro) was removed from the Agenda because the committee had not received an electronic online proposal.

The meeting was adjourned at 4:29

Respectfully submitted,

Sheila Black Grubman