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**Faculty Senate Executive Committee Meeting #8
August 31, 2016**

MINUTES

1. The meeting was called to order at 9:38 AM on Wednesday, August 31, 2016, in Library Conference Room B, Chairperson Sullivan presiding. Senators Conley, Leonard, Mahler, and Tsiatas were present. Senator Byrd was absent. Senator Rice was also in attendance as a guest.
2. **ONGOING BUSINESS**
 - a. Senator Rice presented his plan for demonstrating parliamentary process at the upcoming September 15 Faculty Senate Welcome meeting. He drafted a mock amendment of section 4.64.10 of the University Manual with additional motions to amend the amendment. Discussion followed. Ms. Neff was asked to compile the responses from senators to the senate participation and interest survey distributed with the invitation to the Welcome meeting. Senator Rice left the meeting.
 - b. The FSEC discussed the appointment of the former Dean of the College of Continuing Education (CCE) as Dean of the new Feinstein College of Education and Professional Studies (FCEPS). Members noted that the procedure for filling an administrative vacancy as outlined in section 2.14.10 of the University Manual was not followed. The Dean of CCE, whose appointment extended from 2014-2016, is scheduled to be reviewed through the Faculty Senate Administrator Evaluation process this year. Chairperson Sullivan suggested that the review process for all administrators require that a letter be prepared by the administrator's supervisor that summarizes the results of the review and that the letter be made available to the administrator's constituents. He also suggested that the review process be expanded to include review of interim deans whose time in service can extend for years. Discussion followed. Chairperson Sullivan said that he would request from the Provost a description of the procedure used to appoint the Dean of FCEPS, which, per the University Manual, is to be in compliance with Affirmative Action hiring procedures.
 - c. The FSEC discussed faculty selections to the search committees for the Dean of the Feinstein College of Education and Professional Studies and the Dean of the College of Arts and Sciences.
 - d. Chairperson Sullivan reported on his and the Vice Chairperson's meeting with General Education Director DiCioccio, the Provost, and Vice Provost Beauvais of August 25. He said that the Director is developing plans to host two "launch" events (one for faculty and a second one for students) of the new general education program. Plans include utilizing the

quadrangle for each event. The event for the students will offer separate stations for each outcome; faculty will make presentations at each station about the courses that are available in that outcome. Chairperson Sullivan reported that the Provost is pursuing allocation of space in the Library for the proposed Office of Innovation in General Education.

- e. Chairperson Sullivan shared Vice Chairperson Conley's draft of the description of the General Education Director (to be included in the University Manual) with the other FSEC members. FSEC members were asked for their input. It was suggested that the General Education Committee members also be asked for their input.
- f. The FSEC reviewed the agenda for the September 15 Faculty Senate Welcome meeting and discussed details of the event.

The meeting was adjourned at 11:05 AM.

Respectfully submitted,

Nancy Neff