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**Faculty Senate Executive Committee Meeting #3
June 29, 2016**

MINUTES

1. The meeting was called to order at 10:07 AM on Wednesday, June 29, 2016, in Library Conference Room B, Chairperson Sullivan presiding. Senators Byrd, Conley, Leonard, Mahler, and Tsiatas were present.

2. Minutes of FSEC Meeting #2, June 15, 2016 were approved.

3. ANNOUNCEMENTS/CORRESPONDENCE/REPORTS

- a. Chairperson Sullivan reported on his and the Vice Chairperson's meeting with Provost DeHayes and Vice Provost Beauvais of June 28. They had discussed implementation of the General Education Program and had reviewed the list of administrators who are scheduled to be evaluated by means of the Faculty Senate Administrator Evaluation process.
- b. Chairperson Sullivan encouraged FSEC members to feel free to propose discussion items for future meetings with the President and Provost.

4. NEW BUSINESS

- a. Chairperson Sullivan asked Committee members to review 5 new courses proposed for the new General Education Program. The courses had been approved by general education panels and the Curricular Affairs Committee. The Chair moved approval of the courses and discussion followed. The following courses were approved: BIO/APG 282G, Sapiens: The Changing Nature of Human Evolution (3 crs.); BUS 104GH, Tackling Grand Social and Ecological Challenges (3 crs.); HLT 100, Introduction to Public Health and Health Studies (3 crs.); and OCG 111, Ocean Exploration (3 crs.). SPA 110, Spanish for Heritage Speakers I (3 crs.) was not approved. Ms. Neff was asked to relay the Committee's questions about the course to the proposing faculty member and department chair.
- b. The FSEC discussed the Faculty Senate Administrator Evaluation process. Chairperson Sullivan proposed that the process include a review opportunity for interim/acting administrators who often serve in their positions for multiple years. The Committee questioned the frequency of the evaluations (every three years) and proposed that, if

results are not tied to contract renewal, reviews should occur less frequently. If results are useful to contract renewal, evaluations should take place one year prior to the end of a contract not in the same year as the contract end date. Ms. Neff was asked to obtain contract end dates for the university administrators who are evaluated by the Faculty Senate. The Committee discussed revising the current University Manual language to include clarification of the final disposition of the results of the evaluation of the President.

5. ONGOING BUSINESS

- a.** Chairperson Sullivan reported that the recently appointed Director of General Education had requested performance evaluation criteria for the position. He said that he would circulate a draft of the criteria among FSEC members and asked that members reply with feedback.
- b.** The FSEC reviewed and discussed committee vacancies and approved some of the committee appointments.
- c.** The FSEC discussed the response by some colleges to the solicitation for Senate Committee members of electing non tenure track faculty as representatives. Discussion followed about the role of lecturers at the University and the role of clinical faculty that differs from that of lecturers.
- d.** The FSEC reviewed the charge of the Admissions Advisory Committee, a Joint Committee of the Faculty Senate and the President. The Committee has not met since 2013. Discussion included a proposal to abolish the Committee. Prior to taking any action, the FSEC decided to consult Vice Provost Libutti to inquire about how the charge of the Admissions Advisory Committee is being managed in the absence of the work of this Committee. Ms. Neff was asked to invite the Vice Provost to an upcoming FSEC meeting.

The meeting was adjourned at 11:55 AM.

Respectfully submitted,

Nancy Neff