

2017

## FSEC Minutes December 11, 2017

University of Rhode Island Faculty Senate

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**Faculty Senate Executive Committee Meeting #16**  
**December 11, 2017**  
**MINUTES**

1. The meeting was called to order at 9:04 AM on Monday, December 4, 2017, in the President's Conference Room, Green Hall, Chairperson Conley presiding. Senators Derbyshire, Gindy, Leonard, Mahler, and Rice were present.
2. Minutes from FSEC meeting #15, December 4, 2017 were approved.
3. **ANNOUNCEMENTS/CORRESPONDENCE/REPORTS**
  - a. Chairperson Conley reported on his and Vice Chairperson Leonard's meeting with the President on December 5.
  - b. The FSEC reviewed upcoming meeting dates.
  - c. Senator Mahler reported that the ad hoc committee charged to examine the Administrator Evaluation process as set forth in By-Laws 4.4 and University Manual sections 5.76.10 – 5.76.12 and 10.90.9 – 10.90.17 and bring forward recommendations for changes to the current process would be meeting on December 12.
4. **ONGOING BUSINESS**
  - a. The FSEC discussed the concerns related to the language describing the workload reduction approved as part of the new standing committee restructuring. Chairperson Conley affirmed that he would create draft versions of brochures, intended to provide training information, for the Curriculum and Standards Committee and the Constitution, By-Laws, and University Manual Committee. He said that he would ask for FSEC input and would like the brochures for these two committees to be completed by the January 22, 2018 FSEC meeting. At that time, he would ask other FSEC members to take responsibility for developing the materials for the other new committees.
  - b. The FSEC discussed the timeline for the dissemination of information to deans and faculty about the new committee structures, the expanded role of Senate service, and the process for committee membership.
  - c. The FSEC affirmed its intent to communicate with Associate Dean Rusnock about its

plans to form an ad hoc committee of faculty members to define non-credit credentials at both the undergraduate and graduate level and to develop an approval process for non-credit credentials. Potential committee members were suggested.

5. Provost DeHayes and Vice Provost Beauvais joined the meeting at 9:35 AM.
  - a. The FSEC and the Provost discussed the Administrator Evaluation process. The need to review and possibly revise University Manual language describing administrators' constituencies to more clearly define those who may serve on the 5-member Administrator Evaluation committee and those who should receive the survey was discussed. The Provost confirmed his view that a verbal report on the evaluation results by the supervisor to the constituency (as per UMAN **10.90.15**) was appropriate. In the era of social media, written personnel evaluations made available to the public, in the Provost's view, are vulnerable to misuse.
  - b. The Provost informed the FSEC that the Chief Information Officer, Mr. Richard Kubica, would be leaving his position effective December 15. The Provost said that, until the search process for the next Chief Information Officer was completed, he proposed making an interim appointment perhaps through use of "The Registry," a company that provides interim executives from among former experienced administrators. The Provost asked the FSEC to recommend a couple faculty to meet on campus with the potential interim appointments.
  - c. The FSEC discussed with the Provost concerns related to the workload reduction approved as part of the new standing committee restructuring. The Provost expressed concern that course release for all the committee members eligible in the new language would total 26-32 credits per semester and would be costly for departments and colleges to cover by means of Part-Time faculty hires. He asked the FSEC to consider workload adjustment not course release using the effort distribution model (% teaching/ % research/ % service). Chairperson Conley suggested that the committee restructuring legislation be approved by the administration and that the FSEC would pledge to make a good faith effort to introduce amendments to the language and bring the changes to the Senate. Following discussion, the Provost, Vice Provost, and the Executive Committee agreed to work on a mutually acceptable solution to recognize faculty effort when serving on the new committees in an equitable and cost effective manner.

The meeting was adjourned at 10:55 AM.

Respectfully submitted,

Nancy Neff

