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unless these questions have been specifically approved by the Chairman.

Minutes of the meeting and materials prepared for it will be available for public inspection at the Commission's headquarters, 1522 K Street, N.W., Suite 300, Washington, D.C., this twenty-third day of March, 1983.

Patricia W. Hogue, Director.

[End Doc. 83-0416 Filed 3-25-83 4:44 am]

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NATIONAL FOUNDATION ON THE ARTS AND THE HUMANITIES

[Circular No. 1 Revised]

Federal Assistance: Reconsideration of Declined Applications


1. Purpose. The National Endowment for the Arts relies on peer review of grant applications in order to ensure informed funding of artistically and culturally significant projects and activities. This Circular, for the purpose of guaranteeing uniformity and in the review of funding recommendations, establishes a procedure for reconsideration of applications for Federal Assistance which have been recommended by the National Endowment for the Arts. The provisions of this Circular apply to procurement under the Federal Property and Accountability Act or to any application for fellowships.

2. Policy. Award of Federal Assistance is based on qualitative and quantitative judgments which are subject to reconsideration. Notwithstanding this fact, the Director or Authorizing Official may, at any time, determine that the application has been disapproved and that the determination is final. If the Director or Authorizing Official is dissatisfied with the determination, he or she may request an explanation. The explanation will be provided by the Program Director and the [b] the request for reconsideration is received by the Program Director within 30 days after receipt of such explanation. (The Program Director will advise the applicant of the "appropriate Deputy.")

3. Procedure to be followed for reconsideration. A. Explanation by Program Director. Within 30 days following notification of the Endowment's decision on any application, a Project Director or Authorizing Official may request an explanation from the appropriate Program Director. This initial request may be made by letter, telephone, or in person. The Program Director will explain the basis for the decision and on request will provide the Project Director or Authorizing Official with the substance of the advisory panel review. If the Program Director will afford the Project Director or Authorizing Official an opportunity to present his or her point of view and will take any further action that may be appropriate, in accordance with the Regulations. Further consideration of a grant application which has been returned by the Deputy through the程序 for reconsideration shall be determined by the Deputy. Where the Deputy determines that the criteria in Section 3(b), above, limits the ground for reconsideration by a Deputy.

(i) The appropriate Deputy will review the request for reconsideration in light of all relevant material regarding evaluation of the grant application in order to determine whether the standards enumerated in Section 3(b) have been satisfied. The Deputy, who will consult with the chairman prior to making a final determination, has full discretion in conducting this review; among other procedures, the Deputy may request additional information from the Project Director or Authorizing Official and may obtain additional peer reviews. The Deputy may consider the request for reconsideration personally or may designate another Endowment official who has no part in the initial evaluation to do so. As used here, "Deputy" includes such a designated official.

(ii) Within 45 days after receipt of the written request for reconsideration, the Deputy will provide for reconsideration. The Deputy will provide the Deputy with a written summary of the results of the reconsideration. If results cannot be furnished within 45 days, the Deputy will provide the Deputy with a written explanation of the need for more time, indicating the date by which results can be expected. If the Deputy reaffirms the declaration, such determination shall be final.

4. Audit. The Deputy may request that surveys or site visits be conducted with respect to applicant organizations requesting reconsideration.

5. Reporting Requirement. Each Deputy or Authorizing Official shall maintain a record of requests for reconsideration. The record will include the date of the request, the name of the Project Director or Authorizing Official, the name of the applicant organization, and the application number. When a reconsideration is completed, the record shall be updated to indicate when the results of the reconsideration were furnished to the organization and the results were transmitted to the program. The program's decision is final. The request for reconsideration is received by the Deputy after receipt of such explanation. (The Program Director will advise the applicant of the "appropriate Deputy.")

F. S. M. Huggins, Chairman, National Endowment for the Arts.

[End Doc. 83-0416 Filed 3-25-83 4:44 am]

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