ACRL STATISTICS 2011-2012

WORKSHEET

This worksheet is designed to help you plan your submission for the 2011-2012 ACRL Statistics. The figures on this worksheet should be similar to those in the web form, except in cases where data are unavailable. If an exact figure is unavailable, use “NA/UA”. If the appropriate answer is zero or none, use “0”.

Reporting Institution ________________________________ Date Submitted __________________
Report Prepared by (name) ________________________________
Title _____________________________________________________
Email address _____________________________________________ Phone number ___________
Contact person (if different) _________________________________ Title ________________________________
Email address _____________________________________________ Phone number ___________

COLLECTIONS:

1. Titles held June 30, 2012 (all formats) (1) ____________

2. Volumes held June 30, 2012 (print plus electronic) (2) ____________

3. Basis of print volume count is (3) _____Physical
   _____Bibliographic

4. Electronic books (included in question 2) (4) ____________

5. Are the below figures reported in Canadian dollars? (5) ____Yes ____No

EXPENDITURES

6. Total Library Expenditures (exclude fringe benefits) (7 + 8 + 9) (6) ____________

7. Total Library Materials Expenditures (7a + 7b + 7c) (7) ____________

   7a. One-time resource purchases (7a) ____________

   7b. Ongoing resource purchases (e.g. subscriptions, annual license fees) (7b) ____________

   7c. Collection support (7c) ____________

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8. **Total Salaries and Wages (8a + 8b + 8c)**  
   (Exclude fringe benefits; **Report fringe benefits in question 10**)  
   (8)______________

   8a. Professional staff (exclude fringe benefits)  
   (8a)______________

   8b. Support staff (exclude fringe benefits)  
   (8b)______________

   8c. Student assistants (exclude fringe benefits)  
   (8c)______________

9. **Other operating expenditures**  
   (9)______________

**FRINGE BENEFITS (Provide a detailed footnote on what this includes)**

10. Fringe benefits  
    (10)______________

11. **Official designated percent**  
    (11)______________

**EXPENDITURES FROM EXTERNAL SOURCES**

12. **Consortia/Networks/Bibliographic Utilities Expenditures from External Sources**  
    (12)______________

**PERSONNEL (Round figures to nearest whole number)**

13. **Total Staff FTE (13a + 13b + 13c)**  
    (13)______________

   13a. Professional staff, FTE  
   (13a)______________

   13b. Support staff, FTE  
   (13b)______________

   13c. Student assistants, FTE  
   (13c)______________

**INSTRUCTION**

14. **Number of library presentations to groups**  
    (14)______________

   14a. Is the library presentations figure based on sampling?  
   (14a)_____Yes _____No

15. **Number of total participants in group presentations reported in line 14**  
    (15)______________

   15a. Is the total participants in group presentations figure based on sampling?  
   (15a)_____Yes _____No

**REFERENCE**

16. **Number of reference transactions**  
    (16)______________

   16a. Is the reference transactions figure based on sampling?  
   (16a)_____Yes _____No
CIRCULATION

17. Number of initial circulations (excluding reserves) (17)______________

USE OF ELECTRONIC RESOURCES (following COUNTER definitions)

18. Number of successful full-text article requests (journals) (18)______________
19. Number of regular searches (databases) (19)______________
20. Number of federated searches (databases) (20)______________

INTERLIBRARY LOANS

21. Total number of filled requests provided to other libraries (21)______________
22. Total number of filled requests received from other libraries or providers (22)______________

DOCTOR’S DEGREES AND FACULTY

23. Number of Doctor's Degrees awarded in FY2011-2012 (23)______________
24. Number of fields in which Doctor's Degrees can be awarded (24)______________
25. Number of full-time instructional faculty in FY2011-2012 (25)______________

ENROLLMENT – FALL 2011

26. Full-time students, undergraduate and graduate (26)______________
27. Part-time students, undergraduate and graduate (27)______________
28. Full-time graduate students (28)______________
29. Part-time graduate students (29)______________

FOOTNOTES

NOTE: Any large shifts in reported data compared to last year should be explained with a footnote.

Submit the completed questionnaire
By April 30, 2013

For assistance, please e-mail Counting Opinions via
Lindsay Thompson (acrlsupport@countingopinions.com)
Tel. (800) 521-4930

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2012 ACRL Trends Questions

In October 2011 the ACRL Board approved a revision of the ACRL Standards for Libraries in Higher Education. The following four questions are meant to gauge its usefulness at this time.

1. Are you aware of the 2011 revision of this document?
   - Yes
   - Yes, but our library has not used it yet.
   - No, we are not aware of the document.

2. If you are aware of these Standards but have not used them, please share your reasons. (Check all that apply)
   - Desire quantitative guidelines
   - Have an assessment plan in place
   - Have not used yet, but plan to in the future
   - No campus support for use of library standards
   - Too many procedural/implementation questions about the Standards
   - Use regional accreditation standards instead

3. If you have used the document, please specify the use. (Please check all that apply). For each one checked, indicate level of usefulness: Very useful / Somewhat useful / Not at all useful
   - To justify library budget
   - Very useful / Somewhat useful / Not at all useful
   - To justify staff maintenance or expansion
   - Very useful / Somewhat useful / Not at all useful
   - To justify collection upgrade
   - Very useful / Somewhat useful / Not at all useful
   - To justify improvement of services in general
   - Very useful / Somewhat useful / Not at all useful
   - To set or measure benchmarks for library improvement
   - Very useful / Somewhat useful / Not at all useful
   - To prepare accreditation reports
   - Very useful / Somewhat useful / Not at all useful
   - To engage in library self-study
   - Very useful / Somewhat useful / Not at all useful
   - As a guide for strategic planning
   - Very useful / Somewhat useful / Not at all useful
   - To assess the library’s performance
   - Very useful / Somewhat useful / Not at all useful
   - To orient/educate college administration
   - Very useful / Somewhat useful / Not at all useful
   - To facilitate conversations about the library
   - Very useful / Somewhat useful / Not at all useful
   - Other (please describe how you used the document, and whether you found it useful for that purpose)

The 2012 Trends questionnaire was developed by the 2013 ACRL Academic Library Trends and Statistics Survey Editorial Board.
4. Please rate the overall usefulness of the Standards for your purposes:
   Very useful
   Somewhat useful
   Not useful at all

5. Does your library use social media? Y/N

6. If yes, what social media does your library use? (Select all that apply)
   Blogs/microblogs
   Delicious or similar social bookmarks
   Facebook
   Flickr
   IM
   Podcasts
   Reading lists/saving articles such as Mendeley
   RSS
   Twitter
   Wikis
   Other, please specify

7. If yes, for what purposes? (Select all that apply)
   Book clubs or similar activities
   Communication of problems such as downtime for the catalog, databases, etc.
   Community building
   Friends of the Library
   Learn more about your users
   Marketing of events
   Promotion of library services
   Respond to feedback, suggestions, complaints
   Other, please specify