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Faculty Senate Executive Committee Meeting #3
July 27, 2017
MINUTES

1. The meeting was called to order at 10:08 AM on Thursday, July 27, 2017, in Library Conference Room B, Chairperson Conley presiding. Senators Derbyshire, Gindy, Leonard, Mahler, Rice, and Senate Chair Emeritus Sullivan were present.
2. Minutes from FSEC meeting #2, June 23, 2017 were approved.

3. ANNOUNCEMENTS/CORRESPONDENCE/REPORTS

Chairperson Conley reported on the July 20 meeting of the Executive Committee with Provost DeHayes; Mr. Foulkes, Chair of the Council on Postsecondary Education; and Dr. Dann-Messier, Acting Commissioner of Postsecondary Education.

4. ONGOING BUSINESS

- a. Chairperson Conley reported that he had met with a former member of the Library Committee (a member of the Library faculty) and had discussed the status of the Library Committee. Chairperson Conley was informed that the Library faculty value the role of the Committee but would support the incorporation of its charges into a new committee structure. Chairperson Conley said that he would contact a recommended member of the Library faculty regarding appointment as the Faculty Senate Designate for Open Access Policy.
- b. The FSEC reviewed the remaining 2017-2018 committee vacancies and proposed appointments from the list of faculty volunteers.
- c. The FSEC discussed the role and function of the Learning Outcomes Oversight Committee.
- d. The FSEC discussed the Administrator Evaluation (AE) process and reviewed the status of the 2016-2017 evaluations. Three of the five reviews have been completed. Chairperson Conley presented the language for a motion recommending the creation of an ad hoc committee to examine the Administrator Evaluation process and make recommendations for changes to the Faculty Senate. The FSEC approved the language of the motion and indicated that it would be presented to the Senate in September.

- e. Chairperson Conley provided an update on the ad hoc committee restructuring committee. He reported that the committee had drafted descriptions of five new committees (Curriculum and Standards; Teaching, Advising, and Assessment; Research and Creative Activities; Technology and Infrastructure; and Service and Community Life) and had discussed two possible models for selecting or electing committee members. One model proposes that members be derived from the members of the Faculty Senate. The second model proposes that membership be open to faculty university-wide. The Chair said that the models would be presented to the Faculty Senate for discussion in the fall. Chair Emeritus Sullivan indicated that the Committee on Standing Committee training would be meeting soon and the Committee on Admissions Criteria review required a more diverse membership in order to be effective. FSEC members provided Chair Emeritus Sullivan with recommendations for additional members.
- f. The FSEC reviewed the agenda for the September 14 “Senate Camp,” an orientation event for Senators.
- g. The FSEC considered the practice of requiring the name of a tenure-track faculty member on course proposal forms as the faculty member responsible for the course. Discussion followed. The FSEC decided that any faculty member, full-time or part-time, may propose a course and his/her name may be indicated on the form as the responsible party, effective immediately. Staff members who are engaged to teach may not propose courses.
- h. The FSEC considered the general education implementation practice put in place in 2015 of allowing “modified” courses (existing courses being proposed in the new general education program) to be fully approved at the committee level and not require Faculty Senate approval. The FSEC decided, that, effective fall 2017, all courses approved for general education would require presentation to and approval by the Faculty Senate.
- i. The FSEC discussed the Interdisciplinary Neuroscience Program (INP) and the process for proposing new courses and course changes. After review of the 2010 proposal to create the INP, the FSEC decided to allow new course proposals for “NEU” courses to be signed by administrators associated with the program. The FSEC affirmed the need for cross-list proposals (NEU cross-listed with an existing course from an academic college) to be signed by the chair, college curriculum committee chair, and dean of the college of the existing course.

5. NEW BUSINESS

The FSEC agreed to meet on August 25, 2017 at 10:00 AM.

The meeting was adjourned at 11:56 AM.

Respectfully submitted,

Nancy Neff