

1980

Letters (1980): Correspondence 13

Richard E. Polton

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Providence Citizens' Lobby



c/o Polton, 366 Morris Avenue, Providence, Rhode Island 02906

January 24, 1980

National Endowment for the Arts
Design Arts Program
2401 E. Street NW
Washington, D.C. 20506

Grant Proposal:
Providence in the 1980s

Dear Sir or Madam:

Please find enclosed the grant application of the Providence Citizens Lobby under the Design Communication program. We trust our proposal will receive your close scrutiny; we hope you will share our enthusiasm for our concept.

Briefly, the Providence Citizens Lobby is a five year old non-profit organization committed to enhancing the economic and cultural vitality of Providence. The organization has been active in a wide range of events and programs to focus public attention on the future of the center city and surrounding neighborhoods. PCL is especially concerned with supporting development efforts which will improve the city's livability and vitality.

We are modeling our proposal for this grant on a workshop session we sponsored last spring with a grant from the Rhode Island Committee for the Humanities called "Opportunities and Objectives: Developing the InBank Site". At this workshop, PCL benefitted from the participation of several nationally known experts in a variety of urban affairs related fields in a rethinking of a specific problem. Our intention was to develop public criteria by which to judge the private development of a major downtown location. We believe that the session was extremely useful in accomplishing these goals and that our experience in organizing and developing the workshop should be expanded to include a wider range of issues. That is why we are pleased to offer our proposal for Providence in the 1980s for your review.

We are including the final report of last spring's workshop and additional background information about our organization. At the time we were completing our application, we learned that our letters of support were being sent directly to your office; we hope this does not cause you any inconvenience.

Thank you for your cooperation

A handwritten signature in cursive script, appearing to read "Richard E. Polton".

Richard E. Polton
Coordinator for 1980

Design Arts

Organization Grant Application Form NEA-3 (Rev.)

Applications must be submitted in triplicate and mailed to: Grants Office/DAP
National Endowment for the Arts, 2401 E Street, N.W., Washington, D.C. 20506

<p>I. Applicant Organization (name, address, zip) Providence Citizens Lobby 366 Morris Avenue Providence, RI 02906 401-351-7783</p>	<p>II. Category under which support is requested: <input checked="" type="checkbox"/> Design Communication <input type="checkbox"/> Design Demonstration <input type="checkbox"/> Design Exploration Research <input type="checkbox"/> Design Student Fellowships</p>	<p>III. Period of support requested: Starting July 1 80 month day year Ending July 1 81 month day year</p>
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IV. Summary of project description (Complete in space provided. DO NOT continue on additional pages.)

The Providence Citizens Lobby (PCL), an organization concerned with enhancing the vitality of the City of Providence, would use this grant to establish a series of quarterly workshops entitled Providence in the 1980s. Using a program model which has been effectively tested by PCL in the past, multi-disciplinary experts in urban affairs would be brought together with local decision makers and citizens to discuss the opportunities and dilemmas generated by issues effecting urban design and planning. The workshops would result in a series of brief, thoughtful reports in a well designed format which would be made available to officials, administrators and would serve as a catalyst for public discussion. The proposed sessions would be organized around the following topics:

- City Services & the Quality of Urban Life. Creative strategies to provide urban services in a time of diminishing resources.
- Urban Policy/Large Scale Planning in Rhode Island. Depsite numerous recent attempts and national mandate for an urban policy, Rhode Island, a virtual city-state, lacks a comprehensive approach. What can be done?
- The Rebirth of Public Transportation. With increased ridership and a growing constituency, what is the prospect for improved mass transit.
- Energy Futures for Rhode Island. The realization of our energy dependency is beginning finally to impact the shape and pattern of urban settlement. Are we ready and able to cope?

V. Estimated number of persons expected to benefit from this project 1000 seminar participation

VI. Summary of estimated costs (recapitulation of budget items in Section IX)		Total costs of project (rounded to nearest ten dollars)
A. Direct costs		
Salaries and wages	_____	\$ 18,600
Fringe benefits	_____	2,190
Supplies and materials	_____	6,850
Travel	_____	6,000
Permanent equipment	_____	-0-
Other	_____	_____
Total direct costs		\$ 33,640
B. Indirect costs		\$ -0-
Total project costs		\$ 33,640

VII. Total amount requested from the National Endowment for the Arts \$ 16,820

VIII. Organization total fiscal activity	Actual most recent fiscal period	Estimated for next fiscal period
A. Expenses	1. \$ 1300	2. \$ _____
B. Revenues, grants, & contributions	1. \$ 1500	2. \$ _____

Do not write in this space

Evaluation of prior year(s) projects 1 2 3 4 Pys \$ _____ Cps \$ _____ Audit report 1 2

Organizations

IX. Budget breakdown of summary of estimated costs

A. Direct costs

1. Salaries and wages

Title and/or type of personnel	Number of personnel	Annual or average salary range	% of time devoted to this project	Amount \$
STAFF:				
Conference Coordinator (1)		\$30,000	15%	4,500
Secretary/Researcher (1)		16,000	50%	8,000
Publicity and Publications				
Coor'd		30,000	15%	4,500
Graphic Designer		16,000	15%	2,400
Consultants (No fringe benefits)				
Workshop Participants				
4 each workshop, FO at \$250				4,000
Total salaries and wages				\$18,600
Add fringe benefits 15%				\$ 2,190
Total salaries and wages including fringe benefits				\$20,790

2. Supplies and materials (list each major type separately)

	Amount \$
Photos \$250/Workshop	1,000
Typesetting/Stats/Art Materials	2,500
Binders for Reports	500
Printing of Proceedings 250 copies	2,000
Poster & Mailers	600
Postage	250
Total supplies and materials	\$ 6,850

3. Travel

Transportation of personnel

No. of travelers	from	to	Amount \$
4 Participants @ \$200 x 4 workshops			3,200
4 Local Participants @ \$25			400
Total transportation of personnel			\$ 3,600

Subsistence

No. of travelers	No. of days	Daily rate	\$
4/Workshop x 4 (outsider) 2		50	1,600
4/Workshop x 4 (locals) 2		25	800
Total subsistence			\$ 2,400
Total travel			\$ 6,000

IX. Budget breakdown of summary of estimated costs (continued)

3

4. Permanent equipment (list each item separately)

Amount

\$

Total permanent equipment \$ _____

5. Other (list each item separately)

Amount

\$

Total other \$ _____

B. Indirect costs

Rate established by attached rate negotiation agreement with National Endowment for the Arts or another Federal agency

Amount

Rate 0 % Base \$ 33,640

\$ _____

X. Contributions, grants, and revenues (for this project)

A. Contributions

1. Cash (do not include direct donations to the Arts Endowment)

Amount

\$

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2. In-kind contributions (list each major item)

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Total contributions \$ _____

B. Grants (do not list anticipated grant from the Arts Endowment)

Amount

\$

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Total grants \$ _____

C. Revenues

Amount

\$

Total revenues \$ _____

Total contributions, grants, and revenues for this project \$ _____

XI. State Arts Agency notification

The National Endowment for the Arts urges you to inform your State Arts Agency of the fact that you are submitting this application.

Have you done so? x Yes No

XII. Certification

We certify that the information contained in this application, including all attachments and supporting materials, is true and correct to the best of our knowledge.

Authorizing official(s)

Signature x Richard E. Polton Date signed 1-24-80
Name (print or type) Richard E. Polton
Title (print or type) PCL Coordinator for 1980
Telephone (area code) 401 751 1234 (o) 401 351 7783 (h)

Signature x Barbara Feibelman Date signed 1-24-80
Name (print or type) Barbara Feibelman
Title (print or type) Treasurer
Telephone (area code) 401 272 4505 (o) 401 272 2178 (h)

Project director

Signature x Richard E. Polton Date signed 1-24-80
Name (print or type) Richard E. Polton
Title (print or type) Project Coordinator
Telephone (area code) same as above

* Payee (to whom grant payments will be sent if other than authorizing official)

Signature x Barbara Feibelman Date signed 1-24-80
Name (print or type) Barbara Feibelman
Title (print or type) Treasurer
Telephone (area code)

* If payment is to be made to anyone other than the grantee, it is understood that the grantee is financially, administratively and programmatically responsible for all aspects of the grant and all reports must be submitted through the grantee.

Check List

1. Have you attached two copies of your organization's federal tax exemption letter or a document identifying the organization as a part of state or local government?
2. Have you summarized the project description in the space provided?
3. Have you completed the summary of estimated cost on page 1, also provided all detail required on pages 2 and 3, and attached all documentation required to substantiate proposed travel cost, purchase of equipment, and indirect cost?
4. Have you provided required detail under Other section?
5. Has the application been signed and dated in appropriate places?
6. Have you attached an Assurance of Compliance form?

Privacy Act

The Privacy Act of 1974 requires us to furnish you with the following information:
The Endowment is authorized to solicit the requested information by Section 5 of the National Foundation on the Arts and the Humanities Act of 1965, as amended. The information is used for grant processing, statistical research, analysis of trends, and for congressional oversight hearings. Failure to provide the requested information could result in rejection of your application.