CHARTER

White House Conference on Library and Information Services Advisory Committee

AUTHORITY AND DESIGNATION

The White House Conference on Library and Information Services Advisory Committee (Advisory Committee) is authorized by Public Law 100-382, which is dated August 8, 1988. The Advisory Committee is governed by the Federal Advisory Committee Act (FACA) (Pub. Law 92-463; 5 U.S.C. Appendix 2), which sets forth standards for the formation and use of advisory committees and the General Services Administration Federal Advisory Committee Management regulations, 41 CFR part 101-6.

OBJECTIVES AND SCOPE

The purpose of the Advisory Committee is to assist and advise the National Commission on Libraries and Information Science (Commission) in planning and conducting the White House Conference on Library and Information Services (Conference).

DUTIES

The Advisory Committee shall select the Chairperson of the Conference, Section 5, Pub. Law 100-382.

The Chairman of the Advisory Committee is authorized to establish, prescribe functions for, and appoint members to, such advisory and technical committees and staff as may be necessary to assist and advise the Conference in carrying out its functions.

The Advisory Committee may establish subcommittees to accomplish specific tasks set out by the Advisory Committee. Each subcommittee complies with the requirements of applicable statutes and regulations. Each subcommittee presents to the Advisory Committee its recommendations for subsequent action by the full Advisory Committee. Timely notification of each subcommittee establishment and changes, including its charge, membership, and frequency of meetings is made in writing to the Advisory Committee Management Officer. All subcommittees act under policies established by the Advisory Committee as a whole.
MEETINGS

The Advisory Committee meets approximately six (6) times during the year at the call of the Advisory Committee Chairman, Vice Chairman or Designated Federal Official who approves the agenda and is present at all meetings. Standing committees meet as required at the call of their chairman with the concurrence of the Advisory Committee Chairman. Meetings are open to the public except as may be determined otherwise by the head of the Commission in accordance with Section 10(d) of FACA. Adequate notice is given to the public in advance of all meetings. Meetings are conducted and records of the proceedings kept, as required by applicable laws and regulations.

ESTIMATED ANNUAL COST

Members of any committees established under Pub. Law 100-382 who are not regular full-time officers or employees of the United States shall, while attending to the business of the Conference, be entitled to receive compensation therefore at a rate fixed by the President but not exceeding the rate of pay specified at the time of such service for grade GS-18 in section 5332 of title 5, United States Code, including travel time. Such members may, while away from their homes or regular places of business, be allowed travel expenses, including per diem in lieu of subsistence, as may be authorized under section 5703 of title 5, United States Code, for persons in the Government service employed intermittently.

The estimated annual cost of the operation of the Advisory Committee is $250,000, which includes compensation and travel expenses, but excludes staff support to the Advisory Committee which is estimated to require two persons at an annual cost of approximately $80,000.

SUPPORT

The Commission is responsible for providing necessary support for the Advisory Committee.

In carrying out the provisions of Pub. Law 100-382, the Commission is authorized to engage such personnel as may be necessary to assist the Commission and the Advisory Committee, without regard for the provisions to title 5, United States Code, governing appointments in the competitive service, and without regard to chapter 51, and subchapter III of chapter 53 of such title relating to classification and General Schedule pay rates.

Each Federal Department and agency, including the National Libraries, shall cooperate with, and provide assistance to, the Commission upon its request to carry out Pub. Law 100-382. The Librarian of Congress, the Director of the National Library of Medicine, and the Director of the National Agricultural Library
are authorized to detail personnel to the Commission, upon request, to enable the Commission to carry out its functions under Pub. Law 100-382.

REPORTS

If the Advisory Committee closes any meetings to the public, then the Advisory Committee shall issue a report at least annually setting forth a summary of its activities and such related matters as would be informative to the public consistent with the policy of section 552(b) of title 5, United States Code.

TERMINATION

This charter expires two years from the date of filing in accordance with section 14(b)(2) of FACA.

Approved:

June 30, 1989

[Signature]

Date

Chairman, National Commission on Libraries and Information Science

Filing date: June 30, 1989