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COMMITTEE ON LABOR AND PUBLIC WELFARE
UNITED STATES SENATE

MEMORANDUM

February 3, 1976

TO: George Sape
Patria Forsythe
Jean Frohlicher
Brian Biles
Richard Johnson
Sidney Johnson
James Murphy
Larry Gage
✓ Livingston Biddle
Anne Strauss
Jonathan Steinberg

FROM: Martin Jensen / Frank Zweig

RE: Initial resources for compiling Budget Committee report

This morning, the attached materials from the Budget Committee arrived to give us guidance in preparing our March 15 report to them. Included are:

- 1) A letter from Senators Muskie and Bellmon advising us of their perceived needs;
- 2) A suggested format, with instructions, for our tabular report to the Budget Committee; and
- 3) A letter from Doug Bennett supplementing the Muskie-Bellmon letter.

We also received a large packet of tables purporting to highlight President Ford's budget initiatives and budget restraints. We have not forwarded this to you today, pending a closer look and consultations on whether and how this can be of value to you.

We have forwarded this material to you today, in anticipation of meeting with you either Thursday or Friday (or if you prefer, Saturday or Sunday) to discuss our budget report -- resources we have developed, proposed format, and timetable of activities.

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Format is the most difficult outstanding issue involved. Now that the Budget Committee's suggested format is finalized, we plan to finalize our report format (and the format of work papers we shall provide you, leading to a compilation of the Committee's recommendations) by Wednesday night.

We shall be calling you for an appointment to meet late this week to fill you in and answer such questions as we can.