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INSTITUTE OF MUSEUM SERVICES • 1100 Pennsylvania Avenue, N.W., Room 510 • Washington, D.C. 20506

MEMORANDUM FOR CONGRESSIONAL STAFF

FROM: THERESA MICHEL, CONGRESSIONAL LIAISON, IMS
RE: MUSEUM ASSESSMENT PROGRAM
DATE: FEBRUARY 19, 1987

In an effort to allow Congressional offices to be more responsive to their constituents, I have prepared a brief description of the Institute of Museum Services' Museum Assessment Program (MAP) including the remaining fiscal year 1987 deadlines. Your assistance, by including this notice in your newsletter if appropriate, will benefit museums in your district and state. Also, please let me know of museums that should be included on our mailing list.

Any museum wishing to improve its programs and operations or its collections care and maintenance policies will be interested to learn about the Museum Assessment Programs (MAP and MAP II). This federal program is funded through the Institute of Museum Services and coordinated by the American Association of Museums.

The Museum Assessment Programs are non-competitive, technical assistance services that cost a museum nothing. MAP and MAP II each provide museums with a one-time \$1,400 grant. The grant is allocated to cover the fees, costs, and materials of consulting museum professionals who lend basic guidance and support in two areas; MAP for overall services and operations, and MAP II for collections management. Participating museums receive a confidential, detailed written report from the visiting consultant, who makes observations and recommendations on organization, staff, finance, collections and public programs in MAP and on collections management activities in MAP II. This report can be used as the basis for long-range plans, and museum trustee activities among other purposes.

Since 1981, over 1,300 museums have benefited from MAP. MAP application deadlines are several times throughout the year and the final FY 1987 deadlines are May 1, 1987 for MAP and July 31, 1987 for MAP II. So that your museum may benefit from this highly successful program, request a self-study questionnaire for either MAP or MAP II from:

The American Association of Museums
MAP Coordinator
1225 Eye Street, N.W.
Suite 200
Washington, D.C. 20005
202/289-1818