## **ACRL STATISTICS 2009-10 WORKSHEET**

This worksheet is designed to help you plan your submission for the 2009-10 ACRL Statistics. The figures on this worksheet should be similar to those in the web form, except in cases where data are unavailable. If an exact figure is unavailable, use "NA/UA". If the appropriate answer is zero or none, use "0." See instructions for more information.

PAKI I – LIBRAKY INFORMATION	
Reporting Institution	
Report Prepared by (name)	
Title	
Email address	
Phone number	
Contact person (if different)	
Title I.a. Add 50,098 to last year's bas Email address "E-books not previously counted Phone number to Volumes Held. The number of e	e with this footnote
Email address "E-books not previously counted	I have been added
Phone number to Volumes Held. The number of e	-books added totals
50,098, of which 4,480 are Netlibrary	titles, 44, 573 are
50,098, of which 4,480 are Netlibrary government publications, and 1,045 are	miscellaneous."
TART 2 - VOLUMES	- 6
1. Volumes held June 30, 2010	
1a. Volumes held June 30, 2009 (1.a.)_	see note
1b. Volumes added during the 2010 fiscal year	
(i) Volumes added - Gross by Acquisition 5: (1.b.i.)	
(ii) Volumes withdrawn during year by Acouis Honsi.b.ii.)_	12,727
	,
1.b. = 1.b.i 1.b.ii.   (1.4)	b.)
1 = 1.a + 1.b.	(1)
2. Titles held June 30, 2010	(2) <u>916,575</u>
3. Number of monographic volumes purchased See note	(3) 7,634
4. Basis of volume count is:  Physical	Bibliographic
Convright 2010 Association of Research Libraries, Washington, DC	

3. Footnote: "Includes 1 purchased e.book on the Science Direct platform." ajr 2/2/11

#### **PART 3 – OTHER COLLECTIONS**

#### **SERIALS**

5.a. Number of serial titles currently purchased

5.a.i. Electronic (deduplicated)

(5.a.i.)  $\frac{23.611}{721}$ 

5.a.ii. Print (& other format) serials purchased

(5.a.ii. excludes duplicates under 5.a.i.)

(5.a.) 24 392

5.a. = 5.a.i. + 5.a.ii.

5.b. Number of serial titles currently received but not purchased

5.b.i. Consortial

5.b.ii. Freely accessible

- (5.b.i.) 7,040 (5.b.ii.) 19,525
- 5.b.iii. Print (and other format) Exchanges, gifts, etc.

(5.b.iii.) 53

(5.b.iv.)\_\_\_\_\_

5.b.iv Government documents

5.b. = 5.b.i. + 5.b.ii. + 5.b.iii. + 5.b.iv.

(5.b.)\_\_\_\_\_

5. = 5.a. + 5.b.

- (5.)\_\_\_\_\_
- 6. Government documents are included in count of Current Serials?

\_\_\_\_ Yes \_\_\_\_ No

#### OTHER LIBRARY MATERIALS

7. Microform units Added by Acquisitions:

(7.) 55

8. Government documents not counted elsewhere

(8.)\_\_\_\_\_

9. Computer files

(9.)

10. Manuscripts and archives (linear ft.)

(10.)\_\_\_\_

#### AUDIOVISUAL MATERIALS

11. Cartographic

(11.)\_\_\_\_\_

12. Graphic

(12.)

13. Audio

(13.)\_\_\_\_\_

14. Film and video

(14.)\_\_\_\_\_

Copyright 2010 Association of Research Libraries, Washington, DC

ajr 2/2/11

16.c. footnote: "Electronic serial backfiles and audiovisual materials."

#### PART 4 - EXPENDITURES

15. Are the below figures reported in Canadian dollars?	YesNo
16. Total library materials expenditures	V
16.a. Monographs	(16.a.) \$ 329,296
16.b. Serial titles, including periodicals	(16.b.) \$ 2,514,951
16.c. Other Library Materials see note	(16.c.) \$ 191,299
16.d. Miscellaneous	(16.d.) \$ O
16. = 16.a. + 16.b. + 16.c. + 16.d.	(16.) \$ 3,035,546
17. Contract binding	(17.)\$ 14,961
18. Total salaries and wages	,
18.a. Professional staff	(18.a.)
18.b. Support staff	(18.b.)
18.c. Student assistants	(18.c.)
18. = 18.a. + 18.b. + 18.c.	(18.)
19. Fringe benefits are included in expenditures for salaries and	wages? Yes No
20. Other operating expenditures	(20.)
21. Total library expenditures $(16 + 17 + 18 + 20)$	(21.)
ELECTRONIC MATERIALS EXPENDITURES	
22. One-time electronic resource purchases	(22.) \$ 187,076
23. Ongoing electronic resource purchases (e.g., subscriptions, a	,
	41 1772 415
	(23.) \$2,273,425
24. Bibliographic utilities, networks, and consortia	(24.a.) \$ 126,930
24.a. From internal library sources	(24.a.) + 124 + 130 $(24.b.) NA/UA$
24.b. From external sources	(24.6.)
25. Computer hardware and software  26. Document delivery / Interlibrary loan See note	(26.) \$29.424
26. Footnote: "Bibliographic utility fee Copyright 2010 Association of Research Libraries, Washington, DC	only."

ajr 2/2/1)

#### PART 7 – NETWORKED RESOURCES

Electronic Books

44. Number of electronic books held. This is a subset of volumes reported in Q.1. (44.) 50,098
45. Expenditures for electronic books. (45.) \$\frac{4}{2},971\$

Include annual access and service fees paid directly or through consortial arrangements. Include initial purchase cost only for items purchased this fiscal year. Expenditures are only for the electronic books reported in 44.

46. Are the above expenditures reported in Canadian dollars? \_\_\_\_\_Yes \_\_\_\_\_No

#### Use of Networked Electronic Resources and Services

#### 47. Number of virtual reference transactions.

(47.)Virtual reference transactions are conducted via email, a library's website, or other network communications mechanisms designed to support electronic reference. A virtual reference transaction must include a question either received electronically (e.g., via e-mail, WWW form, etc.) or responded to electronically. A transaction that is both received and responded to electronically is counted as one transaction. Exclude phone and fax traffic unless either the question or answer transaction occurs via the manner described above. Include counts accrued from participation in any local and national projects, such as DigiRef and the Library of Congress's CDRS (Collaborative Digital Reference Service). A reference transaction is an information contact, which involves the knowledge, use, recommendations, interpretation, or instruction in the use of one or more information sources by any member of the library staff (e.g., circulation, technical or reference services). This number is a subset of reference transactions reported in Q32, in the ACRL Statistics.

48. Does your library offer federated searching across networked electronic resources?

Networked electronic resources may include any information resource, such as databases, journals, e-books, reference materials, and non-textual resources that are provided to the library's users through licensing and contractual agreements. Include electronic resources that institutions mount locally.

49. Number of sessions (logins) to databases or services.

(49.) 353,305 (49.a.) 130

49.a. Number of resources for which you are reporting.

A session or login is one cycle of user activities that typically starts when a user connects to an electronic resource and ends with explicit termination of activities (by leaving through logout or exit) or implicit termination (time out due to user inactivity). Report here those figures that you derive from Database Report 1 and Database Report 3 in the COUNTER Code of Practice. In a footnote, please include the types of resources reported.

50. Number of searches (queries) in databases or services.

(50.) 1,063,618 (50.a.) 142

50.a. Number of resources for which you are reporting.

A search is intended to represent a unique intellectual inquiry. Typically, a search is recorded each time a search request is sent/submitted to the server. Report here those figures that you derive from Database Report 1 and Database Report 3 in the COUNTER Code of Practice. In a footnote, please include the types of resources reported.

Copyright 2010 Association of Research Libraries, Washington, DC

51. tootnote: Includes full-text article con	act Co
individual e-journals e-journals in noch	ests from
51. tootnote: Includes full-text article required individual e-journals, e-journals in pack e-journal content available in full-text a	ages, and ggregator databases,"
51. Number of successful full-text article requests. See note	(51.) 442,066
51.a. Number of resources for which you are reporting. See note	•
Items reported should include only full-text articles as defined in the COUNTER Countries that you derive from Journal Report 1 in the COUNTER Code of Practinclude the types of resources reported.	tice. In a footnote, please
51. a. footnote: "Number of resources interpreted of 52. Number of virtual visits e-journal titles."	
52.a. Number of virtual visits to library's website.	(52.a.) NA/UA
52.b.Number of virtual visits to library's catalog.	(52.b.)
52.c. Excludes virtual visits from inside the library?	(52.c.)
Virtual visits include a user's request of the library web site or catalog from outside the number of pages or gratuitous elements (images, style sheets) viewed. Exclude, within the library, from robot or spider crawls and from page reloads.	the library building excluding if possible, virtual visits from
A visit is usually determined by a user's IP address, which can be misleading due to (ISPs) and Firewalls or Proxy Servers. Thus, this measure is actually an estimate of	
Library Digitization Activities	
53. Number and Size of Library Digital Collections.	
53.a. Number of Collections.	(53.a.)
53.b. Size (in gigabytes).	(53.b.)
53.c. Items.	(53.c.)
Library digital collections can include born digital materials or those created in or of formats (e.g., paper, microfilm, tapes, etc.) by the library and made available to use locally held digital materials that are not purchased or acquired through other arran individual or consortial licensing agreements). Born digital collections can include institutional repository. Created or converted digital collections can include electron (ETDs); special collections materials; maps; sound recordings; and films.	ers electronically. This includes gements (e.g., vendor, materials self-archived in an nic theses and dissertations
For each type of collection (e.g., subject, theme), include the size (in gigabytes) and items (e.g. digital objects or unique files) in each collection. Exclude back up copie should be counted only once. Exclude e-reserves. In the footnote, provide a paragra nature of library digital collections and, if possible, provide the URL where collect	es or mirror sites since items aph describing the general
54. Use of Library Digital Collections.	
54.a. Number of times items accessed.	(54.a.)
54.b. Number of queries conducted.	(54.b.)
Number of times library digital collection items (unique files) were accessed and the conducted (if there is such a capability) during the reporting period. Please explain digital collections are accessed, and if possible, list the URLs of those collections.	

Copyright 2010 Association of Research Libraries, Washington, DC

ajs 2/2/11

5

# (55.6. Digital Commons cost \$12,700 in FY10.)

	55.	Direct	cost of	f digital	collections	construction	and	management.
--	-----	--------	---------	-----------	-------------	--------------	-----	-------------

55.a. Direct cost of personnel.	(55.a.)
55.b. Direct cost of equipment, software, or contracted services.	(55.b.)

Report annual direct costs (personnel, equipment, software, contracted services and similar items) spent to create digital materials (texts, images, and multimedia) or to convert existing materials into digital form for the purpose of making them electronically available to users. Include expenditures related to digitization, OCR, editorial, creation of markup texts, and preparation of metadata for access to digitized materials, data storage, and copyright clearance. Exclude expenditures for information resources purchased or acquired from outside the institution through individual or consortia licensing agreements.

Please describe any additional funding (university, state, private grants, etc.) provided specifically for the library's digitization activities in a footnote. Also provide a footnote for any cost-recovery operations.

### 56. Volumes Held Collectively [i.e., Withdrawn]

(56.) NA/UA

The defining criterion for this number is that the library formerly devoted financial resources for the purchase of these items and is now taking responsibility for their availability through participation in a cooperative that supports shared ownership. The library may demonstrate commitment to shared ownership through a shared storage facility, or similar collaborative arrangements, by supporting a consortium financially through a legally binding arrangement. Report here volumes originally held that were withdrawn from the local collection beginning with fiscal year 2003-04. Note that this is not the number of volumes held in a shared storage facility but literally volumes withdrawn from your collection.

The volumes withdrawn in Q1.b.ii is a subset of the volumes reported for Q56 of the ACRL Statistics beginning with fiscal year 2003-04. Report here the cumulative number beginning with fiscal year 2003-04.

Exclude volumes held collectively because they are held by other organizations such as the Center of Research Libraries (CRL) that are supported by membership dues and determination on whether to maintain membership may vary from year to year.

**FOOTNOTES** On the web form, you will be able to add footnotes to individual questions, as well as footnotes that apply to your entire institution. Please provide any information which would clarify the figures submitted, e.g., the inclusion of branch campus libraries or any special projects which might cause radical increases or decreases. Please make an effort to word your footnotes in a manner consistent with notes appearing in the published report, so that the survey staff can interpret your footnotes correctly. Please also use a concise sentence when writing footnotes and do not use bullets or bulleted lists.

Submit the completed questionnaire by April 30, 2011.

For assistance, please e-mail Counting Opinions via Lindsay Thompson (acrlsupport@countingopinions.com) or Tel. 1-800-521-4930.

ojr 44/11