

2006

Academic Standards and Calendar Committee Report #2005-06-5: Proposed Amendment to Section 8.51.16 of the University Manual.

University of Rhode Island Faculty Senate

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Faculty Senate

Serial Number #05-06--32

TO: President Robert L. Carothers
FROM: Michael A. Rice, Chairperson of the Faculty Senate

- 1. The attached BILL, titled Academic Standards and Calendar Committee Report #2005-06-5: Proposed Amendment to Section 8.51.16 of the University Manual, is forwarded for your consideration.
2. The original and two copies for your use are included.
3. This BILL was adopted by vote of the Faculty Senate on April 20, 2006.
4. After considering this bill, will you please indicate your approval or disapproval. Return the original or forward it to the Board of Governors, completing the appropriate endorsement below.
5. In accordance with Section 10, paragraph 4 of the Senate's By-Laws, this bill will become effective May 11, 2006 three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; (3) you forward it to the Board of Governors for their approval; or (4) the University Faculty petitions for a referendum. If the bill is forwarded to the Board of Governors, it will not become effective until approved by the Board.

April 24, 2006
(date)

Michael A. Rice
Chairperson of the Faculty Senate

ENDORSEMENT

TO: Chairperson of the Faculty Senate
FROM: President of the University

Returned.

- a. Approved [checked]
b. Approved subject to final approval by Board of Governors
c. Disapproved

5/4/06
(date)

Robert L. Carothers
President

Academic Standards & Calendar Committee

Report #2005-06--5

*Proposed Amendment to Section 8.51.16
of the University Manual*

As approved by the Faculty Senate on April 20, 2006

Although procedures for obtaining exam waivers and reporting available rooms are currently in place, the compliance rate is very low. The Academic Standards and Calendar Committee recommends the addition of a final sentence to section 8.51.16. The intention is that it would improve the Office of Enrollment Service's awareness of room vacancies during final examination period.

The Academic Standards and Calendar Committee recommends that the Faculty Senate approve the following amendment to section 8.51.16 of the UNIVERSITY MANUAL (change is underlined):

8.51.16 All final examinations, with the exception of take-home examinations, shall be administered during the final examination period and in accordance with the final examination schedule prepared and distributed by the Office of Enrollment Services. A faculty member cannot change the date, time or place of a scheduled final examination without the approval of the Office of Enrollment Services. In courses where no final examination is to be administered, a faculty member cannot administer any other examination during the last five days that classes are in session; instead, he or she must administer that examination according to the final examination schedule. In courses where a faculty member wishes not to administer an end of the semester examination, or instead wishes to administer a take-home final examination, then that faculty member must seek a waiver from the original schedule through his/her department chairperson or immediate academic supervisor so that the Office of Enrollment Services is made aware of the room vacancy.