Letters (1980): Correspondence 83

Claiborne Pell

Follow this and additional works at: http://digitalcommons.uri.edu/pell_neh_I_43

Recommended Citation
http://digitalcommons.uri.edu/pell_neh_I_43/98

This Correspondence is brought to you for free and open access by the Education: National Endowment for the Arts and Humanities, Subject Files I (1973-1996) at DigitalCommons@URI. It has been accepted for inclusion in Letters (1980) by an authorized administrator of DigitalCommons@URI. For more information, please contact digitalcommons@etal.uri.edu.
April 14, 1980

Ms. Rory F. Marcaccio
26 Randali Street
Greenville, RI 02828

Dear Ms. Marcaccio,

Thank you very much for writing and for telling me of your interest in working in an arts-related position here in Washington.

In order to be considered for any openings that might occur at the National Endowment for the Arts, it is necessary that you first obtain a Civil Service rating. This requires completion of Civil Service employment application forms, which I have requested to be forwarded to you. Once rated, you are in a position to apply and be considered for an opening.

I can best be of assistance to you once you have secured Civil Service status and made application for a specific position. If you apply and are being considered, I would be more than happy to write a letter of recommendation on your behalf.

I must be candid, however, and let you know that at the moment there is a strict hiring freeze in effect at the Arts Endowment which will require two current employees to leave before one position can be filled.

Nevertheless, I have taken the liberty of sending your resume on to Chairman Livingston Biddle at the Arts Endowment to inform him of your interest in that agency.

I hope that this information will be of assistance to you, and if I can be of further help, please do not hesitate to contact me.

Warm regards.

Ever sincerely,

Claiborne Pell

AC:CF